

CITY OF
WEST CHICAGO
WHERE HISTORY & PROGRESS MEET

ENVIRONMENTAL COMMISSION

**Wednesday, March 15, 2023
7:00 p.m. – Council Chambers**

AGENDA

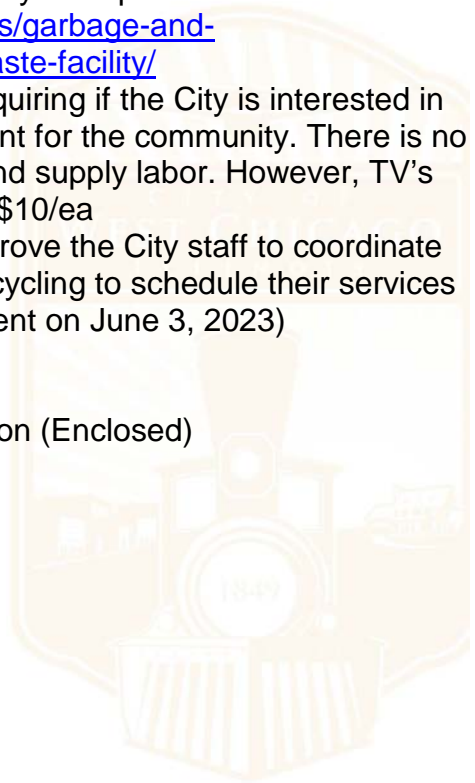
1. Call to Order Establish a Quorum
2. Approval of Minutes
 - a. Environmental Commission Minutes of January 18, 2023
3. Public Participation/Presentations
4. Items for Consent
 - a. None
5. Review and Discuss the Commission Priority List
 - a. Current List
 - i. May 20, 2023 – Blooming Fest
 - ii. June 3, 2023 – Paper Shredding Event
 - b. New Additions
6. Other Business
 - a. Paper Shredding Event
 - i. \$500 grant received from DuPage County
 - ii. Event coordination ongoing
 - iii. Lift Station #5 & Forcemain Rehabilitation Project's construction is upcoming near the Metra Station in Summer 2023. The City staff to coordinate with the contractor.
 - iv. Touch-A-Truck event scheduled for June 3, 2023.

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- v. SCARCE is proposing to increase the items being accepted to include eyeglasses and hearing aids for the Lions Clubs. Lion's Club – Boxes for Eye Glasses and Hearing Aids
 - 1. (A motion to approve the proposal is required)
 - vi. Draft Event Flyer for Review

 - b. Other Recycling Items Proposals and Programs
 - i. Smoke Detectors Recycling
 - ii. National Prescription Drug Take Back Day is April 22, 2023
 - 1. RxBOX Program launched by DuPage County Health Department
<https://www.hopedupage.org/161/RxBOX>
 - iii. Household Hazardous Waste Facility in Naperville
<https://www.naperville.il.us/services/garbage-and-recycling/household-hazardous-waste-facility/>
 - iv. Midwest Computer Recycling is inquiring if the City is interested in hosting an electronic recycling event for the community. There is no cost to their services to mobilize and supply labor. However, TV's are \$20/ea and CRT monitors are \$10/ea
 - 1. (A motion is required to approve the City staff to coordinate with Midwest Computer Recycling to schedule their services for the Paper Shredding Event on June 3, 2023)

 - c. Rain Barrel Program
 - i. Letter from Conservation Foundation (Enclosed)
 - ii. Program Coordination & Logistics
7. Adjournment



MEETING MINUTES

ENVIRONMENTAL COMMISSION

January 18, 2023, 7:00 P.M.

1. **Call to Order, Roll Call, and Establishment of a Quorum.**
 - a. *Chairman Beebe called the meeting to order at 7:08 P.M. Roll call found Commissioners Dan Beebe, Bethany Brown, Alyssa Rodway, and Kris Zimmermann present.*
 - b. *Staff present included Assistant Director of Public Works, Dave Shah.*
2. **Approval of Minutes.**
 - a. **Environmental Commission Minutes of November 16, 2022.**
 - i. *Commissioner Zimmermann made a motion, seconded by Commissioner Rodway to approve the Meeting Minutes.*
 - ii. *Voting Yea: Commissioner Beebe, Brown, Rodway, and Zimmermann. Voting Nay: zero.*
3. **Public Participation/Presentations.**
 - a. *None*
4. **Items for Consent.**
 - a. *None*
5. **Review and discuss Commission Priority List.**
 - a. **Current List**
 - i. *May 20, 2023 – Blooming Fest*
 - ii. *June 3, 2023 – Paper Shredding Event*
 - b. **New Addition**
 - i. *None*
6. **Other Business**
 - a. **2023 DuPage County Document Shredding Funding Program Availability**
 - i. *Commissioner Zimmermann made a motion, seconded by Commissioner Brown to approve the Shah to apply for funding in the amount of \$500 from DuPage County for the expenses related to the Paper Shredding Event.*
 - ii. *The Commission overall showed interest in becoming a member of the Cool DuPage Partner. Commissioner Rodway volunteered to research and follow up on the requirements to become a Partner with DuPage County.*
 - b. **Great Western Trail annual trails cleanup Volunteers needed**
 - i. **When: Saturday, April 29, 2023**

ii. Contact: Don Kirchenberg at frndsgrtwstrntrl@aol.com

1. *The Commission generally discussed the idea of combining the Environmental Commission's Adopt-A-Highway event with the Great Western Trail annual cleanup on April 29, 2023. The Commission generally agreed upon selecting the section of the Illinois Prairie Path north of IL-64 (North Avenue) and East of IL-59 for clean-up. Commissioner Brown to coordinate with Mr. Kirchenberg to ensure that the mentioned section of the Great Western Trail is available.*

