

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

INFRASTRUCTURE COMMITTEE

**Thursday, February 7, 2019
7:00 P.M. – Committee Room A**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Infrastructure Committee of January 3, 2019
3. Public Participation / Presentations
4. Items for Consent
 - A. Ordinance No. 19-O-0005 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City Of West Chicago
 - B. Resolution No. 19-R-0007 – Providing for the City’s Repair of State Highways in West Chicago which are Opened by the City of West Chicago During Years 2019 thru 2023
 - C. Resolution No. 19-R-0010 - IDOT Local Agency Agreement for Federal Participation for Construction Cost for the Washington Street Reconstruction Project
 - D. Resolution No. 19-R-0011 – IDOT Resolution for Improvement Under the Illinois Highway Code for Use of Motor Fuel Tax Funds as City’s Local Share of Construction Costs for the Washington Street Reconstruction Project
 - E. Resolution No. 19-R-0012 – A Resolution for Maintenance of Streets and Highways by the City of West Chicago Relating to FY2019 MFT Estimate of Maintenance Costs
 - F. 2019 Forestry Maintenance Program – Rejection of Bids
 - G. Knickerbocker Roofing & Paving Company, Inc. – Change Order No. 1 and Final for Services Related to the 2018 Wastewater Treatment Plant Roof Replacement Project
 - H. Purchase of One 2019 Ford Escape SE 4WD – Currie Motors, Frankfort, Illinois
5. Items for Discussion
6. Unfinished Business
7. New Business
8. Reports from Staff
 - A. Update on ComEd LED Light Replacement Program
 - B. Update on ComEd Cost Estimate Associated with the Installation of a ComEd LED Street Light Near 317 Vine Street

9. Adjournment

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60185

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Ruben Pineda
MAYOR
Nancy M. Smith
CITY CLERK

Michael L. Guttman
CITY ADMINISTRATOR

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Draft

MINUTES

INFRASTRUCTURE COMMITTEE

January 3, 2019 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum. Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Heather Brown, Sandra Dimas, Matt Garling, Alton Hallett, and Noreen Ligino-Kubinski present. Alderman Jeanne Short was absent.

Staff present included Director of Public Works Robert Flatter and Administrative Assistant Ashley Heidorn.

2. Approval of Minutes

A. Infrastructure Committee Minutes of December 6, 2018. Alderman Beifuss requested that the minutes be amended to read “people that have noticed the brightness and color difference also” on page 4. **Alderman Garling made a motion, seconded by Alderman Dimas to approve the Meeting Minutes of December 6, 2018.**

Voting Yea: Aldermen Beifuss, Dimas, Garling, Hallett, and Ligino-Kubinski.

Voting Nay: 0. Abstaining: Alderman Brown.

3. Public Participation / Presentations. None.

4. Items for Consent. Alderman Beifuss requested discussion on Consent Items A, E, and F. **Alderman Dimas made a motion, seconded by Alderman Brown to approve:**

- B.** Resolution No. 19-R-0003 – Contract Award – Emerald Tree Care, LLC for the 2019 Emerald Ash Borer Insecticidal Treatment Program
- C.** Resolution No. 19-R-0004 – Contract Award – St. Aubin Nursery for the 2019 Parkway Tree Planting Program
- D.** Resolution No. 19-R-0005 – Contract Amendment No. 1 – Procurement of Coarse and Fine Aggregate Material Delivered for FY2019

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.

5. Items for Discussion.

4.A. Resolution No. 19-R-0002 – Contract Award – Cemetery Management, Inc. (John B. Reynolds) for Cemetery Sexton Services for FY2019 and;

4.F. Ordinance No. 19-O-0001 – Increase in Cemetery Fees and Charges. Alderman Beifuss inquired about the proposed additional mowing events for the cemeteries. Mr. Flatter explained that for years John Reynolds of Cemetery Management, Inc., has operated with 25 weekly mowing events but has had difficulty keeping up with the growth. Mr. Reynolds requested the additional mowings to remedy that. Mr. Reynolds also requested an increase in the rates for grave excavations and interment of ashes. He has not requested an increase in these rates since FY 2013. These changes would total about \$7,400.00 above the previous contract for a total of \$80,000.00 for FY 2019. Aside from the \$7,200.00 sexton salary, all other costs are based on actual services performed. Past direction from the Finance Committee and City Council has been to establish fees and charges that would enable the City to substantially defray all cemetery costs, and all increases to the contract prices should be recovered via the user fees. **Alderman Dimas made a motion, seconded by Alderman Hallett to approve Resolution No. 19-R-0002 and Ordinance No. 19-O-0001.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.

4.E. Resolution No. 19-R-0006 – Contract Award – Charles Equipment Energy Systems for Emergency Repairs to the Standby Power Generator at the Water Treatment Plant.

On December 17, 2018, City Council approved Resolution No. 18-R-0099 which, in part, authorized the Mayor to execute a contract with Illini Power Products for services to refurbish the Water Treatment Plant standby diesel generator engine. Staff informed Illini Power Products of City Council's approval only to then be told that 1) Illini's staff was too busy to review the contracts prior to the end of the year, 2) they would no longer honor their November 14, 2018, repair estimate, 3) they were unwilling to execute a "not to exceed" contract, and 4) they would need to contact Cummings for parts availability and obtain pricing before they would execute a contract with the City. As a result of Illini Power Products' unacceptable response, staff contacted Charles Equipment Energy Systems to determine if they would be willing to complete the necessary generator repairs in 2019 and honor their repair estimate in the amount of \$137,200.38, dated November 30, 2018. They indicated a willingness to 1) execute a "not to exceed" contract with the City, 2) initiate repairs in January 2019, and 3) honor their repair estimate as a worst case, not to exceed, scenario. **Alderman Brown made a motion, seconded by Alderman Hallett to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Brown, Dimas, Garling, Hallett, and Ligino-Kubinski. Voting Nay: 0.

6. Unfinished Business.

A. Update on ComEd LED Light Replacement Program. Mr. Flatter explained that he contacted Cynthia Thomas of ComEd, the City's Government Affairs Representative, and requested an update on the program. She indicated there were only four lights left to complete, yet staff is aware of at least six lights that have yet to be replaced. Mr. Flatter shared this information with Ms. Thomas, and she subsequently requested a list of lights that still need to be changed. Mr. Flatter indicated that as time permits City staff would provide a list of those lights that still require LED light replacement. Mr. Flatter indicated he would bring this back to the Committee in February with an update.

