

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

NOTICE

PUBLIC AFFAIRS COMMITTEE

Tuesday, May 26, 2020
7:00 P.M. – Council Chambers

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Public Affairs Committee of April 27, 2020
3. Public Participation / Presentations
 - A. Healthy West Chicago Sustainability Plan
4. Items for Consent
 - A. Homecoming Parade West Chicago Community High School District 94
5. Items for Discussion
 - A. Resolution No. 20-R-0021 – A Resolution approving the Master Services and Purchasing Agreement with Axon Enterprises, Inc.
- Presentation by Deputy Chief Shackelford
 - B. Public Art Project Proposal - Haiku Yard Signs
 - C. Allowing Non-City Signs on City Property Outside of the ROW
6. Unfinished Business
7. New Business
8. Reports from Staff
 - A. West Chicago Police Department Monthly Report
9. Adjournment

MINUTES

PUBLIC AFFAIRS COMMITTEE

Monday, April 27, 2020 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Chassee called the meeting to order at 7:00pm. Roll Call found Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin.

2. Approval of Minutes.

A. Public Affairs Committee Minutes of February 24, 2020. Alderman Swiatek made a motion, seconded by Alderman Birch Ferguson to approve the minutes of the Public Affairs Committee meeting. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

3. Public Participation / Presentations.

Chairman Chassee entered a mailed public participation comment to the minutes from Edgar Pal dated 4/27/2020. Mr. Pal thanked the City Council and its Committees for providing the option to submitting comments via online; however, Mr. Pal wanted to remind our Committees that a member of the public cannot be required to enter home address or other personal information as a prerequisite to submitting public comment.

4. Items for Consent.

A. Healthy West Chicago 5k & Fun Run Special Event Permit Application. Chairman Chassee has given direction to the Committee that contingent upon compliance with any and all orders if any governmental body regarding assembly. Alderman Jakabcsin made a motion, seconded by Alderman Birch Ferguson. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

B. West Chicago Food Festival Special Event Permit Application. Chairman Chassee has given direction to the Committee that contingent upon compliance with any and all orders if any governmental body regarding assembly. Alderman Birch Ferguson made a motion, seconded by Alderman Swiatek. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

C. Resolution No. 20-R-0017 - Mexican Independence Day Festival Funding Agreement and Permit Application. Alderman Swiatek made a motion, seconded by Alderman Brown. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

D. West Chicago Railroad Days Special Event Permit Application Western Dupage Chamber of Commerce. Alderman Hallett made a motion, seconded by Alderman Swiatek to cancel this year's event. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

E. Ordinance 20-O-0005 – Amending Chapter 8, Article I – Administrative Adjudication System of the West Chicago Code of Ordinances. Alderman Swiatek made a motion, seconded by Alderman Hallett. Voting Aye: Chairman Chassee, Alderman Brown, Hallett, Birch Ferguson, Swiatek, Short and Jakabcsin. Voting Nay: 0. Motion carried.

5. Items for Discussion.

6. Unfinished Business.

7. New Business.

8. Reports from Staff.

A. West Chicago Police Department January, February and March Monthly Reports.

Alderman Hallett asked Chief Uplegger if it was a possibility in getting speed bumps on Ann Street because of the amount of speeding traffic. Chief Uplegger said he would look into this issue.

9. Adjournment. Alderman Birch Ferguson made a motion to adjourn, seconded by Alderman Brown. The motion was approved by voice vote, and the meeting adjourned at approximately 7:29pm.

Respectfully submitted,

Yahaira Bautista

Administrative Assistant to Chief of Police
West Chicago Police Department

Healthy West Chicago Sustainability Plan

Update to City of West Chicago Public Affairs, May 2020

Over the past year, Healthy West Chicago (HWC) through its fiscal agent, People Made Visible (PMV), has been developing a sustainability plan based on work it has fostered over the past four years. This plan includes a well-developed multi-tiered approach to diversify funding streams for the best chance at sustainability to enable Healthy West Chicago to continue its work creating a culture of health in West Chicago.

West Chicago has a higher incidence of chronic diseases including hypertension, high cholesterol and diabetes than national rates. Children in West Chicago have higher rates of obesity than children nationally and in DuPage. When these statistics are coupled with the fact that West Chicago has the second highest poverty rate in DuPage County, it is clear that there is a need for the vital work of the Healthy West Chicago collective to be continued.

Along with this financial sustainability update, you will also find the attached 2019 Healthy West Chicago Report Card. This Report Card is still missing some data from the DuPage County Healthy Department and Central DuPage Hospital which was delayed due to the COVID-19 pandemic. We have commitments that this data will be forthcoming, but it is currently not a priority of these entities as they continue to respond to emerging pandemic needs. The Report Card does provide a snapshot of the past year work of Healthy West Chicago, which has seen wonderful growth in nutrition programs and substantial progress in creating a culture of health in West Chicago.

In the past two months, HWC, the community and the world have had to face unprecedented times due to COVID-19. The reality of our current environment has presented challenges to our funding streams and limited our ability to act on some potential revenue sources. Below you will find a chart illustrating our scenario plans based on our situation before the COVID pandemic (Column Plan A), our current situation of uncertainty as we continue to function in some level of shelter in place (Column Plan B) and what we anticipate the situation to be once the pandemic is fully controlled and we can resume normal activities (Column Plan C). Although we do anticipate some fluctuation in these plans as the world adjusts to the pandemic and relief as we emerge from the other side of its effects, we hope this will serve a model for us to base our work forward.

It is also important to note that currently West Chicago is being disproportionately impacted by COVID-19, with the second highest number of cases in DuPage County, despite not being the second most populous town. Many are also facing economic hardships

alongside health challenges. We know that the work of Healthy West Chicago will remain vital to our community as we navigate this pandemic together and work to restore and rebuild after it passes.

For reference, we have included a draft HWC annual budget based on past year and anticipate future programming and costs:

Healthy West Chicago Projected Annual Budget	
Infrastructure/Admin	\$70,000
Movement Programs	\$23,440
Nutrition Programs	\$31,080
Total costs	\$124,520

Revenue sources	Plan A (no COVID) Plans as of Jan/Feb '20	Plan B (uncertainty)	Plan C (post-COVID)	Budget
<u>Stakeholder buy-in</u>				\$50,000 (Admin)
City of West Chicago	\$50,000 to cover Program Administrator	\$50,000 to cover Program Administrator	\$50,000 to cover Program Administrator	
We Go Together for Kids	\$16,000 for programs that benefit West Chicago families and afterschool cooking clubs	\$16,000 for programs that benefit West Chicago families and afterschool cooking clubs	\$16,000 for programs that benefit West Chicago families and afterschool cooking clubs	\$16,000 (Admin, Nutrition Programs, Movement Programs)
National Forum	Funding to cover Move with the Mayor Campaign and related activities (i.e. World Heart Day funding, community walking challenge app, print materials)	Move with the Mayor 2020 campaign shifted online-may include community fundraising push to jointly raise money in collaboration with the Forum	Funding to cover Move with the Mayor Campaign and related activities	\$5,500 (Movement Programs, Admin)

GardenWorks Project	GardenWorks partners with HWC and PMV for the management of West Chicago's community garden plots and works with HWC to put provide home gardens to those with food insecurity issues. To date, over 100 home gardens have been built in West Chicago. GardenWorks Projects provides funding to cover the majority of current costs; in exchange PMV provides GardenWorks office and storage space.	No change-GardenWorks with the assistance of HWC will provide garden 33 beds to West Chicago families.	The relationship and joint program will continue. There is also potential for new grant requests to expand this project as home gardens and affordable accessibility to produce become more important during and after COVID.	\$4,500 (Nutrition Programs)
Partner -in kind collaborations	HWC collaborates with partners through community events to promote HWC and its programs; the costs of these events are born by the partner with HWC making limited expenditures for giveaways or promotional materials; staff time is used as well as volunteer time. Examples include City events such as Blooming Fest and the Frosty 5K, Library lawn games, Park District shell events.	Some events have been canceled due to COVID-19. Although this limits the in-person outreach HWC is able to do, increased virtual outreach is being done. No impact to budget.	Collaborative events and a presence at partner events will resume offering HWC a low-cost opportunity to promote itself and its programs.	In-kind

Grants

Existing grants	Cooking Matters-Family and kid cooking series and grocery store tours will be funded through the end of 2020; potential for extension into 2021.	Funding has been extended through 2020.	Potential for continued grant to fund cooking class series and grocery store tours.	\$17,500 (Nutrition Programs)
New Grant Sources	HWC and PMV are extensively reviewing grants that would be applicable to HWC's goals, we believe we can generate \$15,000 a year from these streams for programming.	Many grants have shifted to COVID relief and we are watching to see how HWC can fit in to new opportunity once emergency relief grants shift to existing community needs.	At this time, it is unclear how larger grant programs might remain impacted after COVID is controlled, but as health issues will continue to be at the forefront, HWC can make a good case as to why our work needs to continue.	\$18,000 (Admin & Programs)
<u>Sponsorships</u>				
Annual Business Sponsorships	HWC put together an appeal letter for corporate sponsorships of HWC on annual basis in the hopes of generating funds operating costs and programming.	Appeals are on hold as local businesses are being greatly impacted by COVID-19.	HWC will monitor the local economic impacts of COVID and make general appeals when it will be most fruitful. The lack of sponsorships will mean that HWC has to rely more on grant funding and partner support until the economic crisis of COVID corrects.	\$10,000 (Admin & Programs)
Event specific sponsorships	Sponsorships for our annual 5K being sought to cover costs and allow the event to act as a fundraiser.	Costs for the event have been cut, and reduced sponsorships are being sought to cover costs and	Larger sponsorships for events will resume once economic conditions afford them.	\$3,500 (Admin, Movement Programs)

Event based Revenue Generation

	allow the event to act as a fundraiser.		
HWC charges in a limited manner for events such as races that act as fundraisers. HWC has considered charging for some cooking classes and other programs to generate revenue for operations; at this time this is not being widely considered.	Some events, such as the 5K, will still include a reduced fee during these hard economic times, but no other programs will be fee based as many residents are facing dire economic realities.	HWC can explore a larger fee based structure for programs.	\$2,000 (Admin & Programs)
<u>Fundraisers</u> HWC through PMV has the potential to hold fundraising events.	At this time no large-scale fundraiser is planned due to COVID-19.	HWC through PMV can revisit large-scale fundraising opportunities.	\$5,000 (Admin & Programs)



2019 Healthy West Chicago Report Card



The Healthy West Chicago Annual Report Card addresses HWC's community impact in the areas of healthy eating and physical activity, as well as our partners' leadership to support these efforts. The report card provides a snapshot in time and measures progress towards goals.

HEALTHY WEST CHICAGO ADVISORY BOARD

2019 Report Card



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Overview of Healthy West Chicago: Here to ensure all residents of West Chicago have access to an optimal state of health and wellness



Healthy West Chicago (HWC) was formalized in 2014 through a collaboration of community leaders in local government, education, healthcare, social services, faith-based congregations, businesses, and nonprofit organizations organized to increase nutrition and physical activity in the City of West Chicago. HWC is committed to making permanent changes by enacting policy, systems and environmental changes to create a culture of health in West Chicago.

Thank you to all of our funders:

The American Heart Association for providing funding for the [Healthy West Chicago Rethink Your Drink Toolkit](#) and [Healthy for Life 2020 Programming](#).

Share our Strength for providing funding for our [Cooking Matters Cooking Series and Cooking Matters at the Grocery Store](#).

Northwestern Medicine Central DuPage Hospital, City of West Chicago, and supplemental support from WeGo Together for Kids through its partnership with the United Way of DuPage/ West Cook.



Connecting our Community
Strengthening our Families



Why a Report Card?



The Healthy West Chicago Annual Report Card provides a snapshot of progress on the West Chicago community health goals created through a comprehensive community engagement process. The Report Card also includes activity highlights over the past year related to each of the [HWC Community Action Plan's](#) objectives, strategies and actions to provide the community with a sample of current activities.

Community Need

QUESTION 1

Is increasing healthy eating important to you and your family?

Yes		94% (550)
No		1% (5)
Neutral		5% (27)
Other		0% (1)

*583 total responses, 100% of submissions

2014

QUESTION 2

Is increasing physical activity important to you and your family?

Yes		93% (542)
No		1% (8)
Neutral		5% (32)
Other		0% (1)

*583 total responses, 100% of submissions

2014

During the program launch, HWC distributed a Community Survey in 2014 to measure the perspectives of people who live, work and attend school in West Chicago. The survey identified a great disparity between current levels of health and the desire for healthy living. Only 26% of respondents felt that West Chicago was either "healthy" or "very healthy", while over 93% felt that increasing healthy eating and physical activity were important.

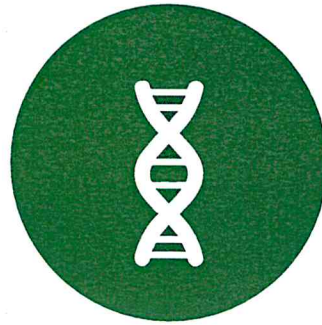
HWC works to support established programs and activities that were already in place and develop new initiatives to support healthy living.

Factors Influencing Health

It is important both for people to understand how their choices impact their health and to have easy access to healthy options where they live, work, and play. There are many factors that influence one's health. Below are a handful of these factors.



Food and drink choices



Family ethnicity and genetics



Recreation indoors and outdoors



Time spent on a television,
computer or handheld devices



Amount of continuous hours of sleep



Regular physical activity

Health Outcome Indicators – Children - Obesity

BMI (Body Mass Index) data for a community is an important indicator of its health. BMI of the current school-age population is related to the health of future adults in that community.

Data (age, sex, height, weight) for children in West Chicago is collected by the DuPage County Health Department from student school physicals submitted at participating public schools. This data is available for kindergarten, 6th and 9th grades as these are the years the state requires schools to collect physical reports from students. While the data is obtained from school physicals, BMI is reflective of the health of the children in West Chicago, not only the efforts of the schools.

The national rate for obesity in children 2-19 years old is 18.5% (2015-2016).

BMI (Body Mass Index)

A method of determining if a child has a healthy weight compared to other children of the same age and sex. Children with a high BMI are more likely to become overweight or obese adults and be at a higher risk for diabetes, heart disease, and some cancers. Maintaining a healthy weight may prevent serious illness later in life.

2017–2018 OBESITY RATE FOR CHILDREN IN KINDERGARTEN and 6TH GRADE

"Obese" is defined by a BMI at or above the 95th percentile for that age group.

