

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION MINUTES

REGULAR MEETING

Tuesday December 13, 2022

(1) Call to order and Establishment of a Quorum

Chairperson Keith Letsche called the meeting to order at 6:09 P.M. In attendance were Chairperson Keith Letsche, Commissioner Kevin Millon, Police Chief Colin Fleury and HR Coordinator Sash Dumanovic. Commissioner Edmond Moore was absent.

(2) Approval of Minutes

Motion by Commissioner Millon to approve the minutes from the November 8, 2022 Regular Civil Service Commission meeting, seconded by Chairperson Letsche. No further discussion and motion carried.

(3) Correspondence

None

(4) Public Participation

None

(5) Old Business

None

(6) New Business

(a) Vendor Proposals to facilitate the creation of a new entry level police officer registry

Chief Fleury reminded Commissioners that we are close to exhausting the current final eligibility roster for entry-level police offer. He briefly summarized information from the Cops and Fire proposal and indicated we have not received the requested proposal from the second vendor. As such the Commission is tabling this agenda item until both proposals are prepared and available to Commissioners to consider. There was a brief discussion highlighting the importance, relevance and quality of written exam questions that meet the needs of the Police Department. Additionally there is some flexibility in the process to allow a vendor to complete portions of, or facilitate the entire testing process.

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(7) Items for Discussion and Possible Action

(a) Police Officer Final Eligibility Register candidate status (Action Requested)

- i. A need for a discussion regarding potential specific candidates for the position of entry level Police Officer was identified by the Commission. Executive Session is needed. See Section 8 (a) below.

(b) Lateral Police Officer Recruitment update (Informational)

- i. Chief Fleury remarked that the City has been fortunate this year to have received a number of well qualified lateral police officer applicants who have passed all pre-employment steps. We have made five appointments from our lateral police officer registry to this point. Two additional applicants are going through the pre-employment steps now.

(8) Executive Session

- (a) Pursuant to Sec. 2(c)(1) of the Open Meetings Act for matters relating to the employment, appointment, compensation, discipline, performance, or disciplining of specific employees. Motion made by Commissioner Millon to adjourn to Executive Session. Seconded by Chairperson Letsche. A roll call vote is taken: (Ayes) Commissioner Millon and Chairperson Letsche. (Nays) None. (Absent) Commissioner Edmond Moore. (Abstain) None. No additional discussion and motion carried to adjourn to Executive Session at 6:40 PM.

(9) When Applicable Items to be Referred for Final Action from Executive Session

- (a) Commission concluded Executive Session and returned to Regular Session at 7:12 PM. Motion by Commissioner Millon to pass on entry level police officer candidates 37 and 42 who did not successfully complete the background check process. Seconded by Chairperson Letsche. No further discussion and motion carried.

(10) Adjournment

- (a) Motion by Commissioner Millon to adjourn the meeting. Seconded by Chairperson Letsche. No further discussion and motion carried. Meeting concluded at 7:15 PM.