B. Update on ComEd Cost Estimate Associated with the Installation of a ComEd LED Street Light Near 317 Vine Street. Mr. Flatter reached out to Cynthia Thomas regarding this, and he was referred elsewhere for information. After leaving several messages he finally received a call back after the holidays with information staff already knew – a light can be installed on an existing ComEd pole and it would cost about \$25.00 per month to operate. The contact person did not know the price to actually install the light on the pole, so she indicated she would need to confirm that first and get back to Mr. Flatter with the price. Mr. Flatter indicated he would bring this back to Committee in February with an update.

7. New Business. None.

8. Reports from Staff.

A. Proposed Traffic Detour Plan for FY2019 Washington Street Reconstruction Project. The plans for the 2019 Washington Street Reconstruction Project have been submitted to IDOT for a March letting, and several meetings have been held regarding the detour route because Washington Street will go down to one lane during the project. The detour used in the past utilized Roosevelt Road and Route 59, which IDOT had previously approved. However, IDOT is now indicating that once the initial detour is established, they will not let the detour be reversed. Instead IDOT wants local traffic on Washington Street to maneuver in the opposite direction of normal traffic flow. For example, if the northern lane, west bound traffic, is reconstructed first, traffic would be restricted to the southern lane, east bound traffic only on Washington Street. When it comes time to reconstruct the southern lane, IDOT wants the northern lane (normally utilized for west bound traffic) to be used for east bound traffic only through the limits of the construction. This means that traffic would be sent in the opposite direction to a traffic signal intersection at Main Street where traffic signals are not set up to be used for traffic going the wrong direction, and traffic would also be sent across the CN Railroad tracks at a crossing that does not have gates when going the wrong direction across the tracks. It would subsequently cost an estimated \$100,000.00 in install temporary gates and signals to comply with IDOT. The other option is to shut down Washington Street when the other lane is

under construction. Following discussion the Committee agreed that closing down Washington Street would be the safest option.

Alderman Hallett asked if there was any way to make Town Road a “right turn only” onto Roosevelt Road because of how many drivers pull so far out into traffic to turn left and subsequently block the view of drivers turning right as well. He is concerned that these conditions will cause an accident. Mr. Flatter noted that he would generally discourage making Town Road a right-in/right-out because it would really restrict access to the Alta Vista Subdivision neighborhood, and the City would likely receive a lot of complaints from businesses and residents. The City has plans in the Capital Improvement Program (CIP) to widen that section of Town Road and put in designated left and right turn lanes when heading south, but that is not on the schedule until 2023 or later.

9. Adjournment. At 7:38 P.M., Alderman Hallett made a motion to adjourn, seconded by Alderman Dimas. Motion was unanimously approved by voice vote.

Respectfully submitted,

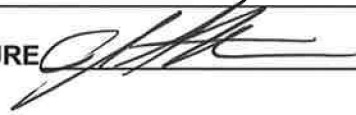
Ashley Heidorn
Administrative Assistant of Public Works

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Ordinance No. 19-O-0005 – Authorizing the Disposal of Surplus Equipment, Stock Inventory, and/or Personal Property Owned By the City Of West Chicago

AGENDA ITEM NUMBER:4.A.**COMMITTEE AGENDA DATE:** February 7, 2019**COUNCIL AGENDA DATE:** February 18, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Public Works Director**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE****ITEM SUMMARY:**

City staff has identified surplus equipment, stock inventory, and/or personal property that has no useful life and is no longer useful to the City, has little or no salvage value, and should be properly disposed of (please refer to Ordinance No. 19-O-0005 and Attachment A for additional information).

Therefore, staff is requesting that these items be declared surplus so that they may be traded in, disposed of through auction, disposed of through the City's contractual waste hauler, recycled, or sold to a local scrap dealer for scrap value; in a manner deemed appropriate by the City Administrator, with or without consideration.

ACTIONS PROPOSED:

Adopt Ordinance No. 19-O-0005 for the disposal or sale of surplus equipment, stock inventory, and/or personal property owned by the City of West Chicago.

COMMITTEE RECOMMENDATION:

ORDINANCE NO. 19-O-0005

**AN ORDINANCE AUTHORIZING THE DISPOSAL OR SALE OF SURPLUS EQUIPMENT,
STOCK INVENTORY, AND/OR PERSONAL PROPERTY OWNED
BY THE CITY OF WEST CHICAGO**

WHEREAS, in the opinion of the corporate authorities of the City of West Chicago, it is no longer necessary or useful to or for the best interests of the City of West Chicago, to retain ownership of the surplus equipment, stock inventory, and/or personal property hereinafter described; and,

WHEREAS, it has been determined by the City Council of the City of West Chicago to properly dispose of said surplus equipment, stock inventory, and/or personal property.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of West Chicago, Illinois, in regular session assembled as follows:

SECTION 1. Pursuant to 65 ILCS 5/11-76-4, the City Council of the City of West Chicago finds that the surplus equipment, stock inventory, and/or personal property listed on Attachment A are no longer necessary or useful to the City of West Chicago and the best interests of the City of West Chicago will be served by their disposal.

SECTION 2. Pursuant to said Statute, the City Administrator is hereby authorized and directed to dispose of the aforementioned surplus equipment, stock inventory, and/or personal property in any manner deemed appropriate, with or without consideration.

SECTION 3. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION 4. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED this 18th day of February 2019.

Alderman J. Beifuss _____

Alderman L. Chassee _____

Alderman J. Sheahan _____

Alderman H. Brown _____

Alderman A. Hallett _____

Alderman M. Ferguson _____

Alderman Birch-Ferguson _____

Alderman S. Dimas _____

Alderman C. Swiatek _____

Alderman M. Garling _____

Alderman R. Stout _____

Alderman J. Short _____

Alderman N. Ligino-Kubinski _____

Alderman B. Gagliardi _____

APPROVED as to form: _____
City Attorney

ADOPTED this 18th day of February 2019.