DuPage County

14.5%

West Chicago

28.8%

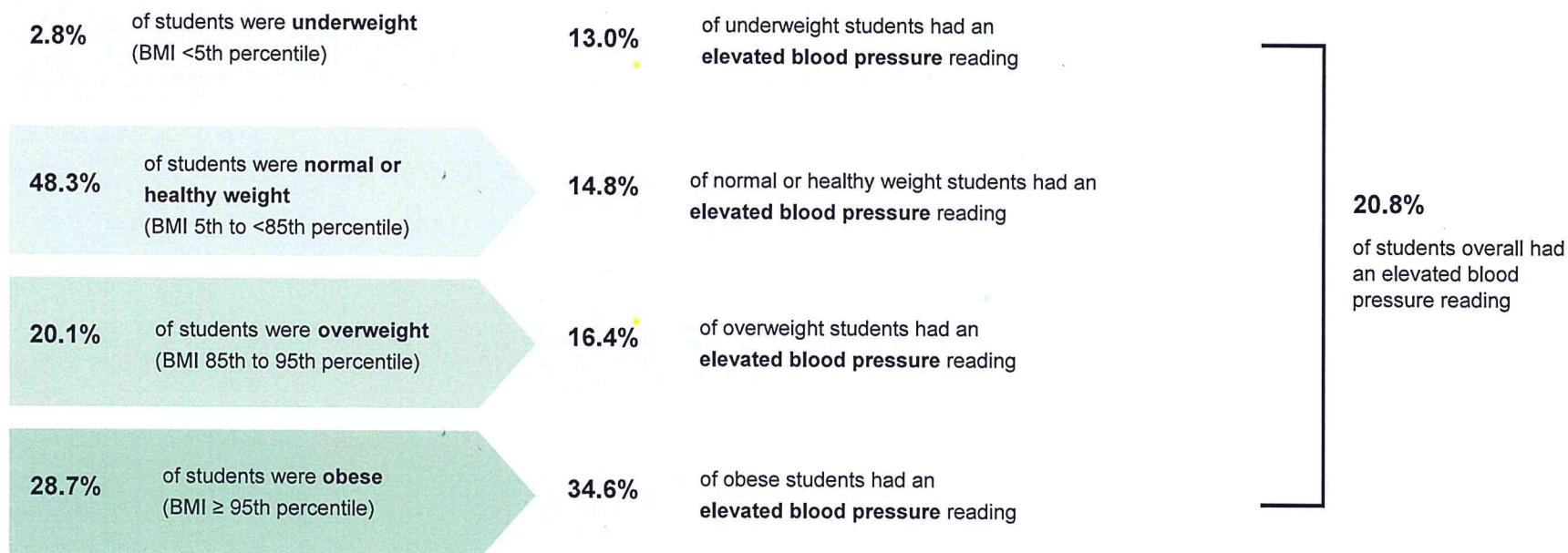
The following schools in District 33 participated in 2017-2018: Currier Elementary, Gary Elementary, Indian Knoll Elementary, Leman Middle, Pioneer Elementary, Turner Elementary, and Wegner Elementary.

This report was generated by DuPage County Health Department to provide District 33 with personalized information for initiating and/or continuing school wellness initiatives.

<https://www.dupagehealth.org/dupagebmi>

Health Outcome Indicators - Children - Blood Pressure

Weight Status and Elevated Blood Pressure Among Kindergartners and 6th Graders in District 33



Total number of valid body mass index (BMI) records: 859 / Total number of valid blood pressure (BP) records: 843

This Report was generated by DuPage County Health Department to provide District 33 with personalized information for initiating and/or continuing school wellness initiatives. www.dupagehealth.org/dupagebmi

A child's weight has an impact in other areas of health as can be seen in the chart linking weight status to blood pressure.

- More than 28% of obese kindergartners and 6th grade students had an elevated blood pressure reading.
- Over 20% of kindergartners and 6th grade students in District 33 had an elevated blood pressure reading.

*A single elevated BP reading does not imply a diagnosis of hypertension: further evaluation is recommended. N/A indicated no BP data were submitted. Only classes that sub-mitted valid BMI records for ≥75% of the reported Illinois

State Board of Education (ISBE) class enrollment and valid BP records for ≥75th of the valid BMI records submitted are included in the countrywide analyses.

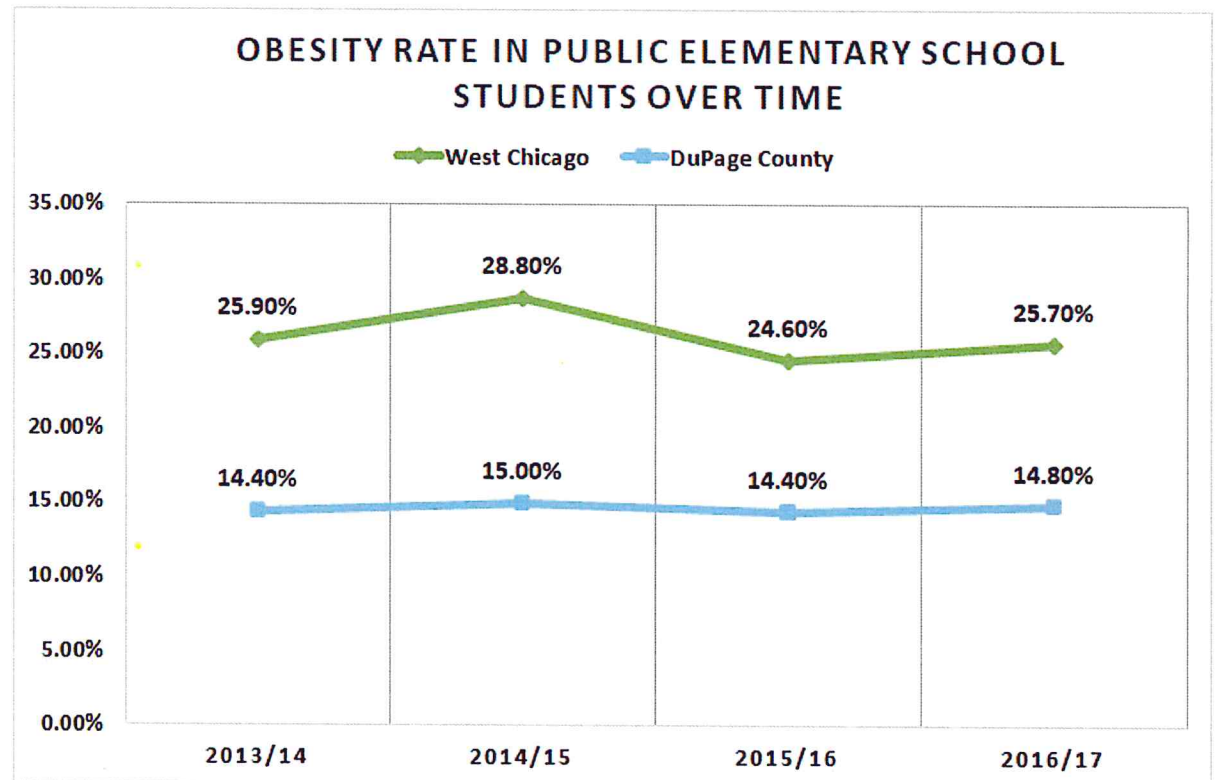
Tracking West Chicago and DuPage County Over Time

BMI statistics at the local level may vary from year to year due to factors that do not reflect long-term trends. Changes in any single year should be interpreted with caution. Trends over longer time periods (five to six years or more) are more meaningful than increases or decreases in a single year.

DuPage County: The rate of obesity in public school students (Kindergarten and 6th grade) was 14.4% in 2013-2014 and 14.8% in 2016-2017.

West Chicago: The rate of obesity at West Chicago Elementary Schools District 33 (Kindergarten and 6th grade) was 25.9% in 2013-2014 and 25.7% in 2016-2017.

While this data shows little improvement in West Chicago over a four year period, elementary grade children in West Chicago still have a much higher rate of obesity than the rest of DuPage County. Note that the DuPage County obesity rate is measuring public school students in Kindergarten, 6th grade, and 9th grade, while the West Chicago obesity rate is measuring only Kindergarten and 6th grade. Data for 9th grade was not available at the time of this Report.



Data obtained from [Childhood Obesity in DuPage County, Wheaton \(IL\): DuPage County Health Department, December 2018, www.dupagehealth.org/upload/DuPageObesity2018.pdf](http://www.dupagehealth.org/upload/DuPageObesity2018.pdf)

Healthy West Chicago's 2019 Objectives

Our mission is to ensure that all residents of West Chicago will have access to an optimal state of health and wellness.

Physical Activity

- Increase the availability of opportunities for physical activity that are affordable and accessible throughout the community
- Increase knowledge of residents about the availability and importance of physical activity opportunities

Healthy Eating

- Improve availability of locally grown foods
- Increase knowledge of residents on nutrition and cooking healthy meals/snacks



Physical Activity

Increase the availability of opportunities for physical activity that are affordable and accessible throughout the community

Healthy West Chicago has worked with partners to create a community where access to physical activity is easy, affordable, and convenient. In collaboration with our partners, HWC promotes the following activities that are free of charge to our community members.

Move With The Mayor (MWTM): This campaign consisted of four free community mile walks, one on each Saturday morning in September. A total of 230 participants walked, with an estimated 6,900 minutes of walking. Each 1.5 mile walk was preceded by a pre-walk group stretch by our partners at MSP Gym. The City prepared a digital GIS map for every route that walkers could access on their smart phones. Mayor Ruben Pineda and the HWC Director visited each West Chicago School District 33 school during lunch to personally invite students to participate. Each school picked one weekend walk to join, creating a fun competition between schools. To end the month long campaign, HWC hosted a World Heart Day Celebration to recognize individuals in the community who dedicated themselves to being physically active the month of September as apart of the MWTM Campaign.

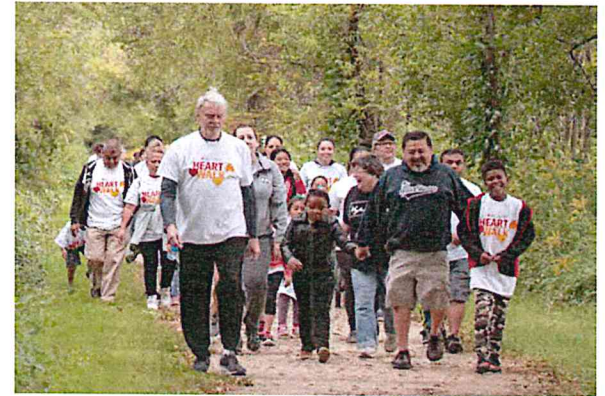
MWTM Walking Challenge App: With the support of The National Forum for Heart Disease and Stroke Prevention, HWC was able to create and launch a digital walking app challenge in September of 2018. The app was created by Heka Health especially for West Chicago residents to track their steps towards heart health. In 2019, there were 152 active participants and West Chicago residents took a total of 133,618,875 reported steps. Funding to continue the walking challenge through 2020 has been provided by Jacobs Engineering Group and the National Forum for Heart Disease and Stroke Prevention.

Team Pineda Walks: From April through October, citizens joined Team Pineda as Mayor Ruben Pineda led 5K walks through the streets and parks of West Chicago. Each walk began at a designated community school or church. HWC joined forces to promote several Team Pineda walks. This helped increase the awareness about the free walks offered almost every weekend in West Chicago. HWC worked with the City of West Chicago to make eight 5K Team Pineda walking routes available on GIS maps accessible via smartphones for walkers to use out in the community.

Making Physical Activity Easy: As a part of the Move with the Mayor Challenge, digital maps of 12 walking routes were created and shared on the City and HWC websites so community members could access the information whenever they wanted. These walking maps identified eight 5K routes and four 1.5 mile routes in the community.

+230

West Chicago residents
participated in MWTM
Campaign



152

West Chicago residents
participated in Walking Challenge

Physical Activity

Increase the availability of opportunities for physical activity that are affordable and accessible throughout the community

Healthy West Chicago supported these efforts and worked to make community members aware of opportunities to use these public spaces for physical activity.

Community Sweat: Healthy West Chicago partnered with Midwest Strength + Performance Gym (MSP Gym in West Chicago) to provide all West Chicago residents free weekly community group fitness classes. MSP trainers led a weekly upbeat group exercise class designed to increase fat loss, improve muscle definition, and reduce pain in all major joints. Classes ran for one year with 16-30 participants in attendance each Saturday morning for the 60 minute class. Classes were held in both English and Spanish and for all ages and fitness levels.

44

Free community
fitness classes

Fitness Social: This health celebration was HWC's third health and wellness expo. The goal of the event was to highlight HWC's mission to increase healthy eating and physical activity in the City of West Chicago. The objectives of the event were: to highlight the current initiatives such as "Rethink Your Drink" and the partnership with Team Pineda and "MWTM"; to increase health awareness in the community; to motivate the community members to commit to make positive health behavior changes; to connect community members with resources for health and safety; and to provide education about healthy living. Trainers from the host facility, MSP Gym, offered free group fitness classes while an additional 19 health and wellness vendors set up to providing the community with health education resources related to nutrition and physical activity. Our partners at Jewel-Osco provided free health screenings and flu vaccines during the event. A light healthy breakfast was served with a cooking demonstration from West Chicago's very own The Kitchen Table.

Healthy West Chicago 5k Fun Run: HWC's second annual 5k race was hosted at Reed-Keppler Park on the Prairie Path in August of 2019. Various health and wellness vendors attended providing health education, post-run massage, and cooking demonstrations. There were 85 racers that crossed the finish line and 20 kids that participated in the kiddie dash following the 5k run. All participants received a race day t-shirt and finisher ribbon. All proceeds from the race were used for Healthy West Chicago sustainability and continuation of community programming for West Chicago residents.

900+

West Chicago residents
participated in physical activity
engagement events



Frosty 5k: HWC co-sponsored the 2018 and 2019 Frosty 5k and Kids Fun Run in downtown West Chicago. This annual race kicks off West Chicago's winter festival, Frosty Fest. Resident and student rates make this race affordable to West Chicago residents. All racers receive a t-shirt and participation gift. There were 67 racers that crossed the finish line in 2019.



Physical Activity

Increase residents' knowledge about the availability and importance of physical activity opportunities

During the Healthy West Chicago planning forums, West Chicago residents reported that it was challenging to find physical activity opportunities in the community. A goal of HWC is to help share opportunities available throughout West Chicago, including those of HWC partners. HWC provides opportunities, education, and resources to help residents incorporate fun, meaningful exercise into their daily lives and foster positive change in their physical activity.

West Chicago Community Calendar: HWC became a part of the [West Chicago Community Calendar](#) on the City's website. The City website and community calendar is a central hub for many community organizations to post events and a viewing portal for residents to learn about these upcoming activities. By joining the Community Calendar, HWC is able to consolidate their events into a single community calendar and thus increase its outreach community-wide.

HWC Mayor School Lunch Visits: Mayor Pineda and HWC Program Administrator, Carly Smitherman, visited Gary, Currier, Pioneer, Turner and Wegner Elementary Schools during lunch to educate and inspire over 3,700 students the Move with the Mayor Campaign supporting physical activity and heart health. Students and staff were all invited to join Mayor Pineda and HWC walk for heart health every Saturday morning in September.

HWC Website: The new HWC website was launched in January 2019. The website includes a promotional page, educational videos on healthy eating and physical activity, and the option to join an email list. The new website contains an HWC event page with links to HWC social media platforms.

HWC Social Media: HWC promotes opportunities for physical activity and all other events hosted by HWC and partner organizations through social media posts on its own Facebook, Twitter, and Instagram pages. The most successful and well used social media form is Facebook, which were started prior to 2016. Instagram account was revamped with a new name in 2018 with growing virtual responses.

Other HWC Communications: Cross-promoting events and initiatives with partner organizations through their own communication methods such as District 33's Peachjar, the Park District Guide, City newsletters, church and school newsletters, etc. To maximize the number of individuals reached by HWC in both Spanish and English is essential for spreading the word and creating a culture of health. Promotional materials and signage are also used for event promotion.

61%
Growth

862 People liked Facebook page

58%
Growth

886 People follow Facebook page



@HealthyWestChicago

@HealthyWestChi



Healthy
West Chicago

Healthy Eating

Improve availability of locally grown foods

Healthy West Chicago is working with partners to improve food systems so that fresh and healthy foods are accessible to everyone living and working in the City of West Chicago.

West Chicago Community Garden: People Made Visible (PMV) with HWC operates a community garden at the St. Michael's United Church of Christ (UCC) where locals can rent a plot to garden. In Spring of 2018 the PMV/HWC/GardenWorks Project (GW) collaboration gathered to de-sign a community garden that would be designed for low-income families in West Chicago. Four additional raised garden beds were constructed 2019 at the community garden providing a total of 43 garden beds. A total of 15 families identified as food insecure and one community organization serving food insecure families utilized the garden in 2019. St. Michael's UCC youth group program PeaceJam tends to 22 garden plots, harvesting vegetables for the West Chicago Neighborhood Network's Food Pantry. This garden is also used as teaching garden for GW and West Chicago residents. In 2019 HWC used the community garden to provided nutrition education to the students at Trinity Preschool.