c. Seed Library

- i. Commissioner Blaus shared a Seed Library program start-up from Batavia Public Library via email to the Commission. The Commission generally agreed on the value of the program. Commissioner Zimmermann volunteered to reach out to the West Chicago Public Library to find out about interest and potential coordination to start a Seed Library in the West Chicago community.*
- ii. Shah asked if Ball Horticulture would be interested in donating seeds if the program was established in the community. Commissioner Brown volunteered to ask the Ball Horticulture team for interest in potential seed donations.*
- iii. Commissioner Blaus also stated in the email to potentially incorporate the Seed Library into Blooming Fest. The Commission overall agreed on the idea.*

d. Residential curbside composting program

- i. Shah shared the Village of Glen Ellyn's curbside composting program with the commission for information and discussion purposes to gauge interest. Shah also mentioned that Groot is interested in implementing a pilot program in West Chicago, which would be very similar to Glen Ellyn's program. The Commission is overall supportive of the program, including program's rates and flexibility.*

e. City Commission Communication Request

- i. Shah shared a memo from City's Marketing & Communications Division to help promote events and information on the City website. Shah will share a Google Drive link with the Commission where the City Staff could upload the content for review.*

7. Adjournment

- a. At 8:09 P.M., Commissioner Rodway made a motion to adjourn. Commissioner Brown seconded the motion. The motion was unanimously approved by voice vote.*

Respectfully,

Dave Shah, PE
Assistant Director of Public Works

PAPER SHRED & MEDICAL DISPOSAL EVENT

**SATURDAY,
JUNE 3**

**METRA Parking Lot at
508 Main Street from
9 a.m. to 12 p.m.**

This event is **FREE** for all
West Chicago residents
and businesses.

This event is offered through the
partnership of the City of West Chicago, the
West Chicago Environmental Commission,
SCARCE, the DuPage County Sheriff's
Office, and DuPage County.



For more information,
please visit westchicago.org,
and for questions about
disposables please contact
SCARCE at (630) 545-9710.

Paper Shredding

Bring up to (10) standard office-sized boxes
of documents to be destroyed. Documents
and/or paper may also be brought in plastic
bags. Bags and boxes will not be disposed
on-site.

Please remember to remove all binders,
rubber bands, binder clips, page protectors,
plastic bags, plastic file tabs, CDs, vinyl
checkbook holders, batteries, and other hard
items. Staples and paper clips do not need to
be removed.

*Service provided by Accurate Document Destruction
which is a subsidiary of West Chicago's waste
management service provider, Groot Industries.*

Medication and Sharps Disposal

The DuPage County Sheriff's Department will
be accepting the following on-site:

- *Expired or unused medications and vitamins.* Please place all pills and ointments in a zip-lock bag; please do not bring pill bottles.
- *Medical sharps including syringes, epi-pens, lancets, and needles.* Please place all collected sharps in a thick plastic container, such as a laundry detergent bottle, and secure lid with tape.
- *Inhaler canisters.* Please do not bring holders.

Rain-Barrel Program Pick-Up

Pick up your pre-ordered rain barrel from the
City's Rain Barrel Program. Please make sure
to have an adequately sized vehicle and room
to transport barrel(s).

If you're interested in ordering a rain barrel
for pick-up at this event, or wish to have one
mailed to your household (fees apply), please
visit westchicago.org/rainbarrelprogram.

We save land.



We save rivers.



January 2023

Greetings!

I am contacting you about setting up a **Rain Barrel Program** in your community this spring. We have seen a continued strong demand for rain barrels from the public along with enthusiasm for water conservation and other sustainable landscaping practices.

We encourage you to participate in the Rain Barrel Program again this year, or for the first time.. We make it easy by offering a complete program in collaboration with our supplier, Upcycle Products, Inc. **They take the orders, handle the payment and get the barrels to the homeowners.**

We highly recommend that municipalities have a distribution day when homeowners come and pick up their rain barrel at an appointed location and time. Home delivery is available; and barrels can be ordered for delivery before and after the free drop-off day. However, the home delivery charge has gone up to \$32.50 per rain barrel so offering a free pick-up in your community is a substantial benefit for residents.

An effective way to build enthusiasm for the rain barrel sales is to have us do an education program in your community. We can do a Zoom webinar, or in-person presentation, in which we explain the benefits of using untreated water and keeping rain water where it falls. We are available to answer questions and help with installation problems. **If you have a MS4 permit, this education program counts towards meeting your education and outreach requirements to provide information about green infrastructure strategies.**

We have also found that having a good communication plan helps greatly to raise awareness and increase rain barrel sales. To that end, it's helpful to have a couple of months to promote the rain barrel sales. We will work with you or your communications person and provide promotional materials to get the message out.

One benefit of partnering with The Conservation Foundation is that we will handle the communications with Upcycle Products; and you may forward residents' questions about rain barrels and installation to our staff. We ask, but don't require, a participation fee of \$250 which covers our time, the seminar, and home visits to help the homeowners. We don't require the fee because we don't want any community left out because of lack of funding. For those who can make a payment, we are grateful.

I am available to answer your questions and customize a program for your community. **Contact me at ncinatl@theconservationfoundation.org** or at 630-428-4500 Ext. 132 and I will send you the information to get started. It's not too early to get dates on the calendar for next spring so **I hope to hear from you soon.**

Nancy Cinatl
Program Assistant
630 428-4500 x 132

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www.theconservationfoundation.org