Mayor Ruben Pineda

ATTEST:

City Clerk, Nancy M. Smith

PUBLISHED: _____

ATTACHMENT "A"
LISTING OF SURPLUS ITEMS
ORDINANCE NO. 18-O-0053

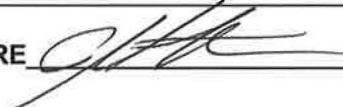
REQUESTING TO BE REMOVED	Serial # / VIN # / ID #	Qty
Milwaukee, Model 2662-20, 24 volt, ½" impact tool, battery operated. (Unrepairable) (Street Div)	Ser# B79ADL9450631	1
Waring Comercial Blender , Model WF2211212 (WTP)	140402	1
VWR Scientific Vacuum Pump (WTP)	Ser# 0385	1
Four desk unit Modular office set (PD)	N/A	3
Micro film reader Model RP 605Z (PD)	Serial No. 36027404	1
Four drawer Credenza style lateral file cabinet (wood grain top) (PD)	N/A	3
Four drawer Tower style lateral file cabinet (PD)	N/A	4
Three drawer Tower style lateral file cabinet (PD)	N/A	1
Four drawer Credenza style lateral file cabinet (plain top) (PD)	N/A	1
Cabinet Safe (two key lock drawers, two key lock doors) (PD)	N/A	1
Table, round, approx. 3 ft dia. (1 Sgt. office 2 lunch room) (PD)	N/A	3
Table, round, approx. 4 ft dia. (lunch room) (PD)	N/A	1
Table, 4 sides, approx. 6ft x 1.5ft. (lunch room) (PD)	N/A	1
Table, 5 sides, approx. 3 ft x 3 ft. x 1.5 ft x 1.5 Ft.(lunch room) (PD)	N/A	1
Rolling padded office chairs (PD)	N/A	3
Modular Desk, wood grain top/overhead cabinet combo (PD)	N/A	4
TV Support shelf, wall mounted (lunch room) (PD)	N/A	1
Personal storage tower (PD)	N/A	3
Standard upright 4 drawer filing cabinet (l Black, 1 beige) (PD)	N/A	2
Two drawer Credenza style lateral file cabinet, plain top (PD)	N/A	2
Safe, Combination, Montgomery Ward Model 9142 (PD)	N/A	1
Modular Desk, 2 piece unit, Straight and corner pieces, white formica laminated top, metal support and legs (PD)	N/A	1
Table, Wooden, 4 sides, approx. 6 ft. x 1.5 ft. (PD)	N/A	1
Evidence storage rack, 21 basket system, Kaspar Wire Works (PD)	N/A	15
Chair, rolling desk, Leather, black (3 different styles) (PD)	N/A	3
Chair, Plastic seat and back, stainless steel support (PD)	N/A	1
Chair, Cloth seat and back, steel support painting black (PD)	N/A	5
Desk, Wood, 6 drawer (PD)	N/A	1
Perscription Medicine drop box, wooden, (made in house) PD	N/A	1
HP DesignJet T1100 PostScript Multifunction Printer/Scanner	Printer Serial #MY84C5C066	1
HP DesignJet T1100 PostScript Multifunction Printer/Scanner	Scanner Serial #DK8414F04T	1
Ricoh Model# MP 6000 Copier	Serial# M928SS00285	1
Ricoh Model # MP C4500 Copier	Serial # L9076421625	1

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0007 – Providing for the City's Repair of State Highways in West Chicago which are Opened by the City of West Chicago During Years 2019 thru 2023

AGENDA ITEM NUMBER: 4.B.**COMMITTEE AGENDA DATE:** February 7, 2019**COUNCIL AGENDA DATE:** February 18, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

The Illinois Department of Transportation (IDOT) requires all municipalities working within any State highway right-of-way to pass a Resolution: (1) pledging their good faith and guaranteeing that all work to be performed within any State highway right-of-way be completed in accordance with the conditions of the permit to be granted by IDOT; and (2) holding the State of Illinois harmless during the prosecution of such work, and assuming all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provision of said permit.

As the City of West Chicago has infrastructure (i.e., watermain, sanitary sewers, storm sewers, sidewalks, landscaping, etc.) within the State right-of-way of Illinois Route 64, Illinois Route 38, and Illinois Route 59, approval of the attached Resolution is requested.

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0007, a Resolution providing for the City's repair of State highways in West Chicago which are opened by the City during years 2019 thru 2023.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 19-R-0007

**A RESOLUTION PROVIDING FOR THE CITY'S REPAIR OF
STATE HIGHWAYS IN WEST CHICAGO
WHICH ARE OPENED BY THE CITY OF WEST CHICAGO DURING
YEARS 2019 THRU 2023**

WHEREAS, the City of West Chicago, hereinafter referred to as the "MUNICIPALITY", located in the County of DuPage, State of Illinois has existing infrastructure (i.e., driveways, street returns, watermain, sanitary sewers, storm sewers, street lights, traffic signals, sidewalks, landscaping, etc.) located within the State highways right-of-way, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois, hereinafter referred to as DEPARTMENT; and,

WHEREAS, the MUNICIPALITY desires to undertake, in the years 2019, 2020, 2021, 2022, and 2023, operations, maintenance, and construction of said infrastructure on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the DEPARTMENT; and,

WHEREAS, an individual working permit must be obtained from the DEPARTMENT prior to any of the aforesaid operations, maintenance, and construction being performed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of West Chicago, in regular session assembled:

SECTION 1. The City hereby pledges its good faith and guarantees that all work to be performed within the State highways right-of-way, shall be completed in accordance with conditions of the permit to be granted by the DEPARTMENT, and to hold the State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which is to be performed under the provision of said permit.

SECTION 2. The Director of Public Works or his designee is hereby instructed and authorized to sign any working permit on behalf of the City, which is necessary or appropriate for the work.

APPROVED this 18th day of February, 2019.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

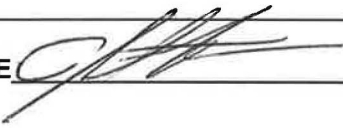
CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0010 - IDOT Local Agency Agreement for Federal Participation for Construction Cost for the Washington Street Reconstruction Project

Resolution No. 19-R-0011 – IDOT Resolution for Improvement Under the Illinois Highway Code for Use of Motor Fuel Tax Funds as City's Local Share of Construction Costs for the Washington Street Reconstruction Project

AGENDA ITEM NUMBER:4.C.+D.**FILE NUMBER:** _____**COMMITTEE AGENDA DATE:** February 7, 2019**COUNCIL AGENDA DATE:** February 18, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

The Washington Street Reconstruction Project mainly consists of the reconstruction of Washington Street between Arbor Avenue and Clara Street with Hot Mix Asphalt (HMA). See attached map for additional clarification. With final design plans and specifications completed, IDOT's letting is scheduled to occur on March 8, 2019. The engineer's estimate of construction cost for said project is \$815,050.00. Pending receipt of bids, construction is anticipated to commence in June 2019.