26

New gardens
planted in West
Chicago in 2019

Gardenworks (GW) Project: The GW Project provides low-income families in DuPage County with the resources necessary to grow food at home. They teach families how to plant, maintain and harvest fresh produce from their gardens. HWC and interpreters then personally visited West Chicago food pantries to speak to potential clients and inform them about the free garden program. This resulted in 20 new raised garden beds being built for West Chicago families during the "2019 August Build Weekend". There were ten garden beds that were built within the community during prior years bringing the total to 24.

2019 Blooming Fest: HWC used the annual West Chicago festival as an opportunity to educate the community on the benefits of eating in season. Along with the education, garden vegetable seeds were gifted with nutrition tips and recipe cards to over 100 residents.



2019 Community Garden Refresh Day: In June 2019, HWC invited Team Northwestern Medicine (NM) to assist in a whole community garden refresh and plant day. Team NM brought out 22 volunteers to assist with the community project. All garden beds received new soil and compost. GW provided a variety of seeds and seedlings to be planted in 18 garden beds dedicated to West Chicago residents identified as food insecure.



Healthy Eating

Increase residents' knowledge of nutrition and cooking healthy meals/snacks

Healthy West Chicago empowers people to make good food choices and gives them a chance to explore, prepare, and enjoy affordable fresh foods. One way this is accomplished is by providing hands-on nutritional education activities.

Healthy for Life 20 By 20: HWC was granted funding to offer the Healthy for Life® program created by Aramark and the American Heart Association to West Chicago residents. Healthy for Life® is a community-based nutrition and well-being program that focuses on empowering people to make healthy food, nutrition and lifestyle choices. In the Healthy for Life® program, individuals will gain new skills to prepare and experience healthy food, receive culturally relevant healthy recipes, budget and shop for healthy foods, and increase level of comfort with healthy foods. This educational experience was a four-week program offered at two locations in West Chicago educating 28 residents.

Meals for a Healthy Heart: For Older Americans Month, HWC partnered with the West Chicago Park District and the University of Illinois Extension (U of I) to present two heart healthy educational presentations educating 82 residents. The presenter discussed healthy lifestyles which may decrease incidence of hypertension, and introduce the new guidelines for blood pressure released by the American College of Cardiology and the American Heart Association. The new guidelines were designed to identify and address hypertension sooner. Research shows a very clear link between high blood pressure and cardiovascular disease, which can make a person twice as likely to suffer a stroke or heart attack. Participants were provided a heart healthy meal during the presentation sponsored by our partners at The Kitchen Table.



300+

Adults attended a
HWC nutrition
education
class in 2019

Healthy Living Grocery Store Tours: HWC, with the partnership of Cooking Matters and West Chicago's Jewel-Osco, offered Grocery Store Tours to West Chicago Residents in 2018-2019. The store tours were led by Registered Dietitians. Participants learned how to find healthier options, compare unit prices, read food labels, how to identify whole grains and how to stick to your budget. Following each tour, participants were gifted a \$10 gift card and encouraged to participate in a \$10 Challenge, an activity where participants use the skills they just learned to buy a healthy meal for a family of four, for under \$10. In 2019, 67 West Chicago residents attended a tour.



91.5%

Cooking Matters
cooking series
retention rate

Cooking Matters: HWC partners with the national nonprofit Share Our Strength to offer Cooking Matters® in West Chicago. Cooking Matters teaches families at risk of hunger how to get more food for their money and better nourishment from those foods during the six-week cooking series. Programming is held at various locations around West Chicago including St. Michaels UCC, St. Andrews Lutheran Church, Educare of Western DuPage, and Gary Elementary School. In 2019, there were 95 residents that attended at least one Cooking Matters class. Cooking Matters graduates are identified as participants who attend four or more classes within a series, of the 95 residents, 85 were identified as graduates of the program in 2019. With a 91.5% retention rate HWC has secured funding for the continuation of the cooking series through 2020.

Healthy Eating

Increase residents' knowledge of nutrition and cooking healthy meals/snacks

Healthy West Chicago empowers people to make good food choices and gives them a chance to explore, prepare, and enjoy healthy foods. One way this is accomplished is by helping kids learn simple kitchen skills and food knowledge to help them develop a love for healthy foods.

District33 Wellness Committee: HWC participates on the District 33 Wellness Committee, a group comprised of school administrators, teachers, and several community organizations. In 2017, the Wellness Committee developed an updated Wellness Policy and implementation plans to ensure a healthy school environment. Annual updates and edits are made to this policy. In April 2019, the Wellness Committee co-hosted a month long walking challenge for D33 staff with over 40 D33 staff competed in the friendly challenge.

DREAM Program: Participating DREAM students at Pioneer and Gary Elementary Schools were taught cooking lessons once a week during the 2018-2019 school year, educating over 150 students. HWC instructors used the Northern Illinois Food Bank (NIFB) Nutrition Education Program. This curriculum discusses each food group in the USDA My Plate Model. Each lesson encourages children ages 5-12 to eat healthy by taking an active role in the preparation of meals. In Spring of 2019, students learned about growing fresh produce through our their own lettuce activity. Students enrolled in the DREAM Summer Programming at Winfield Elementary and Leman Middle Schools were educated using the NIFB hands-on nutrition programming once a week for four weeks educating over 200 students.

After-School Cooking Clubs: Nutrition knowledge was received by District 33 Leman Middle School students in an after school Cooking Club. In the fall of 2019, 48 students participated, thus further educating students about healthy eating.



MyPlate Obstacle Course: Students at Leman Middle, Pioneer and Gary Elementary Schools learned that physical activity and healthy eating can be fun and taste great while participating in our MyPlate obstacle course. Over 300 students participated in this activity, which provided them education on each food group and how to read the food label while being physically active. Following the games, students participated in making a healthy homemade trail mix.



600+

Students participated in
after school nutrition
education programming

Community Events: Past community events involved nutrition education activities such as District 33's Family Nights, discussing how diet can influence blood pressure, BMI, and diabetes. Park District events, such as Hello Summer at the Shell and Party in the Park, demonstrated healthier recipes, eating in season, and importance of physical activity for overall health. West Chicago Blooming Fest and Food Festival discussing food preservation, eating in season, and Rethink Your Drink (RTYD). In partnership with the U of I Extension, HWC provided food demonstrations at both Blooming Fest and the Food Festival.



Healthy West Chicago Snapshots



Commitment to Building a Culture of Health

Our day-to-day environments play an important role in our health. By addressing the surroundings where we live, work, and learn we can achieve a culture of health for all Americans - making the healthy choice the easy choice. We want to ensure that each eating occasion is an opportunity to easily select healthier foods and drinks, no matter what the circumstance. Commitment activities ranged from preparing a healthy food and beverage policy to ensuring healthy cooking practices and even improving vending and food options at events. This is why HWC is strong advocate for all policy efforts related to overall health and co-chairs District 33's Wellness Committee.



Rethink Your Drink (RTYD)

The HWC Rethink Your Drink Initiative provides Sugar Sweetened Beverages (SSB) education. This effort is part of the Illinois Alliance to Prevent Obesity (IAPO), a Statewide campaign to educate on the harmful effects of consuming sugar-sweetened beverages. HWC RTYD kits with fruit and vegetable infused water stations were displayed at a number of local events engaging over 800 residents in 2019.

HWC provided education booths with information about SSB and tastings of infused water recipes at; two WeGo Together Family Wellness Nights, Blooming Fest, National Night Out, Games on the Lawn, West Chicago Food Festival, WeGo Run, WeGo Market, West Chicago Frosty Fest, Hello Summer at the Shell, Party in the Park, four Move with the Mayor walks, World Heart Day Celebration, DuPage Airport Back to School Event, and District 33 Back to School Extravaganza.



Move with the Mayor Challenge

Every Saturday during the month of September Mayor Ruben Pineda and Healthy West Chicago invited community members to join 1.5 mile walks through the City. The goal of this campaign is to spread awareness on how to take steps to improve ones health by walking since it is one of the easiest ways to lower one's chances of heart disease and its risk factors, like high cholesterol, high blood pressure, and diabetes. heart health and physical activity. Cities across the nation join in this campaign sponsored by National Forum for Heart Disease and Stroke Prevention.

Every school in WC School District 33 participated in the walk in a friendly competition against one another. The campaign ends with a free community celebration on International World Heart Day.

Challenges and Next Steps

The [Healthy West Chicago Community Action Plan](#) is a 10-year plan. As such, this 2019 Report Card provides a snapshot of progress made over a year of program implementation. What is clear from this Report is that there continues to be significant health disparities between people who live and work in West Chicago and the rest of DuPage County and the nation.

Data suggests that West Chicago has a higher incidence of hypertension, high cholesterol and diabetes than national rates and children in West Chicago have higher rates of obesity than children nationally and in DuPage County. These pose unique health challenges for West Chicago and make it clear that there needs to be a community-wide partnership to make the healthy choice the easy choice and to educate West Chicagoans about the impact their choices have on their health. Health indicator data helps to provide a focus for the priorities of Healthy West Chicago moving forward.

Over time, HWC Report Cards will identify trends, highlight successes and shortcomings, and ultimately guide decisions on future policies, strategies, and resource allocation needed to achieve the Healthy West Chicago Community Action Plan goals. We encourage West Chicago taxing bodies and institutions to use this Report Card, and the Community Action Plan, to implement strategies that improve the health of those that live, work and play in West Chicago. Please join Healthy West Chicago in helping our community to become the healthiest community in the region.



2020 and Beyond

- Cooking classes
- Physical fitness offerings
- MWTM Walking Challenge
- Move with the Mayor
- Walking Passport
- Walkability Assessment
- Rethink Your Drink Initiative
- West Chicago Garden Network and the GardenWorks Project
- Community health survey
- HWC 5k Fun Run with Kiddie Dash

Acknowledgments

Healthy West Chicago Advisory Board 2019

Healthy West Chicago

Carly Smitherman, Program Administrator

People Made Visible

Sara Phalen, Executive Director

WeGo Together for Kids

Joie Frankoivch, LCSW, MPH, Coordinator of Partnerships

Northwestern Medicine

Ann Marie Andexler, Program Coordinator, Community & Government Affairs

City of West Chicago

Michael Guttman, City Administrator

West Chicago Community Member

Adela Gonzalez, Republic Bank of Chicago

United Way of Metro Chicago

Laura Olson, Chief Professional Office

Western DuPage Chamber

of Commerce Dave Sabathne, CEO & President

Mexican Cultural Center DuPage

Ramirez, President

West Chicago Park District

Gary Major, Executive Director

DuPage County Health Department

Mila Tsagalis, Community Initiatives Director

District 94-West Chicago Community High

School Becky Koltz, Communications Specialist

American Heart Association

Fil Mendez Guipoco, Multicultural Initiatives Director

Thank you to all our Partners

Northwestern Medicine

City of West Chicago

United Way

WeGo Together for Kids

West Chicago Elementary School District 33

DuPage County Health Department

West Chicago Park District

People Made Visible

Mexican Cultural Center

American Heart Association

West Chicago Community High School District 94

Western DuPage Chamber of Commerce

Community Member at Large

The Kitchen Table

Breaking Free

Midwest Strength and Performance Gym Jacob's

Engineering Group

The National Forum for Heart Disease and Stroke Prevention

University of Illinois Extension

People Resource Center

The GardenWorks Project

Cooking Matters

Jewel-Osco- West Chicago

Republic Bank of West Chicago

Northern Illinois Food Bank

St. Andrew's Lutheran Church

St. Michaels United Church of Christ

West Chicago Public Library

Republic Bank of Chicago

Educare of Western DuPage

West Chicago City Museum

Special Thanks

American Heart Association

Healthy for Life 20 20 programming funding

DuPage County Health Department and Impact
DuPage Indicator data

David Toney and Sarah Bass
Photographers

The GardenWorks Project

Share Our Strength
Cooking Matters programming funding

St. Michael's UCC
Demonstration kitchen for cooking classes
Community garden land donation

St. Andrew's Lutheran Church
Demonstration kitchen for cooking classes
MWTM Celebration host facility

Educare of Western DuPage
Demonstration kitchen for cooking classes

Gary Elementary School International World
Heart Day Celebration Host Facility

Midwest Strength and Performance Gym
Community Sweat Host Facility
Class Instructor

The National forum for Heart Disease and
Stroke Prevention
Walking Challenge App Funding

Jacob's Engineering Group
Walking Challenge Funding

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Homecoming Parade
West Chicago Community High School
District 94

AGENDA ITEM NUMBER: 4. A.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: May 26, 2020

COUNCIL AGENDA DATE: _____

STAFF REVIEW: Tom Dabareiner

SIGNATURE  _____

APPROVED BY CITY ADMINISTRATOR:
Michael Guttman

SIGNATURE _____

ITEM SUMMARY:

West Chicago Community High School District 94 is seeking approval for their annual Homecoming Parade scheduled for Friday, October 9, 2020 from 12:45 p.m. – 2:00 p.m. with an estimate of 2,000 attendees.

The event organizer has requested the use of City streets for the parade, and the support of the Police & Fire Department to accommodate and accompany floats, vehicles, and parade walkers.

The Special Event Permit Application, which includes the requests of the City, has been reviewed and approved by staff from the Police, Public Works, and Community Development Departments as well as the West Chicago Fire Protection District and Park District. The Special Event Permit Application is attached, which includes the current proposed parade route.

ACTIONS PROPOSED:

Recommend event for approval. Approval is also contingent upon submittal and approval of required insurance documentation.

COMMITTEE RECOMMENDATION:

City of West Chicago SPECIAL EVENT PERMIT APPLICATION



THIS FORM MUST BE COMPLETED IN FULL & SUBMITTED
90 DAYS PRIOR TO THE EVENT

PERMIT NO. _____

Special Event Permit Application

The Special Event Application is due to the City of West Chicago a minimum of ninety (90) days prior to the event if it requires closure of public streets or use of public parking lots. The 90-day time period allows sufficient time to evaluate the request and provide a recommendation to the City Council for its consideration.

Note: Prior to review of the Special Events Permit Application, all applicants must submit the Intent to Meet Insurance Requirements form (page 2).

Submittal Checklist

1. Completed and signed Special Event Application
 - ☐ Intent to Meet Insurance Requirements
 - ☐ Section 1 – General Information
 - ☐ Section 2 – Narrative
 - ☐ Section 3 – Permits
 - ☐ Section 4 – Site Plan and/or Route Map
 - ☐ Section 5 – Task List and Due Dates
 - ☐ Section 6 – Hold Harmless Agreement
2. Completed and signed applications(s) for other permits(s) (See Section 3)
 - ☐ Carnival Permit Application - \$50 per employee
 - ☐ Fireworks Permit Application –
\$125 (Check made payable to the West Chicago Fire Protection District)
 - ☐ Building Permit Application (temporary tents – see min. requirements) - \$50
 - ☐ Raffle Registration Application – requires separate application
 - ☐ Temporary Liquor License Application – requires separate application
 - ☐ Temporary Food Service Permit (DuPage Co. Health Dept. 630-682-7979)

FOR OFFICE USE ONLY

Received: _____

Fee Paid: \$ _____

Receipt # _____

Check # _____

Event Acknowledgement Form returned by:

Police Dept. _____ Fire Dist. _____ PW _____ Park Dist. _____

☐ Background checks completed by Police Dept. Date _____

☐ DuPage Co. Health Department notified Date _____

☐ Certificate of Insurance received and approved Date _____

***** INTENT TO MEET INSURANCE REQUIREMENTS *****

Must be returned prior to application review by City staff

Prior to the issuance of a Special Event Permit, all organizations must present a certificate of insurance meeting the criteria listed below:

1. Required limits per IRMA are \$1mil per occurrence and general aggregate no less than \$2mil for contractors/vendors.

2. *****PLEASE NOTE:** Under the box labeled "Description of operations/locations/vehicles/exclusions added by endorsement/special provisions", the following language must appear:

"The City of West Chicago, its officials, agents, employees, and volunteers is/are named additionally insured. The additional insured is covered as respect to liability arising out of any work or activities performed on behalf of **(company involved)** for **(event)** **(date, times (if applicable), location)** No endorsements or additional forms modify or limit coverage provided to additional insured. Coverage provided to additional insured is primary as it relates to **(event)**".

