

WEST CHICAGO CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION MINUTES

Special Meeting
February 16, 2022

*Approved 3-8-22

(1) Call to Order and Establishment of a Quorum.

Elect pro-tem chair in the absence of no named chair. Kevin Millon made a motion to elect Keith Letsche pro-tem chair, Keith second. The motion carried. Keith called the meeting to order at 5:00 p.m. In attendance Keith Letsche, Kevin Millon, Edmond Moore. Chief of Police Colin Fleury and Carol LeBeau also in attendance.

(2) Approval of Minutes

The Commission approved the minutes of the meetings on November 30, 2021, December 13, 2021 and December 27, 2021. Keith made a motion to approve seconded by Kevin. Motion carried.

(3) Public Participation

None.

(4) Old Business

None.

(5) New Business

Chief Fleury spoke to the Commission regarding a change in procedure in the background process for the police officer applicant interviews. Currently the interviews are with a court reporter present, the Chief would like to save time and money by recording the interview and submitting a report to the Commission. The Commission appointed Kevin Millon as Secretary to the Commission.

(6) Items for Discussion and Possible Action on

The Commission welcomed new Commissioner Edmond Moore to his first meeting with the Commission.

The Commission reviewed and approved the 2021 Annual Report to the Mayor. Motion by Keith second by Edmond. Motion carried.

The Commission reviewed applicant files 4 and 5.

(7) Correspondence

None.

(8) Executive Session

The Commission determined the need for Executive Session to discuss applicant files 4 and 5. Motion made by Edmond second by Kevin at 5:35 p.m. to move to Executive Session, motion carried. Chief Fleury remained for Executive Session at the Commission's request. The Commission adjourned Executive Session at 5:44 with a motion by Keith second by Kevin.

(9) When Applicable Items to be Referred for Final Action from Executive Session

Edmond motioned to strike the name of applicant number 4 from the Police Officer Final Eligibility Register second made by Kevin. Motion carried. Kevin motioned to strike the name of applicant number 5 from the Police Officer Final Eligibility Register second made by Edmond. Motion carried. Applicants 4 and 5 struck from the Register.

(10) Adjournment.

Motion made by Edmond and seconded by Kevin to adjourn the meeting. Motion carried and meeting adjourned at 5:55 p.m.

Respectfully submitted,

Carol LeBeau
Human Resources Coordinator