Fifty percent (50%) of construction costs are to be funded through the Surface Transportation Program (STP) grant, which is Federal funding administered by the Illinois Department of Transportation (IDOT). Therefore, IDOT forms and contracts must be utilized and IDOT procedures must be strictly observed and followed. Given such, the City of West Chicago must execute a Local Public Agency Agreement for Federal Participation (BLR 05310) with the IDOT (see attached). Said Agreement must be executed and returned to IDOT prior to the project's bid award and commencement of construction.

IDOT's participation share of the project is anticipated to be \$407,525.00 (maximum of 50% of construction costs) and the balance of \$407,525.00 will be City's responsibility. The City's share of the project's construction costs will be funded with Motor Fuel Tax funds (01-09-26-4807) in which \$727,000.00 has been budgeted for street improvements in FY2019.

Use of Motor Fuel Tax funds as the City's local share of construction costs requires an IDOT Resolution for Improvement Under the Illinois Highway Code (BLR 09110) to be executed by the City Clerk and submitted to IDOT (see attached).

Staff recommends execution of the attached Local Public Agency Agreement for Federal Participation (BLR 05310) and the Resolution for Improvement Under the Illinois Highway Code (BLR 09110).

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0010 authorizing the Mayor to execute a Local Public Agency Agreement for Federal Participation (BLR 05310) between the Illinois Department of Transportation and the City of West Chicago for STP grant funding for construction costs related to the Washington Street Reconstruction Project; and approve Resolution No. 19-R-0011 authorizing the City Clerk to execute an Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code (BLR 09110) for use of Motor Fuel Tax funds for the City's local share of the project's construction costs.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 19-R-0010

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION BETWEEN THE ILLINOIS DEPARTMENT OF TRANSPORTATION AND THE CITY OF WEST CHICAGO FOR STP GRANT FUNDING FOR CONSTRUCTION COSTS RELATED TO THE WASHINGTON STREET RECONSTRUCTION

WHEREAS, the City of West Chicago is attempting to improve a segment of Washington Street from Arbor Avenue to Town Road that is approximately 0.83 miles in length; and,

WHEREAS, the cost of said improvement has necessitated the use of federal funds; and,

WHEREAS, the federal fund source requires a match of local funds.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the City of West Chicago authorized four hundred seven thousand five hundred twenty-five dollars and zero cents (\$407,525.00), or as much money as may be needed, to match federal funds in the completion of MFT Section Number 16-00079-00-PV.

BE IT FURTHER RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Local Agency Agreement for Federal Participation between the Illinois Department of Transportation and the City of West Chicago for STP grant funding for construction costs related to the Washington Street Reconstruction Project, in substantially the form attached hereto and incorporated herein as Exhibit "A"; and,

BE IT FURTHERE RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Clerk is hereby directed to transmit five certified copies of this Resolution to the Illinois Department of Transportation.

APPROVED this 18th day of February, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Mayor

ATTEST:

City Clerk

 Illinois Department of Transportation Local Public Agency Agreement for Federal Participation	Local Public Agency City of West Chicago	State Contract X	Day Labor	Local Contract	RR Force Account
	Section 16-00079-00-PV	Fund Type STU	ITEP, SRTS, or HSIP Number(s)		

Construction		Engineering		Right-of-Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-91-201-16	41ZS(517)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA", and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LPA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

Location

Local Name Washington Street Route FAU 1397 Length 0.83 mi
Termini Town Road to Arbor Avenue

Current Jurisdiction LPA TIP Number 08-15-0014 Existing Structure No N/A

Project Description

Roadway Reconstruction, intermittent sidewalk and combination curb and gutter improvements.

Division of Cost

Type of Work	STU	%	STATE	%	LPA	%	Total
Participating Construction	407,525	(*)		()	407,525	(BAL)	815,050
Non-Participating Construction		()		()		()	
Preliminary Engineering		()		()		()	
Construction Engineering		()		()		()	
Right of Way		()		()		()	
Railroads		()		()		()	
Utilities		()		()		()	
Materials							
TOTAL	\$ 407,525		\$		\$ 407,525		\$ 815,050

*Maximum FHWA (STU) Participation 50% NTE \$407,525

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final LPA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

Local Public Agency Appropriation

By execution of this Agreement, the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum (required for State-let contracts only)

Method of Financing (State Contract Work Only)

METHOD A---Lump Sum (80% of LPA Obligation) _____
METHOD B--- _____ Monthly Payments of _____ due by the _____ of each successive month.
METHOD C---LPA's Share Balance _____ divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

Agreement Provisions

THE LPA AGREES:

- (1) To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, and the **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and the **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after final project close-out by the **STATE**, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LPA** agrees to cooperate fully with any audit conducted by the Auditor General and the **STATE**; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
 - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LPA's** estimated obligation incurred under this Agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.
 - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LPA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
 - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LPA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LPA**, may place the debt into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which the project is federally authorized, the **LPA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LPA** is responsible for the payment of the railroad related expenses in accordance with the **LPA/railroad** agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates shall be in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
 - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LPA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LPA's** certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
 - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
 - (c) The **LPA** shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) To complete this phase of the project within three (3) years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (23) To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months.
- To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- (24) The **LPA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, and personnel and direct cost summaries and other documentation supporting the requested reimbursement amount (Form BLRS 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of this phase of the improvement or from the date of the previous invoice, which ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) The **LPA** shall provide the final report to the appropriate **STATE** district within twelve months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- (26) (Single Audit Requirements) That if the **LPA** expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. **LPAs** expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LPA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (denoted by an "X" in the State Contract field at the top of page 1) are not included in a **LPA's** calculation of federal funds expended by the **LPA** for Single Audit purposes.

- (27) That the **LPA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

The **LPA** is also required to obtain a Dun & Bradstreet (D&B) D-U-N-S Number. This is a unique nine digit number required to identify subrecipients of federal funding. A D-U-N-S number can be obtained at the following website: <http://fedgov.dnb.com/webform>.

THE STATE AGREES:

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LPA** to proceed with the construction of the improvement when Agreed Unit Prices are approved, and to reimburse the **LPA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) For agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LPA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LPA**;
 - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

IT IS MUTUALLY AGREED:

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for

enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved LPA DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the STATE's USDOT approved Disadvantaged Business Enterprise Program.