3. Vendors shall furnish the additional insured endorsement (*consult insurance professional; examples include but are not limited to forms CG 2010 or CG 2026*) to support the certificate of insurance. The endorsement shall also name **"The City of West Chicago, its officials, agents, employees, and volunteers"** as primary and non-contributory.

4. If applicable, vendor shall furnish the City with evidence of Worker's Compensation coverage with statutory limits.

5. The insurance provider will need to submit the Certificate of Insurance and supporting endorsement form preferably via email to **specialevents@westchicago.org** or fax (630-293-1257) to be considered an original document.

I, Marc Wolfe, representing WCCHS / District 94
(print name of authorized person) (organization)

have contacted the appropriate insurance provider and acknowledge that the above insurance criteria can be met. I understand that the Special Event Permit Application will not be reviewed until this document has been signed and returned to the City of West Chicago.

Marc Wolfe
(signature)

3/12/2020
(date)

West Chicago Homecoming Parade
(name of event)

10/9/2020
(date of event)

SECTION 1 – GENERAL INFORMATION

Name of Event: West Chicago Community H.S. Homecoming Parade

Type of Event:

☒ Parade ☐ Walk/Run/Bike ☐ Carnivals ☐ Fireworks ☐ Festival

☐ Other _____

Location of Event: Start WCHS → Around Lemay MS → Back to WCHS

Date(s) of Event: 10/9/2020 Hours of Event: 12:45 pm to 2:00 pm Est. Attendance: 2,000

Event Website: www.d94.org

Purpose of event: Homecoming celebration

Name of Sponsoring Organization(s): Community High School District 94

Organization's Legal Status (i.e. NFP, Partnership, Corporation): School District

Contact person from sponsoring organization: Marc Wolfe

Organizer address: 326 Joliet Street

City/State/Zip: West Chicago, IL 60185 Phone: 630-876-6340

Cell Phone: 708-699-1627 E-mail: mwolfe@d94.org

Emergency contact information (provide mobile numbers for on-site coordinators during event):

1st Contact: Marc Wolfe Phone: 708-699-1627

2nd Contact: Peter Martino Phone: 630-876-6331

Is this an annual event? ☒ Yes ☐ No If Yes, provide next year's event date: TBD

If the event is a recurring event, please state any problems and/or incidents that have occurred in past years, such as noise or neighborhood parking complaints.

NONE

What, if anything, are you doing to rectify the problem(s)?

N/A

SECTION 2 – NARRATIVE

On a separate sheet, provide a detailed description of the overall event. The narrative will serve as the special event proposal to City Council.

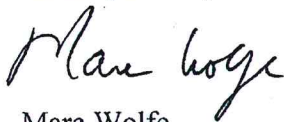
**Narrative for Special Event Permit
City of West Chicago
March 12, 2020**

Community High School – District 94 respectfully requests the permission of the City of West Chicago to hold its annual Homecoming Parade on Friday, October 9, 2020. The Homecoming Parade is the culmination of a number of competitions and activities hosted during the Homecoming week by various teams, clubs, and classes. All activities, teams, and student council “classes” are encouraged to build floats and participant in this Homecoming tradition.

The parade begins at the H entrance of the high school (South East corner: Joliet St. and Ann St.) and proceeds through the streets of West Chicago (see attached map) making a loop around Leman Middle School, passing two elementary schools, and finally arriving back at the High School. In this way, the teams and clubs can share their “Wildcat Spirit” with the children who will one day be part of the High School student body.

In years past, the police and fire departments have led this parade with their vehicles. We are requesting that they do the same this year.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read "Marc Wolfe".

Marc Wolfe
Director of Student Activities

SECTION 3 – PERMITS

Will your event include a carnival? ☐ Yes ☒ No

If yes, you must submit a **Carnival Permit Application** ninety (90) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Does your event include the use of a temporary tent in excess of 400 sq. ft. in area with side curtains or 700 sq. ft. in area without side curtains? ☐ Yes ☒ No

If yes, you must submit a **Building Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 131 for an application.

Will your event include a fireworks display? ☐ Yes ☒ No

If yes, you must submit a **Fireworks Permit Application** thirty (30) days prior to the event. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 135 for an application.

Are you holding a raffle at your event? ☐ Yes ☒ No

If yes, you must submit a **Raffle Registration Application** fourteen (14) days prior to the event. Not all applicants will qualify for a license. Please visit www.westchicago.org under Forms or contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be applying for a Temporary Liquor License? ☐ Yes ☒ No

If yes, you must submit a **Temporary Liquor License Application** thirty (30) days prior to the event. To qualify for a Class D license, the applicant must be a local organization or group providing beer and/or wine at a picnic, carnival or similar function. A Class D license shall be authorized on a day-to-day basis but not for more than seven (7) consecutive days. Please contact the City of West Chicago at (630) 293-2200 ext. 170 for an application.

Will you be serving food at your event? ☐ Yes ☒ No

If yes, you may be required to submit a **Temporary Food Service Permit Application** thirty (30) days prior to the event. Please contact the DuPage County Health Department at (630) 682-7979 or visit <http://www.dupagehealth.org/temporary-food-service> for additional information.

Are you requesting services from these departments?

☒ Police ☒ Fire District / Paramedics ☐ Public Works

Specify services: We are requesting WCPD + WCFD send personnel and vehicles to accommodate and accompany floats, vehicles, and parade walkers.

Will you be utilizing any of the following services?

☐ Water ☐ Electric/Generator ☐ Other N/A

SECTION 4 – SITE PLAN AND/OR ROUTE MAP

Please attach a separate sheet to illustrate the layout for your event.

If applicable, the following must be included:

Location of garbage receptacles (G)	Location and number of barricades (B)
Location of toilets (T)	Location of fire lane (FL)
Location of hand washing sinks (HWS)	Location of fire extinguishers (FE)
Location of retail vendors (RV)	Public entrances and exits (PE)
Location of food vendors (FV)	Location of "No Firearms" signage (NF)
Location of first aid (FA)	Location of sound stages and amplified sound (S)
	Location of residential streets surrounding event

Are you requesting the use of any City-owned property, i.e. City streets, parking lots, or sidewalks?

☐ Yes ☐ No If yes, please indicate the property that you are requesting to use.

See attached map

Would you like to request the closing of City streets?

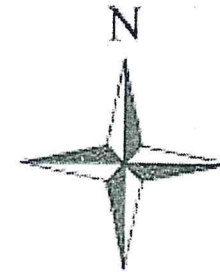
☒ Yes ☐ No Map attached

If yes, please fill in the following information or submit a route map along with this application:

Street	From	To	Dates	Times
			<u>10/9/20</u>	<u>12:45-2 pm</u>

Community High School District 94 *Parade Route*

October 9, 2020 12:45 pm – 2:00 pm



Wood Street
End Parade Here

West Chicago
Community High
School

Begin Parade Here

Ann Street

Joliet Street

Hazel Street

Leman MS

Bishop Street

Forest Street

Parade Route

1. Leave WCCHS South Parking Lot to Ann Street
2. Ann Street east to Joliet Street
3. Joliet south to Hazel
4. Hazel east to Bishop (parade past Leman MS)
5. Bishop south to Forest
6. Forest west to Joliet
7. Joliet north to Ann
8. Ann west to Wood
9. Wood north to parking lot

SECTION 5 – PLANNING WORKSHEET AND REQUIRED TASK DUE DATES*

Use this form to determine the date each of these tasks needs to be completed. For tasks that do not apply, please mark "N/A" in the Due Date column. If the Due Date falls on a weekend or holiday, the Due Date becomes the next normal business day. However, this does not affect the other Due Dates, as they are only dependent on the date of the special event.

Note: This section must be completed by event organizer prior to notary signature.

Date of Special Event:

10/9/2020

Tasks to be completed (All items due to City unless noted)	Days Due Before Event	Due Date
Submit "Intent to Meet Insurance Requirements" Document (included with Special Event Permit Application, pg.2)	Prior to application review	Prior to application review
Submit Special Event Permit Application	90 days	7/9/2020
Submit Carnival Permit Application	90 days	N/A
Submit Fireworks Permit Application	30 days	N/A
Submit Temporary Liquor License Application	30 days	N/A
Submit Building (Temporary Tent) Permit Application	30 days	N/A
Submit Temporary Food Service Permit Application(s) (DuPage County Health Dept. – 630-682-7979)	30 days	N/A
Submit Original Certificate of Insurance*	21 days*	9/18/2020
Submit Raffle Registration Application	14 days	N/A
Notify residents/businesses of special event	14 days	9/25/2020
Post "No Firearms" signs at all public entrances (See IL State Police requirements for standardized sign in West Chicago's <i>Special Events Policy</i>)	N/A	Day of Event

***If this requirement is not met, the proposed event may be cancelled.**

SECTION 6 – WAIVER AND HOLD HARMLESS AGREEMENT

In consideration of the WCCHS/District 94 (name of organization) and its Members, employees, volunteers or guests, being allow to participate in the 2020 Hc Parade (the Activity) the undersigned hereby recognizes, acknowledges and assumes any and all risk pertaining to WCCHS/District 94 (name of organization) participation in the Activity.

To the fullest extent permitted by law, the WCCHS/District 94 (name of organization) hereby agrees to defend, indemnify and hold harmless the City of West Chicago, its officials, agents and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, cost and expenses (including attorneys fees), which may in anywise accrue against the City of West Chicago, its officials, agents and employees, arising in consequence of WCCHS/District 94 (name of organization) participation in the Activity, or which may in anywise result therefore, except that arising out of the sole legal cause of the City of West Chicago, its agents or employees. The WCCHS/District 94 (name of organization) shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against the City of West Chicago, its officials, agents and employees, in any such action, the WCCHS/District 94 (name of organization) at its own expense, satisfy and discharge the same.

The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this Agreement.

The undersigned represents it has full authority to execute this Waiver and Hold Harmless Agreement on behalf of the WCCHS/District 94 (name of organization).

Agreed this 12th day of March, 2020

WCCHS/District 94
Name of Organization

Daniel Oberg
Print Name of Authorized Person


Signature of Authorized Person

Director of Business Services
Title

The Organization and the authorized signatory below agree to inform the City of West Chicago of any changes in the application at least thirty (30) days prior to the event. *Please note: Final approval of this event is pending satisfactory completion of Certificate of Insurance requirements.*

Signatory agrees to abide by all requirements of the Special Events Policy, including compliance with the State of Illinois Firearm Concealed Carry Act.

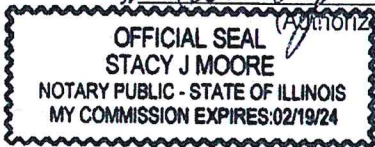
***All applications must be signed and notarized.**

WCCHS/District 94
(Name of Organization)

Marc Wolfe
(Print Name of Signatory)

4/21/20
(Date)

By Marc Wolfe
(Authorized Signatory)



Stacy J Moore
(Notary Public)

Signed and sworn to before me this 21st day of April, 2020.

After submitting all forms, your application will be reviewed by City staff. All departments that will be involved in providing services or permits for the event will be notified. **Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services or scheduling of other events.**

The City of West Chicago reserves the right to cancel any event at any time for reasons deemed necessary by the City Council and/or City Administrator.

Deliver all completed items to:

City of West Chicago
Attn: Community Development – Special Events
475 Main Street
West Chicago, IL 60185

FOR OFFICE USE ONLY

Based on the information which has been submitted and contingent upon approval of any necessary inspections the day of the event, the request for a permit has been:

☐ Approved Permit No. _____

Authorized Signature

Title

Date

☐ Denied

Remarks:

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE: Resolution No. 20-R-0021

A Resolution approving the Master Services and Purchasing Agreement with Axon Enterprises, Inc.

AGENDA ITEM NUMBER: 5.A.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: May 26, 2020

COUNCIL AGENDA DATE: June 1, 2020

STAFF REVIEW: Christopher Shackelford, Deputy Chief of Police

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR: Michael Guttman

SIGNATURE _____

ITEM SUMMARY:

The Police Department currently has eighteen police cars equipped with an in-car camera system. The current equipment, purchased from Panasonic, has been in use for approximately four years. Recently several technological issues have emerged with the camera system. For instance, data from the existing system is designed to be uploaded to the City server wirelessly when a police car is parked within a certain range of the police station. However, half of the cars with camera systems no longer communicate properly with the wireless portal to the server. This necessitates staff time to manually plug the camera systems into a data port to accomplish data download; a process that can take 24-48 hours. The large amount of data from the existing in-car system is stored on a server purchased and maintained by the City.

Further, the Records Management System (RMS) put into service in June 2019 does not interface with the current in-car camera system, precluding efficiency gains that would occur if the systems communicated. These efficiency gains would result from the auto-population of shared, common data fields; of which there are many with various police forms and databases. There is no longer a service contract or warranty with the existing Panasonic system to address these, and other, issues.

The vendor the Police Department currently obtains Body Worn Cameras (BWCs) from, Axon Enterprises, Inc., produces in-car camera systems. Beyond incorporating the latest generation of technological specifications, the proposed Axon in-car system includes a second, rear-facing camera for each car. Additionally, the Axon in-car camera system utilizes the same data interface programs as our existing BWCs. As such, with this purchase, all officer-generated video and audio footage (in-car cameras and BWCs) will now utilize the same platform for purposes of playback, labeling and storage. Axon redaction software currently utilized to satisfy Freedom of Information Requests for BWC footage is compatible with the Axon in-car camera footage.

One of the greatest benefits of the Axon in-car system concerns management of the data generated in each police car. The proposed system is designed to upload this data via a wireless internet connection directly to a cloud maintained by Axon. Our contract provides for storage of an unlimited amount of data generated by the in-car camera system.

Staff is requesting to enter into a Master Services and Purchasing Agreement with Axon Enterprise, Inc. for the purchase and use of Axon products and services associated with the in-car camera system for an amount not to exceed \$177,342.00 (payable over the course of a five-year contract). This proposed purchase will be made using money from the Drug Fund, which is a restricted fund from which only eligible equipment purchases may be made; no personnel/benefit, non-police-related capital or other routine operating expenses may be paid from the Drug Fund.

