

# WEST CHICAGO CIVIL SERVICE COMMISSION

## REGULAR MEETING MINUTES

Tuesday March 12<sup>th</sup>, 2024 at 5:00 P.M. | West Chicago City Hall | City Council Chambers

### (1) Call to order and Establishment of a Quorum

Chairperson Keith Letsche called the meeting to order at 5:01 P.M. In attendance were Chairperson Keith Letsche, Commissioner Edmond Moore and Commissioner Kevin Millon. Human Resources Manager Sash Dumanovic was present.

### (2) Approval of Minutes

- (a) Motion by Commissioner Moore to approve the minutes from the March 12, 2023 Regular Meeting Seconded by Commissioner Millon. No further discussion and motion carried.

### (3) Correspondence

None

### (4) Public Participation

None

### (5) Old Business

- (a) Proposed amendments to the Rules and Regulations of the Civil Service Commission
  - i. Commissioners discussed a draft of proposed revisions to the Rules and Regulations of the Civil Service Commission. Motion made by Commissioner Moore to amend the Rules as follows: To maintain the status quo with accepting out of state lateral applicants, to accept applications from non-citizens to be consistent with recent legislative changes, to encourage but not require Commissioner participation in oral interviews, to allow .5 (one-half) point per year of service in the State of Illinois for promotional exams, and to make minor formatting corrections to pages four and seven. Seconded by Commissioner Millon. No additional discussion and motion to amend the Rules and Regulations passes.
- (b) Destruction of verbatim records of closed sessions pursuant to Section 2.06(c) of the Illinois Open Meetings Act.
  - i. Commissioners discussed releasing the Executive Session Meeting minutes for February 14, 2023, January 10, 2023, and December 13, 2022. Further consideration, discussion and action deferred to the April Commission meeting.

### (6) New Business

- (a) Annual Report

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**(7) Items for Discussion and Possible Action**

- (a) Item 5(a) above. Proposed amendments to Rules and Regulations of the Civil Service Commission.
- (b) Item 5(b) above. Deferred to April meeting.

**(8) Executive Session**

None

**(9) When Applicable, Items to be Referred for Final Action from Executive Session**

None

**(10) Adjournment**

Motion by Commissioner Moore to adjourn the meeting. Seconded by Commissioner Millon. No further discussion and motion carried. Meeting ended at 5:19 PM.