- (5) In cases where the STATE is reimbursing the LPA, obligations of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map, Number 2 – LPA Appropriation Resolution Number 3 - GATA

(Insert Addendum numbers and titles as applicable)

The LPA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number is
36-6006144 conducting business as a Governmental
Entity.

DUNS Number 113554448

APPROVED

State of Illinois
Department of Transportation

Randall S. Blankenhorn, Secretary of Transportation Date

By:

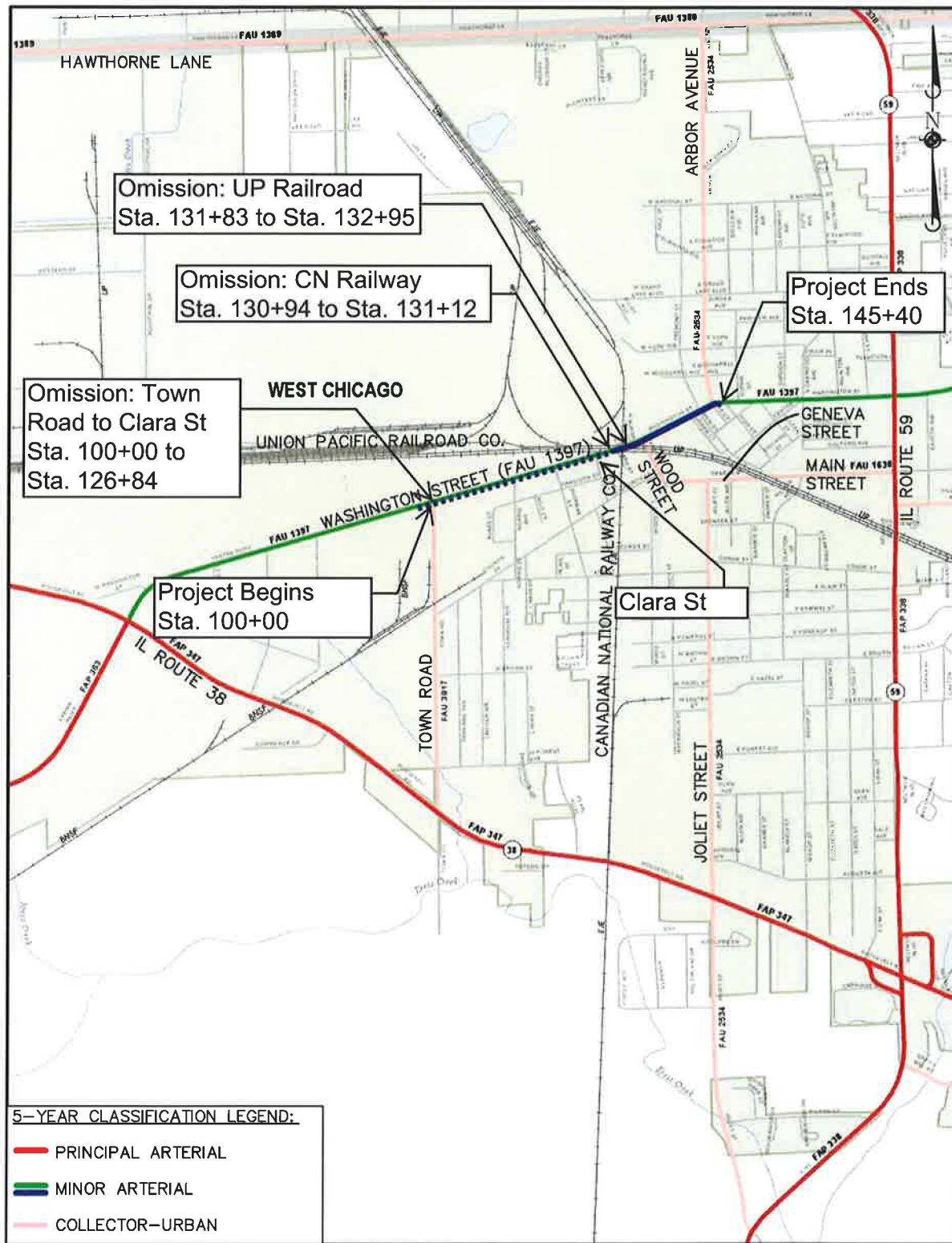
Erin Aleman, Director of Planning & Programming Date

Erin Aleman, Director of Planning & Programming Date

Philip C. Kaufmann, Chief Counsel Date

Jeff Heck, Chief Fiscal Officer (CFO) Date

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.



DRAWN BY BLP
CHECKED BY KCV

SCALE NTS
DATE 09/11/18



CITY OF WEST CHICAGO
475 MAIN STREET
WEST CHICAGO, IL 60185
PHONE: 630-293-2255
FAX: 630-293-2971

thomas
engineering group
serving the highest quality

thomas engineering group, llc
238 south kenilworth avenue
suite 100
oak park, il 60302
phone: 855-533-1700

WASHINGTON STREET
TOWN ROAD TO
ARBOR AVENUE

LOCATION MAP

EXHIBIT 1

Addendum No. 3

Grant Accountability and Transparency Act (GATA)

Required Uniform Reporting

The Grant Accountability and Transparency Act (30 ILCS 708), requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's [BoBS 2832](#) form available on IDOT's web page under the "Resources" tab.

Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

PLEASE NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "*Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports*" if the report is more than 30 calendar days delinquent, without any approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

RESOLUTION NO. 19-R-0011

A RESOLUTION AUTHORIZING THE CITY CLERK TO EXECUTE AN ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE (BLR 09110) FOR USE OF MOTOR FUEL TAX FUNDS FOR THE CITY'S LOCAL SHARE OF CONSTRUCTION COSTS RELATED TO THE WASHINGTON STREET RECONSTRUCTION

WHEREAS, the City of West Chicago is attempting to improve a segment of Washington Street from Arbor Avenue to Town Road that is approximately 0.83 miles in length; and,

WHEREAS, the cost of said improvement has necessitated the use of federal funds; and,

WHEREAS, the federal fund source requires a match of local funds; and,

WHEREAS, the City desires to use Motor Fuel Tax funds as its match of local funds.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the City of West Chicago authorized the use of Motor Fuel Tax funds in the amount of four hundred seven thousand five hundred twenty-five dollars and zero cents (\$407,525.00), or as much money as may be needed, to match federal funds in the completion of MFT Section Number 16-00079-00-PV.

