



**West Chicago Cultural Arts Commission
Thursday, March 7, 2013
West Chicago City Hall – Committee Room B
7:00 p.m.**

1. Call to Order, Roll Call and Establishment of a Quorum
2. Approval of February 3, 2013 Meeting Minutes
3. Proposal to West Chicago Park District Re: New Recreation Center
4. Gallery 200 Second Floor Usage
5. Banner Project Update
6. Local Music Night Update
7. Gallery Theater Update
8. Other Business
9. Announcements
10. Adjournment

CC: Acting Mayor Ruben Pineda, City Council, Michael Guttman, West Chicago Cultural Arts Commissioners, Media, Rosemary Mackey

DRAFT

**City of West Chicago
Cultural Arts Commission
Thursday, February 7, 2013 Meeting Minutes**

In attendance: Rosemary Mackey, Buddy Plumlee, Janet Gilleland, Chris Grodoski, Heide Morris, Mandy Rakow, Lewis Achenbach, Sara Phalen, Guest Dave Libby

1. Meeting called to order at 7:09pm
2. Approval of January 2, 2013 minutes. Motion made by Heide, seconded by Chris, motion carried, minutes approved.
3. Presentation by Dave Libby on Community Film Component-art and athletics collaborations background; been working with Lacrosse teams-youth development; Christian Youth Theater-he helped start the DuPage County branch; organizing/team building around film-community building around film; started film company; since 2008 until now he has identified some assets in West Chicago that would be beneficial for film-bring them all together to be a place as a destination for independent film; ability for community to be accessible-train, drive 64 and airport; plan-1 Rebecca at cable station-did a Prairie Rose film 2-wants to bring people here to make it a production friendly so we start getting traffic here (his first feature film will be debuted in April at Muvico); bringing in rock bands at MidCity; looking to the Commission for friendship first and an allegiance/network; create a campus in the downtown for production center- art development and youth development; looking at doing a cable show-over next couple of months will be setup and wants to interview people to promote the opportunities that are here (3 stories-Lacrosse Indian film; immigration railroad;) Dave should touch base with the Commission as he progresses
4. Update on Recreation Center Discussion-Rosemary, Buddy and Anni had a good meeting with Gary Major from the Park District. Gary was open to idea of taking the design of the building that is being constructed in Reed-Keepler near Turtle Splash and accommodating spaces for display of art. Gary has requested a proposal from the CAC. Buddy prepared a draft for review by the Commission with intent to get feedback. The space would be geared largely for 2D work. The CAC needs to get back to Gary relatively soon so a discussion was had about forming a subcommittee that could work with Gary-Anni and Buddy will be members of the subcommittee. It was discussed that the Park District may also display their own art in the space and perhaps the CAC could coordinate that; might also be a way to resurrect the Fine Arts Fiesta; CAC could also offer previous year banners to the Park District for general decoration in the new building. Main concerns: liability issues; determining who would be responsible for coordinating, selecting and installing work in the space. Buddy and John will meet next Monday night at the Gallery to discuss the position the CAC would like to take; they will develop a plan and then Sara will write the proposal.

5. Discussion of Gallery 200 Second Floor Usage-Sara will send Rosemary the documents on the matching grants and other grants that are out there that had previously been given to LuAnn when a studio space idea was presented; other options for the space was also suggested: additional exhibition space for the Gallery. Building needs were discussed: fire escape would need to be put in & waiver would have to be applied for it not to comply with ADA (similar to the one JoAnne Kalchbrenner received for the Gallery 200 Studio); Sara will send what has already been put together and it will be put back on the agenda for next meeting.
6. Banner Project Update: Chris reported on school outreach: Wheaton Academy still interested in submitting work and will be sending stuff in too, Middle School and High School have not responded; Hand selecting of artists was discussed: Buddy's artist will not be able to participate; John has an artist –Mark Anderson; Anni had Chris Hodge; Lew has someone. There was a thought of perhaps going with a smaller number of banners should there be a limited number of submissions. John can modify the existing shells and get that to the banners quickly.
7. Gallery 200 Update-Member renewals are completed and the gallery has 29 members, down 7 people-some may be temporary declines that may come back at a later date. Blackburn College show is currently up as a part of educational series; Heide is working with elementary students for the next show; Britta is taking over featured artists; talked about outreach to other artists that may be interested in joining-Clay Space members from Warrenville may want to be Gallery members; also Chris will put Wheaton Academy in touch with Heide as they would like some space to display students' work at some point.

a)Waiver Policy Protocol-The City is reassessing its waiver policy-all waivers need to reside at City Hall; Sara is working with Rosemary on putting procedure into place; Heide has been working to get waivers to City Hall; the coordinator for each event needs to be responsible for getting waivers signed by participants (Janet-Theater; Sara-LMN; Heide-Gallery 200/Class participants handle them on their own); waivers need to be signed two weeks prior to the event-only exception is things like Open Mic portion of events. This is a systematic review of the policy to ensure all entities are complying with what is required from IRMA-risk management); a new waiver will be sent out to make sure we are all using the most up-to-date form.
8. Local Music Night Update-February 15th Dusty Michael and Old Toby will perform; March is being planned by John; Mandy made the new website and it looks great-maybe put a link on the City website to the new yola site which can list the performers and upcoming events.
9. Gallery Theater Update-the February performances were canceled; the April production will be up next; the theater can no longer do performances on the night of a Gallery opening due to noise created above the theater performance; auditions are set for April play-19th and 21st and 23rd of February; Tuesdays, Thursdays and Sundays the Gallery 200 studio is reserved for theater rehearsals.

10. Other business-Welcome Lew as a new commissioner.

11. Announcements-no other announcements.

12. The meeting was adjourned at 8:59pm.

Respectfully submitted,

Sara Phalen