Please see attached Quote and Master Services and Purchasing Agreement for more information.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Staff recommends approval of Resolution No. 20-R-0021

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 20-R-0021

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
A MASTER SERVICES AND PURCHASING AGREEMENT WITH AXON
ENTERPRISES, INC. FOR THE PURCHASE AND USE OF AXON PRODUCTS
AND SERVICES**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Master Services and Purchasing Agreement for the purchase and use of Axon products and services between Axon Enterprise, Inc and the City of West Chicago for an amount not to exceed \$177,342.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 1st day of June 2020.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith



Axon Enterprise, Inc.
17800 N 85th St
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-253717-43955.579MS

Issued: 05/01/2020

Quote Expiration: 06/30/2020

Account Number: 115576

Payment Terms: Net 30
Delivery Method: Fedex - Ground

SHIP TO

Mike Uplegger
West Chicago Police Department - IL
325 SPENCER ST.
West Chicago, IL 60185
US

BILL TO

West Chicago Police Department - IL
325 SPENCER ST.
West Chicago, IL 60185
US

SALES REPRESENTATIVE

Mike Schmidt
Phone: (480) 502-6279
Email: mschmidt@axon.com
Fax:

PRIMARY CONTACT

Mike Uplegger
Phone: (630) 293-2228
Email: muplegger@westchicago.org

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	18	1,548.00	1,548.00	27,864.00
Hardware						
71200	FLEET ROUTER ANTENNA, COMPACT 5-IN-1, BLACK		18	270.00	270.00	4,860.00
11634	CRADLEPOINT IBR900-1200M-NPS+5 YEAR NETCLOUD ESSENT (PRIME)		18	1,509.00	1,509.00	27,162.00
80214	FLEET EVIDENCE.COM UNLIMITED STORAGE	60	18	0.00	0.00	0.00
71088	AXON FLEET 2 KIT		18	0.00	0.00	0.00
87069	TECH ASSURANCE PLAN FLEET 2 KIT WARRANTY		18	0.00	0.00	0.00
74110	CABLE, CAT6 ETHERNET 25 FT, FLEET		18	0.00	0.00	0.00
71100	CABLE ASSEMBLY, POWER HARNESS, FLEET 2		18	0.00	0.00	0.00
Other						
87050	FLEET VIEW XL ACCESS LICENSE	60	18	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Services						
80131	TRAIN INSTALLER OR INSTALL FACILITY, 2 DAYS ONSITE, PER SITE		1	6,000.00	6,000.00	6,000.00
					Subtotal	65,886.00
					Estimated Shipping	0.00
					Estimated Tax	0.00
					Total	65,886.00

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	18	1,548.00	1,548.00	27,864.00
					Subtotal	27,864.00
					Estimated Tax	0.00
					Total	27,864.00

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	18	1,548.00	1,548.00	27,864.00
					Subtotal	27,864.00
					Estimated Tax	0.00
					Total	27,864.00

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	18	1,548.00	1,548.00	27,864.00
					Subtotal	27,864.00
					Estimated Tax	0.00
					Total	27,864.00

Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
80217	FLEET 2 UNLIMITED WITH TAP PAYMENT	12	18	1,548.00	1,548.00	27,864.00

Year 5 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73335	FLEET CAMERA REFRESH (ONE FRONT AND ONE REAR)		18	0.00	0.00	0.00
Subtotal						27,864.00
Estimated Tax						0.00
Total						27,864.00
Grand Total						177,342.00

Summary of Payments

Payment	Amount (USD)
Year 1	65,886.00
Year 2	27,864.00
Year 3	27,864.00
Year 4	27,864.00
Year 5	27,864.00
Grand Total	177,342.00

STATEMENT OF WORK & CONFIGURATION DOCUMENT

Axon Fleet In-Car Recording Platform

This document details a proposed system design

Agency Created For: West Chicago Police Department - IL

Quote: Q-253717-43955.579MS

Sold By:	Mike Schmidt
Designed By:	Justin Thorpe
Installed By:	Customer's Preferred Installer
Target Install Date:	

V-3.26.18

Q-253717-43955.579MS

VEHICLE OVERVIEW

SITE NAME	CUSTOMER NAME
Headquarters	West Chicago Police Department - IL
Total Configured Vehicles • 18 Total Vehicles with this Configuration Video Capture Sources • 36 Total Cameras Deployed • 1 Axon Signal Unit(s) Per Vehicle Mobile Data Terminal Per Vehicle • 1 Located In Each Vehicle Mobile Router Per Vehicle • 1 Cradlepoint IBR900-1200 Offload Mechanism • 4G LTE Cellular Evidence Management System • Evidence.com	
 Axon Camera  Signal Unit  In-Car Router  Battery Box	

SYSTEM CONFIGURATION DETAILS

The following sections detail the configuration of the Axon Fleet In-Car System

Vehicle Hardware

Vehicle Hardware	2	Axon Fleet Cameras will be installed in each vehicle
	2	Axon Fleet Battery Boxes will be installed in each vehicle
	1	Axon Signal Units will be installed in each vehicle
	1	Cradlepoint IBR900-1200 router will be installed in each vehicle
Axon Battery Boxes	The battery box provides power to its connected camera for up to 4 hours allowing for video offload while the vehicle ignition state is OFF and the MDT is connected and available.	
Signal Activation Methods	When triggered, the Axon Signal Vehicle (ASV) device will activate the recording mechanism for all configured Axon cameras within 30 feet of the vehicle.	
Mobile Data Terminal	Each vehicle will be equipped with a Mobile Data Terminal provided by the customer.	
Mobile Data Terminal Requirements	Operating System: Windows 7 or Windows 10 - x32 or x64 with the most current service packs and updates Hard Drive: Must have 25GB+ of free disk space RAM/Memory: Windows 7 - 4GB or greater Windows 10 - 8GB or greater Ethernet Port: The system requires the MDT to have one dedicated and available Ethernet port reserved for an Ethernet cable from router. The Ethernet port can be located on an electronic and stationary mobile docking station. If a docking station is used, it is the preferred location for the Ethernet port. Wi-Fi Card: The system requires an 802.11n compatible Wi-Fi card using 5Ghz band. USB Ports: If the computer is assigned to the officer and does not remain with the vehicle, then the number dongles ordered should equal the number of officers or the number of computers assigned. At least one dedicated and available USB 2.0 port for the Fleet USB dongle USB Port on MDT or Dock.	

Additional Considerations	If the customer has a MiFi hotspot, embedded cellular, or USB 4G, then the customer must purchase a Cradlepoint router with an external antenna and Cradlecare. For agencies that use NetMotion Mobility, Axon traffic must be passed through; such that it does not use the Mobility VPN tunnel. Customer must provide IT and / or Admin resources at time of installation to ensure data routing if functional for Axon Fleet operation.	
	In the event an Agency is unable to support the IT requirements associated with the installation, Axon reserves the right to charge the Agency for additional time associated with on-site work completed by an Axon Employee.	
Hardware Provisioning	Axon will provide the following router for all vehicles:	Cradlepoint IBR900-1200
	The customer will provide a MDT for each vehicle	

In-Car Network Considerations

Network Requirements	Cradlepoint IBR900-1200 will create a dedicated 5Ghz WiFi network within each vehicle. This network will join the Axon Fleet cameras and Mobile Data Terminal together.			
Network Addressing	IP Addressing		Total IPs Required	
	Axon Fleet Cameras	36	72	
	Mobile Data Terminal	18		
	Cradlepoint IBR900-1200	18		
Hardware Provisioning	Customer to provide all IP addressing and applicable network information			

Network Consideration Agreement

Network Consideration Agreement	Customer acknowledges the minimum requirements for the network to support this Statement of Work.
	All Axon employees performing services under this SOW are CJIS certified.
	If the network provided by Customer does not meet the minimum requirements, or in the event of a requested change in scope of the project, a Change Order will be required and additional fees may apply. Additional fees would also apply if Axon is required to extend the installation time for reasons caused by the customer or the customer network accessibility.

Professional Services & Training

Project Management	Axon will assign a Project Manager that will provide the expertise to execute a successful Fleet camera deployment and implementation. The Project Manager will have knowledge and experience with all phases of the project management lifecycle and with all application modules being implemented. He/she will work closely with the customer's project manager and project team members and will be responsible for completing the tasks required to meet all contract deliverables.
Vehicle Installation	Customer's Preferred Installer will be performing the installation of all Axon Fleet vehicle hardware. Installation services purchased from Axon include a "clip" and removal of existing in-car system hardware. This does not include "full removal" of existing wiring. A "full removal" of all existing hardware and wiring is subject to additional fees. Axon provides basic Fleet operation overview to the customer lead and/or Admin at the time of install. Clip vs Rip installation removal: - It is necessary to differentiate between the type of equipment removal to be provided by Axon. Standard Fleet Installation includes hardware removal in a fashion considered "Clip" which means Axon cuts the wires from the old system without removing multiple panels, removing all wiring and parts from the old system. In the case Axon removes the hardware Axon is not responsible for the surplus of hardware or any devices that may have been physically integrated with the removed system. In some situations, radar systems are integrated with the in-car video system and have a cable that connects to the system, if Axon removes the old in car system then Axon is not responsible for the radar system as part of the removal. - A "Rip" removal should be contracted through ProLogic directly. The Rip would be similar to a complete and full removal, which is more common when they retire a vehicle from service.
Custom Trigger Installation	Axon Signal Units have multiple trigger configuration options. Any trigger configurations that include a door or magnetic door switch are considered "custom" and may be subject to additional fees. An Axon representative has discussed with the Agency the standard triggers of the Fleet System. Those standard triggers include light-bar activation, speed, crash and gun-locks. The light-bar must have a controller to allow Axon to interface for the desired position, gun-locks must be installed with existing hardware in the vehicle. Doors are considered "CUSTOM" since they required additional hardware and time for installation, typically requiring the door may need to be taken apart for the installation.
Training	End-user go-live training provides individual device set up and configuration assistance, training on device use, Evidence.com and AXON View XL. End-user go-live training and support is not included in the installation fee scope.

4G / Cellular Offload Considerations

Network Considerations	The Cradlepoint IBR900-1200 will be the connection which allows 4G upload of recorded video
	The customer will ensure that their cellular contract does not allow for data throttling, or service denial, once a set data threshold is met. Throttling or denial of service will negatively affect Fleet upload capabilities.
	The MDT's 4G connection will facilitate the upload of recorded video content.
Hardware Provisioning	The customer will provide all 4G sim cards as required by their mobile provider.

Tax is subject to change at order processing with valid exemption.

Axon’s Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon’s Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature:

Date:

Name (Print):

Title:

PO# (Or write N/A):

Please sign and email to Mike Schmidt at mschmidt@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

The trademarks referenced above are the property of their respective owners.

Axon Internal Use Only		
		SFDC Contract#:
		Order Type:
		RMA#:
		Address Used:
		SO#:
Review 1	Review 2	
Comments:		



West Chicago Police Department - IL

ATTENTION

This order may qualify for freight shipping, please fill out the following information.

What is the contact name and phone number for this shipment?	
What are your receiving hours? (Monday-Friday)	
Is a dock available for this incoming shipment?	
Are there any delivery restrictions? (no box trucks, etc.)	

This Master Services and Purchasing Agreement ("**Agreement**") is between Axon Enterprise, Inc., a Delaware corporation ("**Axon**"), and the agency on the Quote ("**Agency**"). This Agreement is effective as of the later of the (a) last signature date on this Agreement or (b) signature date on the Quote ("**Effective Date**"). Axon and Agency are each a "**Party**" and collectively "**Parties**". This Agreement governs Agency's purchase and use of the Axon Devices and Services detailed in the Quote Appendix ("**Quote**"). It is the intent of the Parties that this Agreement act as a master agreement governing all subsequent purchases by Agency for the same Axon products and services in the Quote, and all such subsequent quotes accepted by Agency shall be also incorporated into this Agreement by reference as a Quote. The Parties therefore agree as follows:

1 Definitions.

"**Axon Cloud Services**" means Axon's web services for Axon Evidence, Axon Records, Axon Dispatch, and interactions between Evidence.com and Axon Devices or Axon client software. Axon Cloud Service excludes third-party applications, hardware warranties, and my.evidence.com.

"**Axon Devices**" means all hardware provided by Axon under this Agreement.

"**Quote**" means an offer to sell and is only valid for devices and services on the quote at the specified prices. Any terms within Agency's purchase order in response to a Quote will be void. Orders are subject to prior credit approval. Changes in the deployment estimated ship date may change charges in the Quote. Shipping dates are estimates only. Axon is not responsible for typographical errors in any offer by Axon, and Axon reserves the right to cancel any orders resulting from such errors.

"**Services**" means all services provided by Axon under this Agreement, including software, Axon Cloud Services, and professional services.

2 Term. This Agreement begins on the Effective Date and continues until all subscriptions hereunder have expired or have been terminated ("**Term**").

All subscriptions including Axon Evidence, Axon Fleet, Officer Safety Plans, Technology Assurance Plans, and TASER 7 plans begin after shipment of the applicable Axon Device. If Axon ships the Device in the first half of the month, the start date is the 1st of the following month. If Axon ships the Device in the second half of the month, the start date is the 15th of the following month. For purchases solely of Axon Evidence subscriptions, the start date is the Effective Date. Each subscription term ends upon completion of the subscription stated in the Quote ("**Subscription Term**").

Upon completion of the Subscription Term, the Subscription Term will automatically renew for an additional 5 years ("**Renewal Term**"). For purchase of TASER 7 as a standalone, Axon may increase pricing to its then-current list pricing for any Renewal Term. For all other purchases, Axon may increase pricing on all line items in the Quote up to 3% at the beginning of each year of the Renewal Term. New devices and services may require additional terms. Axon will not authorize services until Axon receives a signed Quote or accepts a purchase order, whichever is first.

3 Payment. Axon invoices upon shipment. Payment is due net 30 days from the invoice date. Payment obligations are non-cancelable. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.

4 Taxes. Agency is responsible for sales and other taxes associated with the order unless Agency provides Axon a valid tax exemption certificate.

- 5 **Shipping.** Axon may make partial shipments and ship Devices from multiple locations. All shipments are FOB shipping point via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges in the Quote.
- 6 **Returns.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.
- 7 **Warranty.**
- 7.1 **Hardware Limited Warranty.** Axon warrants that Axon-manufactured Devices are free from defects in workmanship and materials for 1 year from the date of Agency's receipt, except Signal Sidearm, which Axon warrants for 30 months from the date of Agency's receipt. Axon warrants its Axon-manufactured accessories for 90-days from the date of Agency's receipt. Used conducted energy weapon ("CEW") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the 1-year hardware warranty through the extended warranty term. Non-Axon manufactured Devices are not covered by Axon's warranty. Agency should contact the manufacturer for support of non-Axon manufactured Devices.
- 7.2 **Claims.** If Axon receives a valid warranty claim for an Axon manufactured Device during the warranty term, Axon's sole responsibility is to repair or replace the Device with the same or like Device, at Axon's option. A replacement Device will be new or like new. Axon will warrant the replacement Device for the longer of (a) the remaining warranty of the original Device or (b) 90-days from the date of repair or replacement.
- If Agency exchanges a device or part, the replacement item becomes Agency's property, and the replaced item becomes Axon's property. Before delivering a Device for service, Agency must upload Device data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the Device sent to Axon for service.
- 7.3 **Spare Devices.** Axon may provide Agency a predetermined number of spare Devices as detailed in the Quote ("**Spare Devices**"). Spare Devices will replace broken or non-functioning units. If Agency utilizes a Spare Device, Agency must return to Axon, through Axon's warranty return process, any broken or non-functioning units. Axon will repair or replace the unit with a replacement Device. Upon termination, Axon will invoice Agency the MSRP then in effect for all Spare Devices provided. If Agency returns the Spare Devices to Axon within 30 days of the invoice date, Axon will issue a credit and apply it against the invoice.
- 7.4 **Limitations.** Axon's warranty excludes damage related to: (a) failure to follow Device use instructions; (b) Devices used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to Device; (d) force majeure; (e) Devices repaired or modified by persons other than Axon without Axon's written permission; or (f) Devices with a defaced or removed serial number.
- 7.4.1 **To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement.**
- 7.4.2 **Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Device or Service will**

not exceed the purchase price paid to Axon for the Device, or if for Services, the amount paid for such Services over the 12 months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort or any other legal theory.