BE IT FURTHER RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the City Clerk is hereby authorized to

execute an Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway for construction costs related to the Washington Street Reconstruction Project, in substantially the form attached hereto and incorporated herein as Exhibit “A”; and,

BE IT FURTHERE RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Clerk is hereby directed to transmit five certified copies of said Resolution to the Illinois Department of Transportation.

APPROVED this 18th day of February, 2019.

AYES: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

Mayor

ATTEST:

City Clerk



Resolution for Improvement Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
2019-R-0011	Original	16-00079-00-PV

BE IT RESOLVED, by the Council of the City
Governing Body Type Local Public Agency Type
of West Chicago Illinois that the following described street(s)/road(s)/structure be improved under
Name of Local Public Agency
the Illinois Highway Code. Work shall be done by Contract
Contract or Day Labor

For Roadway/Street improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
+ Washington Street	0.83	FAU1397	Town Road	Arbor Avenue

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed
+				

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway reconstruction, intermittent sidewalk and combination curb and gutter improvements.

2. That there is hereby appropriated the sum of four hundred seven thousand five hundred twenty five and zero cents

Dollars (\$407,525.00) for the improvement of
said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Nancy M. Smith City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
of West Chicago in the State aforesaid, and keeper of the records and files thereof, as provided by
Name of Local Public Agency
statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by
Council of West Chicago at a meeting held on February 18, 2019
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18 day of February, 2019
Day Month, Year

(SEAL)

Clerk Signature

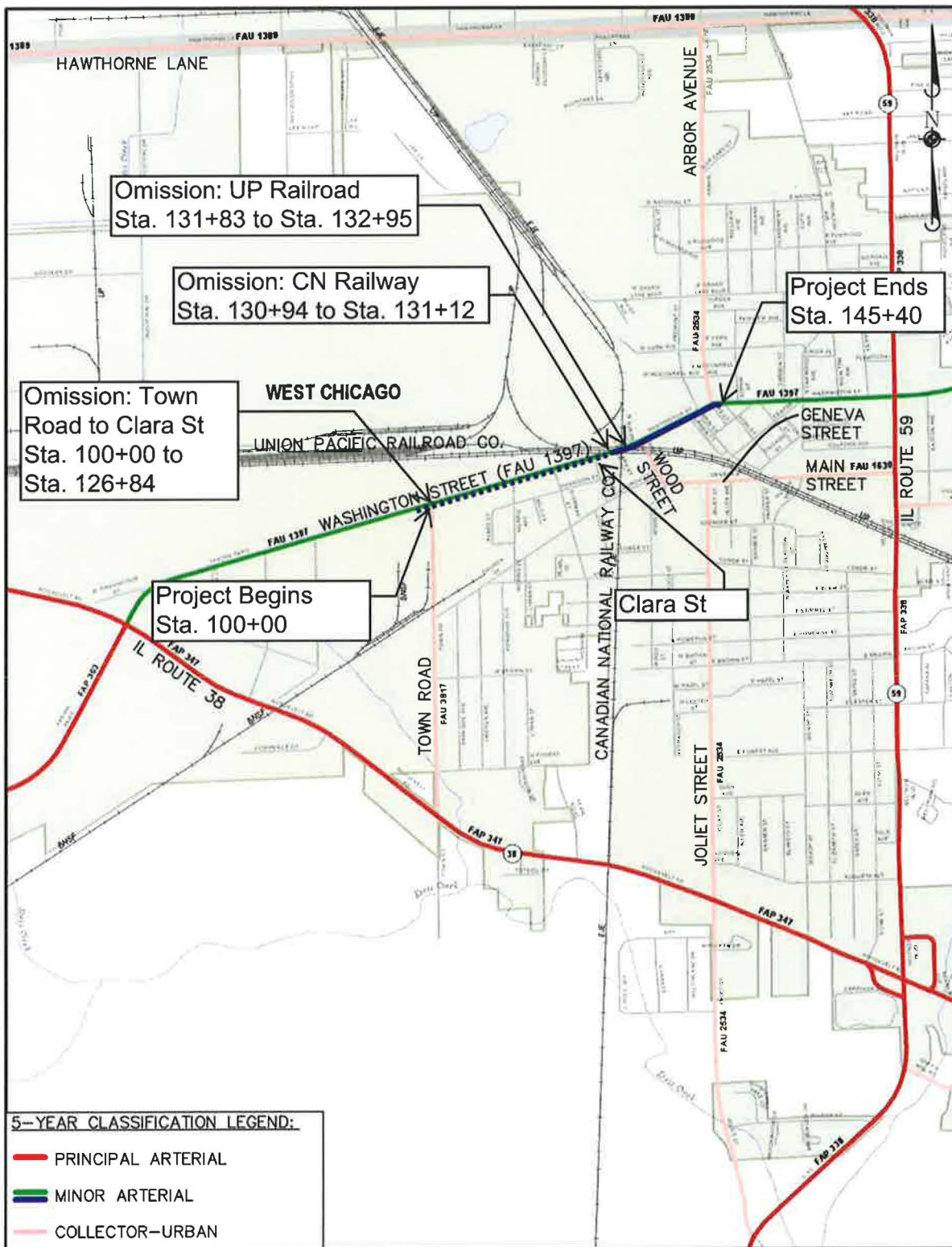
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Approved

Regional Engineer
Department of Transportation

Date

--	--



DRAWN BY BLP
CHECKED BY KCV

SCALE NTS
DATE 09/11/18



CITY OF WEST CHICAGO
475 MAIN STREET
WEST CHICAGO, IL 60185
PHONE: 630-293-2255
FAX: 630-293-2971

thomas
engineering group
service at the highest quality

thomas engineering group, llc
238 south kenilworth avenue
suite 100
oak park, il 60302
phone: 855-533-1700

WASHINGTON STREET
TOWN ROAD TO
ARBOR AVENUE

LOCATION MAP

EXHIBIT 1

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0012 – A Resolution for Maintenance of Streets and Highways by the City of West Chicago Relating to FY2019 MFT Estimate of Maintenance Costs

AGENDA ITEM NUMBER:4.E.**COMMITTEE AGENDA DATE:** February 7, 2018**COUNCIL AGENDA DATE:** February 18, 2018**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE****APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE****ITEM SUMMARY:**

On December 17, 2018 City Council approved Ordinance No. 18-O-0062 adopting the Annual Budget for the Fiscal Year Ending December 31, 2019, which included the proposed expenditure of Motor Fuel Tax (MFT) funds in the amount of \$902,000.00. MFT funds are budgeted for the purposes of maintaining Streets, Highways, and Rights-of-Way under the applicable provisions of the Illinois Highway Code.

