

WEST CHICAGO CIVIL SERVICE COMMISSION

REGULAR MEETING NOTICE

Tuesday December 12, 2023 at 5:00 P.M. | West Chicago City Hall | City Council Chambers

(1) Call to order and Establishment of a Quorum

(2) Approval of Minutes

- (a) November 14, 2023 Regular Meeting

(3) Correspondence

- (a) None

(4) Public Participation

(5) Old Business

- (a) City of West Chicago Boards and Commission Handbook and Acknowledgement (Informational)
- (b) Entry Level Police Officer Final Register distributed to candidates (Informational)
- (c) Discussion on potential changes to Civil Service Commission Rules and Regulations following legal opinion from Commission's legal counsel (Action Requested)

(6) New Business

- (a) Lateral Police Officer Hiring Update from Chief of Police (Informational)

(7) Items for Discussion and Possible Action

- (a) Potential changes to Civil Service Commission Rules and Regulations as indicated in item 5C above

(8) Executive Session

- (a) Pursuant to Section 2(c)(1) of the Open Meetings Act for matters relating to the employment, appointment, compensation, discipline, performance, or disciplining of specific employees.

(9) When Applicable, Items to be Referred for Final Action from Executive Session

(10) Adjournment

WEST CHICAGO CIVIL SERVICE COMMISSION

REGULAR MEETING MINUTES

Tuesday November 14, 2023 at 5:00 P.M. | West Chicago City Hall | City Council Chambers

(1) Call to order, Establishment of a Quorum

Chairperson Keith Letsche called the meeting to order at 5:01 P.M. In attendance were Chairperson Keith Letsche and Commissioner Edmond Moore. Commissioner Kevin Millon was absent. Human Resources Manager Sash Dumanovic and Deputy Police Chief Anthony Cargola were present.

(2) Approval of Minutes

Motion by Commissioner Moore to approve the minutes from the September 12, 2023 Regular Meeting Seconded by Chairperson Letsche. No further discussion and motion carried.

(3) Correspondence

- (a) Legal opinion received from Civil Service Commission legal counsel.

(4) Public Participation

None

(5) Old Business

- (a) Initial review and discussion of legal opinion from agenda item 3(a) above was deferred to the December meeting so that Commissioner Millon and Police Chief Fleury could participate.
- (b) The discussion and timeline regarding a new round of Police Sergeant promotional testing and interviews was removed from consideration in favor of extending the existing Police Sergeant promotional eligibility register for an additional year as permitted by Chapter IV, Section I, of the City of West Chicago Civil Service Commission Rules and Regulations.
- (c) Entry level Police Officer candidates submitted requests for veteran and educational preference points up to the established deadline. Preference points were calculated, a Final Eligibility Register for Entry Level Police Officer was created and submitted to the Commission to certify.

(6) New Business

- (a) Commissioners received a copy of the City of West Chicago Boards and Commission Handbook. A signed Acknowledgement is required of all City Board and Commission members prior to January 1, 2024.

WEST CHICAGO CIVIL SERVICE COMMISSION

(7) Items for Discussion and Possible Action

(a) Old Business Agenda Item 5(c):

- i. Motion by Commissioner Moore to accept and certify the Entry Level Police Officer Final Eligibility Roster. Seconded by Chairperson Letsche. No further discussion and motion carried. The Final Eligibility Roster shall remain in effect for two years from today's date.

(8) Executive Session

None

(9) When Applicable, Items to be Referred for Final Action from Executive Session

None

(10) Adjournment

Motion by Commissioner Moore to adjourn the meeting. Seconded by Chairperson Letsche. No further discussion and motion carried. Meeting ended at 5:21 PM.