- 8 **Statement of Work.** Certain Axon Devices and Services, including Axon Interview Room, Axon Channel Services, and Axon Fleet, may require a Statement of Work that details Axon's Service deliverables ("**SOW**"). In the event Axon provides an SOW to Agency, Axon is only responsible to perform Services described in the SOW. Additional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in fees or schedule. The SOW is incorporated into this Agreement by reference.
- 9 **Device Warnings.** See www.axon.com/legal for the most current Axon device warnings.
- 10 **Design Changes.** Axon may make design changes to any Axon Device or Service without notifying Agency or making the same change to Devices and Services previously purchased by Agency.
- 11 **Bundled Offerings.** Some offerings in bundled offerings may not be generally available at the time of Agency's purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an Axon bundle.
- 12 **Insurance.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.
- 13 **Indemnification.** Axon will indemnify Agency's officers, directors, and employees ("**Agency Indemnitees**") against all claims, demands, losses, and reasonable expenses arising out of a third-party claim against an Agency Indemnitee resulting from any negligent act, error or omission, or willful misconduct by Axon under this Agreement, except to the extent of Agency's negligence or willful misconduct, or claims under workers compensation.
- 14 **IP Rights.** Axon owns and reserves all right, title, and interest in Axon devices and services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.
- 15 **IP Indemnification.** Axon will indemnify Agency Indemnitees against all claims, losses, and reasonable expenses from any third-party claim alleging that the use of Axon Devices or Services infringes or misappropriates the third-party's intellectual property rights. Agency must promptly provide Axon with written notice of such claim, tender to Axon the defense or settlement of such claim at Axon's expense and cooperate fully with Axon in the defense or settlement of such claim. Axon's IP indemnification obligations do not apply to claims based on (a) modification of Axon Devices or Services by Agency or a third-party not approved by Axon; (b) use of Axon Devices and Services in combination with hardware or services not approved by Axon; (c) use of Axon Devices and Services other than as permitted in this Agreement; or (d) use of Axon software that is not the most current release provided by Axon.
- 16 **Agency Responsibilities.** Agency is responsible for (a) Agency's use of Axon Devices; (b) breach of this Agreement or violation of applicable law by Agency or an Agency end user; and (c) a dispute between Agency and a third-party over Agency's use of Axon Devices.

17 Termination.

17.1 For Breach. A Party may terminate this Agreement for cause if it provides 30 days written notice of the breach to the other Party, and the breach remains uncured at the end of 30 days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the effective date of termination.

17.2 By Agency. If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable.

17.3 Effect of Termination. Upon termination of this Agreement, Agency rights immediately terminate. Agency remains responsible for all fees incurred before the effective date of termination. If Agency purchases Devices for less than the manufacturer's suggested retail price ("**MSRP**") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Devices received and amounts paid towards those Devices. Only if terminating for non-appropriation, Agency may return Devices to Axon within 30 days of termination. MSRP is the standalone price of the individual Device at the time of sale. For bundled Devices, MSRP is the standalone price of all individual components.

18 Confidentiality. "**Confidential Information**" means nonpublic information designated as confidential or, given the nature of the information or circumstances surrounding disclosure, should reasonably be understood to be confidential. Each Party will take reasonable measures to avoid disclosure, dissemination, or unauthorized use of the other Party's Confidential Information. Unless required by law, neither Party will disclose the other Party's Confidential Information during the Term and for 5-years thereafter. Axon pricing is Confidential Information and competition sensitive. If Agency is required by law to disclose Axon pricing, to the extent allowed by law, Agency will provide notice to Axon before disclosure. Axon may publicly announce information related to this Agreement.

19 General.

19.1 Force Majeure. Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.

19.2 Independent Contractors. The Parties are independent contractors. Neither Party has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.

19.3 Third-Party Beneficiaries. There are no third-party beneficiaries under this Agreement.

19.4 Non-Discrimination. Neither Party nor its employees will discriminate against any person based on race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.

19.5 Export Compliance. Each Party will comply with all import and export control laws and regulations.

19.6 Assignment. Neither Party may assign this Agreement without the other Party's prior written consent. Axon may assign this Agreement, its rights, or obligations without consent: (a) to an affiliate or subsidiary; or (b) for purposes of financing, merger, acquisition, corporate reorganization,

Title: Master Services and Purchasing Agreement between Axon and Agency

Department: Legal

Version: 9.0

Release Date: 4/17/2020

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or sale of all or substantially all its assets. This Agreement is binding upon the Parties respective successors and assigns.

- 19.7 Waiver.** No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.
- 19.8 Severability.** If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.
- 19.9 Survival.** The following sections will survive termination: Payment, Warranty, Device Warnings, Indemnification, IP Rights, and Agency Responsibilities.
- 19.10 Governing Law.** The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.
- 19.11 Notices.** All notices must be in English. Notices posted on Agency's Axon Evidence site are effective upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Contact information for notices:

Axon: Axon Enterprise, Inc.
Attn: Legal
17800 N. 85th Street
Scottsdale, Arizona 85255
legal@axon.com

Agency:
Attn:
Street Address
City, State, Zip
Email

- 19.12 Entire Agreement.** This Agreement, including the Appendices and any SOW(s), represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

Axon Enterprise, Inc.

Signature: _____

Name: _____

Title: _____

Date: _____

Agency

Signature: _____

Name: _____

Title: _____

Date: _____

Axon Cloud Services Terms of Use Appendix**1 Definitions.**

"Agency Content" is data uploaded into, ingested by, or created in Axon Cloud Services within Agency's tenant, including media or multimedia uploaded into Axon Cloud Services by Agency. Agency Content includes Evidence but excludes Non-Content Data.

"Evidence" is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

"Non-Content Data" is data, configuration, and usage information about Agency's Axon Cloud Services tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

"Personal Data" means any information relating to an identified or identifiable natural person. An identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

- 2 Access.** Upon Axon granting Agency a subscription to Axon Cloud Services, Agency may access and use Axon Cloud Services to store and manage Agency Content. Agency may not exceed more end users than the Quote specifies. Axon Air requires an Axon Evidence subscription for each drone operator. For Axon Evidence Lite, Agency may access and use Axon Evidence only to store and manage TASER CEW and TASER CAM data ("**TASER Data**"). Agency may not upload non-TASER Data to Axon Evidence Lite.

- 3 Agency Owns Agency Content.** Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content are not business records of Axon. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will have limited access to Agency Content solely for providing and supporting Axon Cloud Services to Agency and Agency end users.

- 4 Security.** Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access or disclosure. Axon will maintain a comprehensive information security program to protect Axon Cloud Services and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.

- 5 Agency Responsibilities.** Agency is responsible for (a) ensuring Agency owns Agency Content; (b) ensuring no Agency Content or Agency end user's use of Agency Content or Axon Cloud Services violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Cloud Services. If Agency becomes aware of any violation of this Agreement by an end user, Agency will immediately terminate that end user's access to Axon



Master Services and Purchasing Agreement

Cloud Services.

Agency will also maintain the security of end user names and passwords and security and access by end users to Agency Content. Agency is responsible for ensuring the configuration and utilization of Axon Cloud Services meet applicable Agency regulation and standards. Agency may not sell, transfer, or sublicense access to any other entity or person. Agency shall contact Axon immediately if an unauthorized party may be using Agency's account or Agency Content, or if account information is lost or stolen.

- 6 **Privacy.** Axon will not disclose Agency Content or information about Agency except as compelled by a court or administrative body or required by law or regulation. If Axon receives a disclosure request for Agency Content, Axon will give Agency notice, unless legally prohibited from doing so, to allow Agency to file an objection with the court or administrative body. Agency agrees to allow Axon access to certain information from Agency to (a) perform troubleshooting services upon request or as part of regular diagnostic screening; (b) enforce this Agreement or policies governing the use of Axon Evidence; or (c) perform analytic and diagnostic evaluations of the systems.
- 7 **Axon Body 3 Wi-Fi Positioning.** Axon Body 3 cameras offers a feature to enhance location services where GPS/GNSS signals may not be available, for instance, within buildings or underground. Agency administrators can manage their choice to use this service within the administrative features of Axon Cloud Services. If Agency chooses to use this service, Axon must also enable the usage of the feature for Agency's Axon Cloud Services tenant. Agency will not see this option with Axon Cloud Services unless Axon has enabled Wi-Fi Positioning for Agency's Axon Cloud Services tenant. When Wi-Fi Positioning is enabled by both Axon and Agency, Non-Content and Personal Data will be sent to Skyhook Holdings, Inc. ("**Skyhook**") to facilitate the Wi-Fi Positioning functionality. Data controlled by Skyhook is outside the scope of the Axon Cloud Services Privacy Policy and is subject to the Skyhook Services Privacy Policy.
- 8 **Storage.** For Axon Unlimited Device Storage subscriptions, Agency may store unlimited data in Agency's Axon Evidence account only if data originates from Axon Capture or the applicable Axon Device. Axon may charge Agency additional fees for exceeding purchased storage amounts. Axon may place Agency Content that Agency has not viewed or accessed for 6 months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to 24 hours to access.
- 9 **Location of Storage.** Axon may transfer Agency Content to third-party subcontractors for storage. Axon will determine the locations of data centers for storage of Agency Content. For United States agencies, Axon will ensure all Agency Content stored in Axon Cloud Services remains within the United States. Ownership of Agency Content remains with Agency.
- 10 **Suspension.** Axon may temporarily suspend Agency's or any end user's right to access or use any portion or all of Axon Cloud Services immediately upon notice, if Agency or end user's use of or registration for Axon Cloud Services may (a) pose a security risk to Axon Cloud Services or any third-party; (b) adversely impact Axon Cloud Services, the systems, or content of any other customer; (c) subject Axon, Axon's affiliates, or any third-party to liability; or (d) be fraudulent.

Agency remains responsible for all fees incurred through suspension. Axon will not delete Agency



Master Services and Purchasing Agreement

Content because of suspension, except as specified in this Agreement.

- 11** **Axon Cloud Services Warranty.** Axon disclaims any warranties or responsibility for data corruption or errors before Agency uploads data to Axon Cloud Services.

- 12** **Axon Records.** Axon Records is the software-as-a-service product that is generally available at the time Agency purchases an OSP 7 bundle. During Agency's Axon Records Subscription Term, Agency will be entitled to receive Axon's Update and Upgrade releases on an if-and-when available basis.

An "**Update**" is a generally available release of Axon Records that Axon makes available from time to time. An "**Upgrade**" includes (i) new versions of Axon Records that enhance features and functionality, as solely determined by Axon; and/or (ii) new versions of Axon Records that provide additional features or perform additional functions. Upgrades exclude new products that Axon introduces and markets as distinct products or applications.

New or additional Axon products and applications, as well as any Axon professional services needed to configure Axon Records, are not included. If Agency purchases Axon Records as part of a bundled offering, the Axon Record subscription begins on the later of the (1) start date of that bundled offering, or (2) date Axon provisions Axon Records to Agency.

- 13** **Axon Cloud Services Restrictions.** Agency and Agency end users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:

- 13.1** copy, modify, tamper with, repair, or create derivative works of any part of Axon Cloud Services;
- 13.2** reverse engineer, disassemble, or decompile Axon Cloud Services or apply any process to derive any source code included in Axon Cloud Services, or allow others to do the same;
- 13.3** access or use Axon Cloud Services with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
- 13.4** use trade secret information contained in Axon Cloud Services, except as expressly permitted in this Agreement;
- 13.5** access Axon Cloud Services to build a competitive device or service or copy any features, functions, or graphics of Axon Cloud Services;
- 13.6** remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Cloud Services; or
- 13.7** use Axon Cloud Services to store or transmit infringing, libelous, or other unlawful or tortious material; to store or transmit material in violation of third-party privacy rights; or to store or transmit malicious code.

- 14** **After Termination.** Axon will not delete Agency Content for 90-days following termination. There will be no functionality of Axon Cloud Services during these 90-days other than the ability to retrieve Agency Content. Agency will not incur additional fees if Agency downloads Agency Content from Axon Cloud Services during this time. Axon has no obligation to maintain or provide Agency Content after these 90-days and will thereafter, unless legally prohibited, delete all Agency Content. Upon request, Axon will provide written proof that Axon successfully deleted and fully removed all Agency Content from Axon Cloud Services.



Master Services and Purchasing Agreement

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- 15** **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's data egress service, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 16** **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Cloud Services on behalf of a U.S. Federal department, Axon Cloud Services is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data", as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Cloud Services on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue use of Axon Cloud Services.
- 17** **Survival.** Upon any termination of this Agreement, the following sections in this Appendix will survive: Agency Owns Agency Content, Storage, Axon Cloud Services Warranty, and Axon Cloud Services Restrictions.

Axon Fleet Appendix

- 1 **Agency Responsibilities.** Agency must ensure its infrastructure and vehicles adhere to the minimum requirements to operate Axon Fleet as established by Axon during the on-site assessment at Agency and in any technical qualifying questions. If Agency's representations are inaccurate, the Quote is subject to change.
- 2 **CradlePoint.** If Agency purchases CradlePoint Enterprise Cloud Manager, Agency will comply with CradlePoint's end user license agreement. The term of the CradlePoint license may differ from the Axon Evidence Subscription. CradlePoint installation is outside the scope of this Agreement. If Agency requires CradlePoint support, Agency will contact CradlePoint directly.
- 3 **Third-party Installer.** If Agency (a) installs Axon Fleet and related hardware without "train the trainer" Services from Axon; (b) does not follow instructions provided by Axon during train the trainer; or (c) uses a third-party to install the hardware (collectively, "**Third-party Installer**"), Axon will not be responsible for Third-party Installer's failure to follow instructions relating to installation and use of Axon Fleet. Axon will not be liable for the failure of Axon Fleet hardware to operate per Axon's specifications or damage to Axon Fleet hardware due to a Third-party Installer. Axon may charge Agency if Axon is required to (a) replace hardware damaged by Third-party Installer; (b) provide extensive remote support; or (c) send Axon personnel to Agency to replace hardware damaged by Third-party Installer.
- 4 **Wireless Offload Software.**
 - 4.1 **License Grant.** Axon grants Agency a non-exclusive, royalty-free, worldwide, perpetual license to use Wireless Offload Software ("**WOS**"). "Use" means storing, loading, installing, or executing WOS solely for data communication with Axon Devices for the number of licenses purchased. The WOS term begins upon the start of the Axon Evidence Subscription.
 - 4.2 **Restrictions.** Agency may not: (a) modify, alter, tamper with, repair, or create derivative works of WOS; (b) reverse engineer, disassemble, or decompile WOS, apply any process to derive the source code of WOS, or allow others to do so; (c) access or use WOS to avoid incurring fees or exceeding usage limits; (d) copy WOS in whole or part; (e) use trade secret information contained in WOS; (f) resell, rent, loan or sublicense WOS; (g) access WOS to build a competitive device or service or copy any features, functions or graphics of WOS; or (h) remove, alter or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within WOS.
 - 4.3 **Updates.** If Agency purchases WOS maintenance, Axon will make updates and error corrections to WOS ("**WOS Updates**") available electronically via the Internet or media as determined by Axon. Agency is responsible for establishing and maintaining adequate Internet access to receive WOS Updates and maintaining computer equipment necessary for use of WOS. The Quote will detail the maintenance term.
 - 4.4 **WOS Support.** Upon request by Axon, Agency will provide Axon with access to Agency's store and forward servers solely for troubleshooting and maintenance.
- 5 **Fleet 2 Unlimited.** Both Fleet 2 Unlimited and Fleet 2 Unlimited 60 require a 5-year term. Both offerings provide a 4-year extended warranty on Axon Fleet camera hardware.



Master Services and Purchasing Agreement

- 6 **Fleet 2 Unlimited Upgrade.** For Axon Fleet 2 Unlimited, 5 years after the start of the Axon Evidence Subscription associated with Agency's Axon Fleet Purchase, Axon will provide Agency a new front and new rear Axon Fleet camera that is the same or like Device, at Axon's sole option ("**Axon Fleet Upgrade**"). Axon Fleet 2 Unlimited 60 is not eligible to receive an Axon Fleet Upgrade.

After Agency makes the fifth Axon Fleet Unlimited payment, Agency may elect to receive the Axon Fleet Upgrade anytime in the fifth year of the Axon Evidence Subscription associated with Agency's Axon Fleet Purchase. If Agency would like to change models for the Axon Fleet Upgrade, Agency must pay the difference between the MSRP for the offered Axon Fleet Upgrade and the MSRP for the model desired. The MSRP is the MSRP in effect at the time of the upgrade. Agency is responsible for the removal of previously installed hardware and installation of the Axon Fleet Upgrade.