Each year, the Illinois Department of Transportation (IDOT) requires the City of West Chicago to submit for IDOT approval a Resolution (using IDOT Form BLR 14220) for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code, and The Local Public Agency General Maintenance Estimate of Maintenance Costs (BLR 14222). These forms are attached for review and approval.

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0012 authorizing the City Clerk to execute and submit, to IDOT, the attached IDOT Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code form (BLR 14220) and the attached IDOT Local Public Agency General Maintenance Estimate of Maintenance Costs form (BLR 14222), for MFT funding in the amount of \$902,000.00 for FY2019.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 19-R-0012

A RESOLUTION AUTHORIZING THE CITY CLERK TO EXECUTE AND SUBMIT, TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION, THE ILLINOIS DEPARTMENT OF TRANSPORTATION RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE (BLR 14220), AND THE ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL PUBLIC AGENCY GENERAL MAINTENANCE ESTIMATE OF MAINTENANCE COSTS (BLR 1422), FOR EXPENDITURES USING MOTOR FUEL TAX FUNDS FOR FY 2019.

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the City Clerk is hereby authorized to execute the Illinois Department of Transportation Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (BLR 14220), and the Illinois Department of Transportation Local Public Agency General Maintenance Estimate of Maintenance Costs (BLR 14222), and is authorized to submit same to the Illinois Department of Transportation for expenditures using Motor Fuel Tax funds for fiscal year 2019, a copy of which is attached hereto and incorporated herein as Exhibit "A".

APPROVED this 18th day of February 2019

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith



**Resolution for Maintenance
Under the Illinois Highway Code**



Resolution Number	Resolution Type	Section Number
2019-R-0012	Original	19-00000-00-GM

BE IT RESOLVED, by the Council of the City of West Chicago
Governing Body Type Local Public Agency Type
 Name of Local Public Agency Illinois that there is hereby appropriated the sum of Nine hundred
two thousand and zero cents Dollars (\$902,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/19 to 12/31/19
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of West Chicago
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Nancy M. Smith City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
 of West Chicago in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of West Chicago at a meeting held on 02/18/19
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of February, 2019
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Estimate of Maintenance Costs

Submittal Type **Original**

Local Public Agency

County

Section Number

Beginning

Maintenance Period

Ending

City of West Chicago

DuPage

19-00000-00-GM

01/01/19

12/31/19

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Electrical	I		Energy Charge	ea	1	\$130,000.00	\$130,000.00	\$130,000.00
Street Sweeping	IIA		Solid Waste Disposal	ea	1	\$45,000.00	\$45,000.00	\$45,000.00
Street Improvements	IIB		Maintenance/Repair Contractual	ea	1	\$727,000.00	\$727,000.00	\$727,000.00
Total Operation Cost								\$902,000.00

Add Row

Estimate of Maintenance Costs Summary

Maintenance

Local Public Agency Labor

Local Public Agency Equipment

Materials/Contracts(Non Bid Items)

Materials/Deliver & Install/Request for Quotations (Bid Items)

Formal Contract (Bid Items)

Maintenance Total

MFT Funds	Other Funds	Estimated Costs
\$175,000.00		\$175,000.00
\$727,000.00		\$727,000.00
\$902,000.00		\$902,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering

Maintenance Engineering

Material Testing

Advertising

Bridge Inspection Engineering

Maintenance Engineering Total

MFT Funds	Other Funds	Total Est Costs

Total Estimated Maintenance

\$902,000.00		\$902,000.00
--------------	--	--------------

Remarks

SUBMITTED

Local Public Agency Official

Date

Title

Mayor

County Engineer/Superintendent of Highways

Date

APPROVED

Regional Engineer

Department of Transportation

Date

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

2019 Forestry Maintenance Program – Rejection of Bids

AGENDA ITEM NUMBER: 4.F.**COMMITTEE AGENDA DATE:** February 7, 2019**COUNCIL AGENDA DATE:** February 18, 2019**STAFF REVIEW:** Timothy Wilcox, Assistant Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

The Forestry Maintenance Program typically covers contractual trimming and removal of parkway trees. The program is funded to enable completion of a five-year trimming cycle for the whole City, which is the recommended procedure by Arborists. This would have been the fourth year of the fourth five-year trimming cycle. The area targeted for tree trimming this year included: Prestonfield, Willow Creek, and the Arbors subdivisions, Prince Crossing Road from Geneva Road to St. Charles Road, Hawthorne Lane from Prince Crossing Road to near Atlantic Drive, and the area bounded by the Union Pacific Railroad tracks on the north, Brown Street on the south, Joliet Street on the west, and Neltnor Boulevard (Illinois Route 59) on the east.

On November 26, 2018, the City advertised the 2019 Forestry Maintenance Program in the Daily Herald and sealed bids were opened on Tuesday, December 18, 2018. There were four known holders and two bids were received with Alvarez, Inc. of Barrington, Illinois, submitting the lowest bid proposal of \$64,252.50. The second bidder was Homer Tree Care, Inc. of Lockport, Illinois, with a bid of \$87,182.00 (see attached bid tab sheet for additional clarification). Steve Piper & Sons of Naperville, Illinois, submitted a "No Bid" letter.

West Chicago is not familiar with Alvarez, Inc.; the City has never heard of or used Alvarez, Inc. for any past forestry related work. References provided were called and all had positive responses for tree removal services completed by Alvarez, Inc.; however, tree trimming services was not part of any contracts/references verified. Staff contacted Christina Alvarez, Operations Manager for Alvarez Inc., to inquire about past tree trimming experience. Ms. Alvarez indicated that in 2010 her company was subcontracted by Arrow Road Construction for an IDOT job, within the City of Skokie, that involved tree maintenance. Given the fact that it has been nearly nine years since that job, this reference was not called. Ms. Alvarez was not able to provide additional tree trimming references. Ms. Alvarez also indicated they would have an Arborist (to be outsourced as Alvarez, Inc. does not have an Arborist on staff) and foreman checking on crews while conducting trimming operations. When asked to provide name, references, and resume of Arborist to be used, Ms. Alvarez was not able to do so; stating that those that they were planning on using, or typically use, were not available.