Within 30 days of receiving the Axon Fleet Upgrade, Agency must return the original Devices to Axon or destroy the Devices and provide a certificate of destruction to Axon, including serial numbers of the destroyed Devices. If Agency does not destroy or return the Devices to Axon, Axon will deactivate the serial numbers for the Devices received by Agency.

- 7 **Fleet Unlimited Termination.** If Agency's payment for any Axon Fleet Unlimited program or Axon Evidence is more than 30 days past due, Axon may terminate Axon Fleet Unlimited. Once Axon Fleet Unlimited terminates for any reason, then:
- 7.1 Axon Fleet Unlimited coverage terminates, and no refunds will be given.
 - 7.2 Axon will not and has no obligation to provide the Axon Fleet Upgrade Models.
 - 7.3 Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future Axon Fleet Unlimited.

CITY OF WEST CHICAGO

PUBLIC AFFAIRS COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE: Public Art Project Proposal - Haiku Yard Signs

AGENDA ITEM NUMBER: 5.B.

FILE NUMBER: _____

COMMITTEE AGENDA DATE: May 26, 2020
COUNCIL AGENDA DATE: _____

STAFF REVIEW: Rosemary Mackey

SIGNATURE _____

APPROVED BY CITY ADMINISTRATOR: Michael Guttman

SIGNATURE _____

ITEM SUMMARY:

The City of West Chicago's Cultural Arts Commission would like to propose a Citywide public art project to spread hope during these unprecedented times through uplifting messages throughout the City.

Residents will be able to see the signs placed on private property and public rights-of-way in their own ward while on daily strolls to get out of the house or travel beyond their own neighborhood to see all.

Online photo promotions, a scavenger hunt, a call for favorite haiku, etc. to increase the fun over the course of the summer, as well as spark community pride would be encouraged.

Associated costs, excluding staff time, are outlined in the attached proposal.

ACTIONS PROPOSED:

Staff recommends consideration of the proposal for public art yard signs.

COMMITTEE RECOMMENDATION:

**West Chicago Cultural Arts Commission
Public Affairs Committee Proposal
Community Haiku Project: Summer 2020**

Summary: The West Chicago Cultural Arts Commission seeks funding to execute a community-wide public art project for the summer of 2020 that would result in a display of 84 unique haiku* poems publicly across the City.

Who: Poets and community members alike are invited to submit their own haiku promoting a positive message in a language of their choosing. The Cultural Arts Commission will provide clear guidelines and screen submissions to ensure variety, originality, and quality.

What: All poems displayed will follow the standard 5-7-5 haiku format and be printed onto 18"x24" double-sided, one-color yard signs for a total of 84 haiku; displaying 12 in each ward.

When: A call for online submissions will be announced on June 2, submissions due by June 9, submissions reviewed June 10, layouts completed June 11/12, printed and delivered by June 19, staked in the community June 20/21.

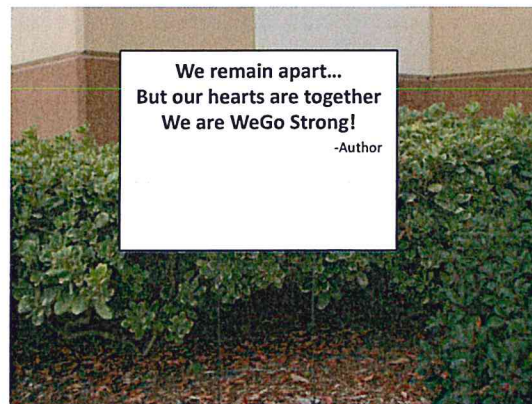
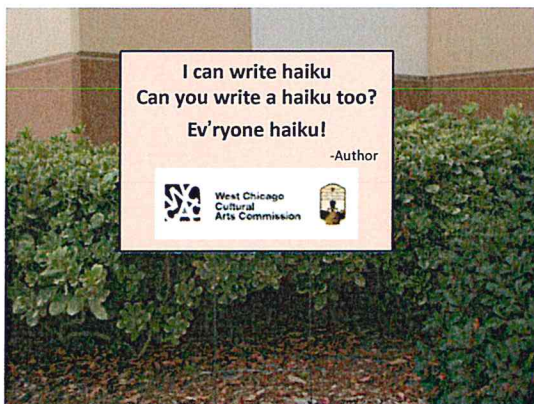
Where: Both private residents and public companies will have the opportunity to pre-register to be considered for publicly hosting a poem; the West Chicago Cultural Arts Commission will, in collaboration with the City, select the best-suited sites and create a simple map to be posted on the City website.

How: The call for haiku and submission form will be hosted on the City website. The project will be advertised on social media, via email, and through a press release distributed to media. The Cultural Arts Commission members will assist in advertising the call for haiku, review incoming submissions, and provide a layout template. Yard signs will either be printed locally, utilizing SignARama, or using an online printing company. Commission members will also assist in the distribution and installation of yard signs.

Why: The West Chicago Cultural Arts Commission wants to shine a light on the poet within each of us and hopes to recapture the spirit of 2019's butterfly display while recognizing the community's fatigue, uncertainty, and need for positivity during our current Shelter at Home status. Residents will be able to see the signs in their own ward while on daily strolls to get out of the house or travel beyond their own neighborhood to see all. The West Chicago Cultural Arts Commission will encourage online photo promotions, a scavenger hunt, a call for favorite haiku, etc. to increase the fun over the course of the summer, as well as spark community pride.

Cost:	84 uniquely printed 18"x 24" yard signs, printed in multiple colors locally:	\$1,680.00
	84 uniquely printed 18"x 24" yard signs, printed in multiple colors online:	\$1,370.00
	84 uniquely printed 18"x 24" yard signs, printed in one color locally:	\$ 840.00
	84 uniquely printed 18"x 24" yard signs, printed in one color online:	\$ 672.00

Examples:



**What is a haiku? A haiku in English is an English language poem written in the Japanese poetry style known as haiku. The degree to which haiku in English resemble classic Japanese haiku varies, but many of these poems draw on short, concise wording and a reference to nature.*



https://www.buildasign.com/SecureCheckout.aspx



PROMO APPLIED: Get Your First 12x18 Yard Sign For Only \$0.97! All Additional 12x18 Yard Signs are 50% Off! Ships in 24 Hrs!*

Secure Checkout

1. Choose Shipping Method

Orders placed after 4PM CST are treated as if they were placed the next day. All delivery options are in business days.

- ☐ **\$36.18 - Standard** (5-6 days: get it by 5/28/2020)
- ☒ **\$36.18 - Rush** (4-5 days: get by 5/27/2020) **Free Upgrade!***
- ☐ **\$85.11 - 2nd Day Air** (2-3 days: get it by 5/26/2020)
- ☐ **\$171.92 - Next Day Air** (1-2 days: get it by 5/22/2020)
- ☐ Blind Shipping [What's This?](#)

2. Select a Payment Method

☒ Checkout with Credit Card

Please enter a credit card number

Type

VISA

Expiration Date

CVV

Order Summary

[Edit Cart](#)

Item	Qty.	Subtotal
30"h x 10"w Wire Stake	1	\$2.51
 12" x 18" Corrugated Plastic	1	\$5.30
Includes: (1) 24"h x 10"w Wire Stake		

Promo:

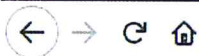
You saved: \$23.01

Subtotal:	\$7.81
Shipping:	\$36.18
Tax:	\$2.75

Total: \$46.74

Secure Checkout »

4.6 ★★★★★
Google
Customer Reviews



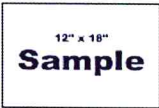
https://www.builddesign.com/Cart.aspx



Shopping Cart

[Continue to Checkout »](#)

Get Your First 12x18 Yard Sign For Only \$0.97! All Additional 12x18 Yard Signs are 50% Off! Ships in 24 Hrs!*

	Cart Items	Description	Quantity	Unit Price	Item Total
Edit		30"h x 10"w Wire Stake	50	\$1.40	\$70.00
Remove					
Edit Design View Proof View Accessories		12" x 18" Corrugated Plastic Colors: 1 Color Double-sided 24"h x 10"w Wire Stake Add this design in new size/material	50	\$4.00	\$200.18
Remove					



100% Secure purchase guarantee

Your order is safe, secure, and encrypted.
Enjoy the convenience of stress-free shopping.

Enter Promo:

[Apply](#)

Original Total: **\$459.50**

Promo: **You save \$188.32**

Subtotal: **\$270.18**

Cart Total \$270.18

[Continue to Checkout »](#)[Continue Shopping](#)



Secure Checkout

1. Choose Shipping Method

Orders placed after 4PM CST are treated as if they were placed the next day. All delivery options are in business days.

- ☐ \$36.18 - Standard (5-6 days: get it by 5/28/2020)
- ☒ \$36.18 - Rush (4-5 days: get it by 5/27/2020) **Ships Next Day***
- ☐ \$257.76 - 2nd Day Air (3-4 days: get it by 5/26/2020)
- ☐ \$479.08 - Next Day Air (1-2 days: get it by 5/22/2020)

☐ Blind Shipping [What's This?](#)

2. Select a Payment Method

☒ Checkout with Credit Card

Please enter a credit card number

Type

VISA



Expiration Date

CVV

05



/

2020



[What's This?](#)

Order Summary

[Edit Cart](#)

Item	Qty.	Subtotal
30" h x 10" w Wire Stake	50	\$70.00
 12" x 18" Corrugated Plastic	50	\$200.18
Includes: (50) 24" h x 10" w Wire Stake		

Promo:

You saved: \$198.28

Subtotal:	\$270.18
Shipping:	\$36.18
Tax:	\$19.15

Total: \$325.51

[Secure Checkout »](#)

Billing Information

WEST CHICAGO CULTURAL ARTS COMMISSION

Sign*A*Rama West Chicago
 JRC Enterprises LLC
 946 N. Neltor Blvd # 114
 West Chicago IL 60185
 United States
 Phone: (630)293-7300
 Fax : (630)293-7310
 info@signarama-westchicago.com
 www.signarama-westchicago.com



Invoice # 5287 - Yard Signs	Invoice Date: 06/08/2018
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Sold To	Contact	Shipping/Install
Healthy West Chicago 108 Sherman Street West Chicago IL 60185 United States	Carly Smitherman Phone : (630) 230-6370 Email : carlys@healthywestchicago.org Address : 108 Sherman Street West Chicago IL 60185 United States	

Quote #	Quote Date	Sales Rep	Payment Terms	PO	PO Date
6528	05/29/2018	John Catalano jc@signarama-westchicago.com			

Items

#	Item	Qty	Unit Price	Total	Tax
1	51+ Coroplast DS Single Sided: 24" x 18" Double Sided, Full Color Coroplast Yard Sign (5)English (5)Spanish	14	\$18.00	\$252.00	\$19.53

Total

Sub Total	Total Tax(%)	Final Price	Paid	Net Due
\$252.00	\$19.53 (7.75%)	\$271.53	\$0.00	\$271.53

Terms And Conditions

Invoices & Cancellation of Orders: Sign-A-Rama (Vendor) prepares your order according to your specifications. Therefore, prior to its commencement, your order is only cancelable with the Vendor's prior written consent. After commencement of your order (the point at which materials are assembled and work has begun), your order is non-cancelable. The Customer is Solely Responsible for Proofreading Vendor does not assume any responsibility for the correctness of copy. Therefore, you must review and sign a proof prior to our commencement of your order. By signing your proof, you approve of its content and release the Vendor to commence our work. You are solely responsible for the content of the proof once it has been signed. However, if we should make an error in producing the work as proofed, please be assured that we will redo the work as quickly as possible and without charge to you. Vendor's Liability Vendor's total liability is hereby expressly limited to the services indicated on the invoice and Vendor will not be liable for any subsequent damages, consequential damages, or otherwise. All dates promised on this invoice are approximations unless the word "firm" is written and acknowledged by the Vendor.

Terms of Payment: Upon ordering, you must give Vendor a 50% deposit. Your balance will be due upon delivery and/or installation. Vendor may, at its sole discretion, extend credit terms to you upon approval. Collection Procedures: Invoices are considered delinquent thirty (30) days from the date that your order is completed. After the thirtieth day, a late charge of \$25.00, together with interest accruing at the rate of 1.5% per annum, or the maximum rate allowable by law is assessed. You shall be liable for all costs related to collection of delinquent invoices, including court costs and attorney's fees. Customer's Acceptance of Work: Customer's acceptance, either personal or through his/her agent(s) and/or employee(s) of the work ordered shall be deemed as full acceptance. This means that by accepting delivery of the work, customer affirms that the work substantially conforms to all expectations. Lost or Substantially Forgotten Work: If customer does not take possession of completed work within thirty (30) days from notification of completion, then the work will be considered lost or forgotten, and vendor will not be responsible for further loss. Customer will be billed and responsible for payment for work that has been completed

for Healthy West Chicago

Net Due :	\$271.53	Signature	Date
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WEST CHICAGO POLICE DEPARTMENT MONTHLY REPORT



**APRIL
2020**

Michael Uplegger, Chief of Police

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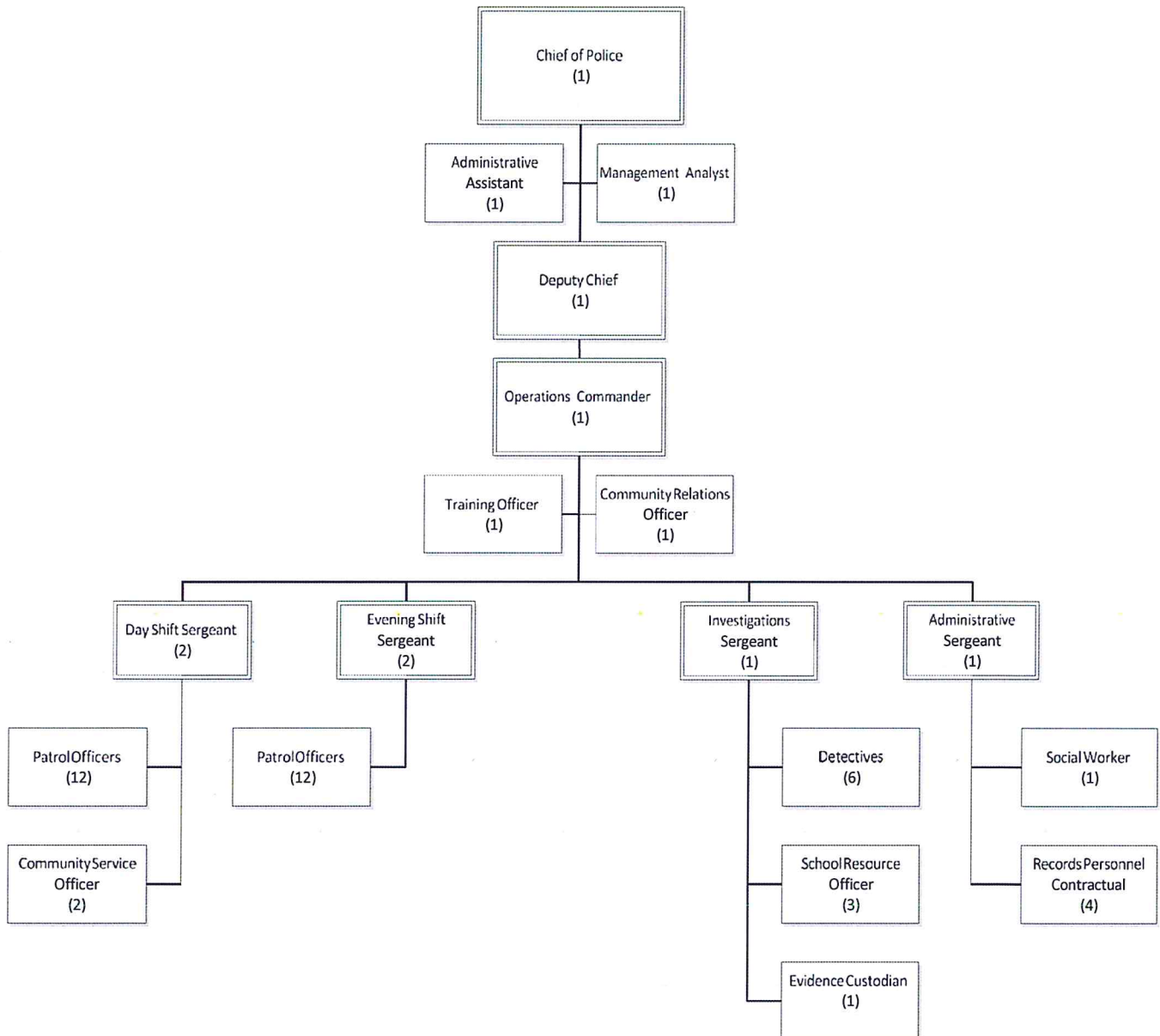
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Organizational Chart

West Chicago Police Department

January 2020



Department Overview

The Mission of the West Chicago Police Department is to Protect Life and Liberty, Provide Quality Police Services, and Forge Community Partnerships with Integrity and Professionalism.

There are three units in the Police Department: Office of the Chief of Police, Support Services Unit and Operations Unit.

The Office of the Chief of Police's primary responsibility is to provide general management direction and control for the Department. The Office of the Chief of Police consists of the Management Analyst, and the Administrative Assistant.

The Support Services Unit consists of Vehicle and Building Maintenance, Records and Social Services.

The Operations Unit consists of Uniformed Patrol, Training Officer, Community Relations, Investigations, School Resource Officers, Evidence/Property and Community Service Officers.

Personnel

From April 3rd through the 8th, the Department held a contest for West Chicago children. They were asked to color a police-themed coloring page or they could create their own picture to color. Parents could then photograph and email the artwork to Community Relations Officer Nielsen for a chance to win a prize. Two winning submissions from three age categories (ages 1-4, 5-9 and 10 and up) were selected. Two of the winning pieces of artwork are pictured below.



On April 24th, WeGo Together for Kids donated 1,500 surgical masks to the Police Department. The Department thanks them for their generosity.



Criminal Activities

Criminal Damage to Property:

Person(s) unknown damaged a residence in the 600 block of Joliet St. A rock had been thrown through the front window of the home.

Person(s) unknown damaged a residence in the 300 block of George St. Two windows were struck and broken by chunks of concrete.

Person(s) unknown damaged a residence in the 400 block of Highland Ave. A rock had struck and damaged a basement window to the home.

Person(s) unknown damaged a residence in the 100 block of N. Oak St. A rock had struck and damaged a window to the home.

Person(s) unknown damaged a vehicle parked in the lot of a business in the 2700 block of International Dr. The rear windshield wiper was broken off the vehicle.

Person(s) unknown damaged a vehicle in the 1200 block of Kings Cross. A small rear window on the vehicle had been broken by unknown means.

Person(s) unknown broke the glass to a sliding door of an apartment in the 1200 block of Kings Cross. The complainant believes it was broken by either a rock or fireworks.

Person(s) unknown damaged a vehicle in the 300 block of George St. The front and rear windows to the vehicle were broken by paver bricks.

Persons unknown damaged a vehicle in the 100 block of E. Blair St. A surveillance camera in the area captured several unknown people breaking the driver's side and rear windows to the vehicle.

Person(s) unknown damaged a residence in the 800 block of Lyman St. The front window to the home had been damaged by an unknown projectile.

Person(s) unknown damaged the window to an apartment in the 1200 block of Kings Cross. The glass had been broken by a BB or pellet.

Person(s) unknown damaged two vehicles in the 600 block of W. Forest Ave. Windows on both vehicles had been damaged by a hammer which was found on the back seat in one of the vehicles.

Person(s) unknown damaged a boat in the 300 block of Elliot Ave. The motor had been struck repeatedly by a hammer. Damage is estimated at \$3,000.00.

Person(s) unknown shattered the outer glass pane to the door of a business in the 1900 block of Franciscan Way. Entry was not made to the business and the damage appeared to have been made by a rock or BB.

Person(s) unknown damaged a residence in the 800 block of Lyman Ave. Rocks were thrown at

Monthly Report

the front window of the house.

Person(s) unknown damaged a vehicle in the 1000 block of Barber St. The numbers 666 had been scratched into the paint of the driver's side rear quarter panel and the passenger side door.

Person(s) unknown damaged a vehicle parked in the 800 block of Burr Oaks Dr. The passenger side front tire had been slashed.

Person(s) unknown damaged a vehicle in the 1000 block of Barber St. A brick had been thrown through the passenger side window of the vehicle.

Person(s) unknown damaged a vehicle in the 300 block of Dayton Ave. The paint on the driver's side of the vehicle had been scratched.

Person(s) unknown damaged a vehicle parked in the 300 block of S. Neltnor Blvd. The front tires to the vehicle had been slashed and a marker had been used to write on the hood.

Criminal Defacement:

Person(s) unknown spray painted gang-related graffiti on the wall, bench and ground of the dugout at Pioneer Park.

Burglary From Motor Vehicle:

Person(s) unknown entered a vehicle in the 600 block of N. Oak St. and removed an envelope containing \$500.00 from the center console. Entry was gained through a partially opened passenger side window.

Person(s) unknown entered an unsecured vehicle in the 800 block of Farm Dr. and removed \$6.00 in change.

Person(s) unknown entered an unsecured vehicle in the 100 block of Plumtree Ln. and removed a set of speakers.

Theft Under \$500.00:

Person(s) unknown removed the garbage and recycling containers from a residence in the 500 block of E. Brown St.

Person(s) unknown removed two sets of decorative lights from the exterior of a business in the 2000 block of Franciscan Way. Each set of lights is valued at \$56.00. While removing the lights, the suspect damaged a third set of lights.

Person(s) unknown removed two sewer grates valued at \$400.00 from the area of Fabyan Parkway and Roosevelt Rd.

Retail Theft:

Person(s) unknown removed a shopping cart full of miscellaneous unpaid groceries from the Jewel Osco grocery store located at 177 E. Roosevelt Rd. When confronted by store personnel the suspect drove off eastbound from the lot.

Theft of Motor Vehicle Parts/Accessories:

Persons(s) unknown removed the front bumper grill from a vehicle parked in the 500 block of W. North Ave. Loss is valued at \$400.00.

Criminal Trespass to Property/Theft:

Person(s) unknown entered the fenced lot in the 2000 block of W. Roosevelt Rd. and removed two ATV tires. The suspects also attempted to take an ATV that was found stuck under the fence. Access is believed to have been made by either jumping over the fence or accessing holes in the fence.

Fraud:

Person(s) unknown were contacted by the victim who wished to buy a vehicle offered for sale by the suspect. The suspect agreed to sell the vehicle to the victim and instructed the victim to purchase \$1,400.00 in prepaid eBay Gift Cards, photograph the cards and email the photos to the suspect. The victim never received the car and the suspect has stopped communicating with the victim.

Person(s) unknown passed a counterfeit \$20.00 bill at Menards located at 220 W. North Ave. Personnel were counting a drawer when the bill was rejected by the counting machine.

Criminal Sexual Abuse:

A known person sexually abused the victim over the course of two years at an unspecified location in West Chicago. The DuPage County Children's Advocacy Center and the Department of Children and Family Services were notified to investigate.

Criminal Trespass to Motor Vehicle:

A known person entered an unsecured vehicle in the 100 block of W. Washington St. and began eating and drinking. When confronted by the vehicle's owner, the suspect exited the victim's car and entered another vehicle in the same lot. Officers arrived and located the suspect as well as two acquaintances of the suspect in the second vehicle. The second vehicle was determined to have been abandoned in the lot. The suspect was issued a local Ordinance citation for Criminal Trespass to Motor Vehicle and then transported to Northwestern Medicine Central DuPage Hospital due to his high level of intoxication. The two acquaintances were sent on their way. Arrangements were made with the Community Service Officer to address the abandoned vehicle.

Child Pornography:

Person(s) unknown posted a sexually-explicit video of the victim on an Instagram account. The victim stated the video was not shared or sent to anyone. Investigation is ongoing.

The National Center for Missing and Exploited Children advised a detective that person(s) unknown possibly located in West Chicago uploaded and transmitted an image of child pornography. Investigation is ongoing.

Monthly Report

Residential Burglary:

Person(s) unknown entered the unsecured detached garage of a residence in the 200 block of Ann St. Items were tossed about the garage and two unknown make or model saws were removed.

Person(s) unknown entered the unsecured, detached garage of a residence in the 100 block of E. Pomeroy St. and removed a bicycle valued at \$250.00.

Aggravated Discharge of a Firearm:

Witnesses reported hearing three or four gunshots in the 800 block of Kenwood Ave. Video from the neighborhood captured a four door vehicle chasing a vehicle with black rims. The white vehicle then left the area at a high rate of speed with the rear window shattered. Glass from a car window was found on the roadway, but no shell casings were located. The owner of the vehicle with black rims was identified. Investigation is ongoing.

Monthly Report

Monthly Performance

Activities	Jan 2020	Feb 2020	Mar 2020	Apr 2020	YTD 2020	YTD 2019	Total 2019
Traffic Stops	385	517	319	113	1,334	2,855	7,565
Traffic Citations	126	188	107	65	486	1,692	4,545
Traffic Warnings	269	325	238	38	870	1,610	4,091
Parking Citations	190	83	89	150	512	1,106	2,301
Traffic Crashes	58	75	35	35	203	253	905
Incident Reports	192	188	226	238	844	1,038	3,058

Officer Activities

On March 31st, officers and detectives responded to the area of the 400 block of W. Washington St. for a reported carjacking. The victim stated as he entered a business in the 100 block of Arbor St., he noticed an individual standing in the business's lot. The victim exited the business, reentered his unlocked vehicle, a minivan, and drove to an apartment complex in the 400 block of W. Washington St. Upon parking the vehicle, the individual the victim noticed earlier emerged from the back seat while holding a knife. The victim leapt from the vehicle, fell and fled. The suspect drove off in the victim's vehicle. While officers searched the area for the suspect and victim's vehicle, a 911 call was received about a suspicious vehicle in the 100 block of McConnell Ave. Upon arrival, officers determined the suspicious vehicle was the victim's. Surveillance video obtained from the area of Arbor Liquors on Arbor Ave. captured the suspect entering the victim's vehicle. Officers recognized the suspect from previous law-enforcement related encounters. On April 1st, Detective Peterson observed the suspect riding in a vehicle on Geneva St. near Allen Ave. He conducted a traffic stop on the vehicle and placed the suspect under arrest. The suspect was transported to the Station and interviewed by Detectives Bowers and Peterson. The suspect provided a statement implicating himself in the crime. The DuPage County State's Attorney's Office approved charges of Aggravated Vehicular Hijacking against the suspect. The arrestee was fingerprinted, photographed, provided with his copies the paperwork and transported to the DuPage County Jail.

On April 6th, Detectives Flanigan and Calabrese were on patrol in the area of Neltor Blvd. and Blair St. when they observed a vehicle known to them to be utilized by gang members. The vehicle pulled into a driveway of a residence where documented gang members reside. Detectives established surveillance on the house and watched as the vehicle resumed travel on Blair St. The vehicle passed the Detectives' car at a high rate of speed before being traffic stopped at Blair St. and Coolidge Ave. As the vehicle was occupied by three known gang members, Officers Mielke and Rigler arrived to assist. The Detectives recognized all three occupants in the vehicle as a trio who had fled on foot a traffic stop they conducted on March 28th. The three eluded police that night; however had been recognized and identified by the Detectives at that time. The driver, a juvenile, was placed under arrest for driving without a license and resisting arrest for fleeing the traffic stop on March 28th. An adult passenger was arrested for resisting arrest for fleeing the March 28th traffic stop. The second passenger, a juvenile, was arrested for violating his parole by associating with known gang members and resisting arrest. All were transported to the Station where they were fingerprinted, photographed and provided their copies of the paperwork. The juvenile driver will have charges direct filed against him with the DuPage County State's Attorney's Office. The adult passenger was released from custody. The juvenile passenger was transported to the Kane county Youth Home.

On April 7th, Officer Rigler observed a vehicle travelling northbound on Neltor Blvd. from Dayton Ave. Ofc. Rigler took note of the vehicle as it had two flat tires and was travelling in the center of both northbound lanes. Officer Rigler initiated a traffic stop near Glen Ave. and while pulling over, the vehicle struck the curb. Officer Mielke arrived to assist. Upon meeting with the driver, Officer Rigler observed a baggie containing a white powdery substance on the center console. Officers conducted an inventory search of the vehicle, subsequent to placing the driver under arrest. During the course of the search, Officers located additional bags containing a white powdery substance. Upon speaking with the driver, he admitted the white powdery substance was heroin. The suspect was transported to the Station. The DuPage County State's Attorney's Office approved a charge of Possession of a Controlled Substance. The offender was also charged with Driving Under the Influence of Alcohol and numerous other traffic charges. The suspect was fingerprinted, photographed, provided with his copies of the paperwork and transported to the DuPage County Jail.

Monthly Report

On April 15th, Officers O'Neil, Perry, Alaniz, and Moore and Detectives Levato and Fuller responded to a subject with a gun call at an apartment building in the 1200 block of Kings Cross. A suspect confronted and pointed a handgun at the victim before leaving the area. Shortly afterward the victim and witnesses located the suspect in a common area of the complex, confronted him and instructed him to place the gun on the ground. The suspect started removing bullets from the gun, at which time the victim seized the gun from the suspect. Upon arrival, officers took custody of the gun and bullets. The suspect, a juvenile, declined to speak with officers. The juvenile's parent also declined to allow investigators to interview the suspect. The DuPage County State's Attorney's Office approved a charge of Aggravated Unlawful Use of Weapon. The offender was transported to the Kane County Youth Detention Center.

On April 17th, Officer Gelsomino and Bertany responded to an apartment in the 800 block of Windsor Ct. for a suspected drug overdose. The subject was located lying on the bathroom floor unconscious with shallow breathing and receiving chest compressions from a family member. Officer Gelsomino administered the subject two doses of Narcan and provided sternum rubs until he regained consciousness. West Chicago Fire Protection District personnel transported the individual to Northwestern Medicine Central DuPage Hospital.

On April 18th, Officers Fearon, Richards and Zepeda responded to a residence in the 100 block of E. Hazel St. for a medical emergency. Upon arrival, Officers found the victim lying in the house, unconscious and not breathing. A family member said the victim may have ingested drugs. Ofc. Richards administered the victim a dose of Narcan and began CPR. West Chicago Fire Protection District personnel arrived and assumed life saving measures and subsequently transported the victim to Northwestern Medicine Central DuPage Hospital for additional treatment.

On April 22nd, Officer Rigler observed a vehicle crash into a car at the intersection of Joliet St. and Stimmel St. and then flee the scene. Officers initiated a traffic stop on the vehicle but the driver refused to yield. A brief pursuit ensued, which was quickly terminated. Officers along the likely path of flight observed the vehicle pull into a driveway of a residence in the 800 block of South Neltnor Blvd. Officers Cummings and Rigler approached the vehicle and took the two occupants into custody. Upon searching the individuals, Officers found a bag of cannabis on one of them. Upon searching the vehicle, Officers found a safe and a bag of ammunition. The subjects stated the safe belonged to their father. The suspects were transported to the Station where they declined to be interviewed. The father stated the safe and ammunition were his and the suspects did not have permission to have the items. The DuPage County State's Attorney's Office approved a charge of Aggravated Fleeing and Eluding against the driver and Unlawful Possession of Ammunition Without a FOID Card against both suspects. Both suspects were fingerprinted, photographed, and provided with their copies of the paperwork. The passenger was released from custody and the driver was transported to the DuPage County Jail.