Given the lack of bids received and the \$22,931.50 increase if Homer's bid were to be chosen, staff felt that it would be beneficial if Alvarez, Inc. was allowed to demonstrate its tree trimming abilities. Staff proposed and Alvarez Inc. agreed to perform a demonstration of their abilities of tree trimming operations on approximately twenty parkway trees at no cost to the City during the Week of January 7, 2019; and with the condition that they procure the services of a certified Arborist to oversee the trimming portion of the 2019 Forestry Maintenance Program. On January 8, 2019 Ms. Alvarez informed staff they were unable to provide an Arborist to oversee trimming operations.

Given the fact that Alvarez, Inc. does not have verifiable experience with tree trimming operations, and given the fact that Alvarez, Inc. does not have any Arborist on staff and was unable to secure one to oversee trimming operations, and given the fact that the only other bid received is \$17,182.00 over the budgeted amount for the 2019 Forestry Maintenance Program; and given the fact that it would be too late in the winter season (the best

CITY OF WEST CHICAGO

time for tree trimming when trees are dormant) to re-bid the entire program, staff recommends rejecting all bids.

As a result, staff will postpone the trimming portion of the 2019 Forestry Maintenance Program until the next fiscal year, but will obtain proposals and proceed with the tree removal portion of the program, to be completed in March/April 2019, which is estimated to be around \$10,000.00.

ACTIONS PROPOSED:

Reject all bids for the 2019 Forestry Maintenance Program.

COMMITTEE RECOMMENDATION:

City of West Chicago Tabulation of Bids 2019 Forestry Maintenance Program			Name and Address of Bidder		Alarvez, Inc. 15N497 Old Sutton Road Barrington, IL 60010		Steve Piper & Sons 31W320 Ramm Drive Naperville, IL 60564		Homer Tree Care, Inc. 14000 S. Archer Ave., Suite 100 Lockport, IL 60441	
Date: December 18, 2018 10:00 A.M. Opened by: Robert E. Flatter, PE. Recorded by: Tim Wilcox			Approved Estimate of Cost		5% Bid Bond		No Bid Letter		5% Bid Bond	
ITEMS	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 Tree Removal (15 in./dia or less	in./dia	0.0	\$25.00	\$0.00	\$23.00	\$0.00			\$15.00	\$0.00
2 Tree Removal (over 15 in./dia)	in./dia	396.5	\$30.00	\$11,895.00	\$25.00	\$9,912.50			\$22.00	\$8,723.00
3 Pruning (1 to 10 in./dia)	ea. Tree	1017.0	\$23.00	\$23,391.00	\$20.00	\$20,340.00			\$27.00	\$27,459.00
4 Pruning (over 10 in./dia)	ea. Tree	850.0	\$45.00	\$38,250.00	\$40.00	\$34,000.00			\$60.00	\$51,000.00
Total As Read						\$64,252.50	No Bid			\$87,182.00
Total As Corrected				\$73,536.00		\$64,252.50				\$87,182.00

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Knickerbocker Roofing & Paving Company, Inc. – Change Order No. 1 and Final for Services Related to the 2018 Wastewater Treatment Plant Roof Replacement Project

AGENDA ITEM NUMBER: 4. G.**COMMITTEE AGENDA DATE:** February 7, 2019**COUNCIL AGENDA DATE:** February 18, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

On Monday, August 6, 2018, the City Council approved Resolution No. 18-R-0065 authorizing the Mayor to execute a Contract with Knickerbocker Roofing & Paving Company, Inc. of Harvey, Illinois, for an amount not to exceed \$423,000.00, for professional services related to the 2018 Wastewater Treatment Plant Roof Replacement Project. The Project included, but was not limited to, the removal of existing ballast roof and membrane and insulation, replacement with 60 mil white Thermoplastic Polyolefin (TPO) roofing over a minimum two inches (2") of insulation, parapet/metal canopy replacement, guard rail installation, downspout/overflow drain repair, and removal and replacement of exterior light fixtures on the Sand Filter Building and Digester Building.

During the demolition process, additional exterior light fixtures were discovered abandoned under the soffit; not reasonably known to exist when construction services were initially bid. The additional light fixture demolition and soffit panel replacement resulted in an overall project increase of \$1,560.00, bringing the total Contract amount to \$424,560.00.

ACTIONS PROPOSED:

Approve Change Order No. 1 and Final to the Contract with Knickerbocker Roofing & Paving Company, Inc. of Harvey, Illinois, for additional services related to the 2018 Wastewater Treatment Plant Roof Replacement Project, for a total addition to the Contract of \$1,560.00.

COMMITTEE RECOMMENDATION:

CITY OF WEST CHICAGO
PUBLIC WORKS
REQUEST FOR
AUTHORIZATION FOR CHANGE ORDERS

TO: Michael Guttman
City Administrator

Authorization No. 1

Project: 2018 Wastewater Treatment Plant Roof Replacement Project

Date: 2/18/2019

Contractor: Knickerbocker Roofing & Paving Co., Inc.

Dear Sir:

I recommend that a change be made as follows to the above contract:

An (addition, extension, deduction) will be made from Station _____ to Station _____,
a net length of _____ miles. This change revises the total length to _____ miles.

The estimated quantities are shown below. The first addition of an item not in the original contract under the fund type is indicated by asterisk (*).

ITEM NO.	* ITEM DESCRIPTION AND UNIT	QUANTITY	UNIT	UNIT PRICE	TOTAL ADDITION/REDUCTION
1	Additional light fixture demolition and soffit panel replacement	2	ea	\$780.00	\$1,560.00

Totals \$1,560.00

Amount of Original Contract:	\$423,000.00
Previous Change Orders:	\$0.00
Net Change to Date:	\$1,560.00
% of Original Contract Price:	0.37%

State fully the nature and reason for the change:

During demolition, two old and unsuable light fixtures were discovered abandoned under soffit panels which necessitated additional construction services to remove light fixtures, electrical wiring and conduit, and to replace soffit panels.

When the net increase or decrease to the contract exceeds \$10,000 or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

- ☒ The undersigned determine that the circumstances that necessitate this change were not reasonably foreseeable at the time of the original contract.
- ☐ The undersigned determine that the circumstances that necessitate this change were not within the contemplation of the contract as signed.
- ☐ The undersigned determine that this change is in the best interest of the local agency and is authorized by law.

Date: February 18, 2019
Approved:

Date: February 18, 2019
Attest:

Mayor Ruben Pineda

City Clerk Nancy M. Smith

AIA DOCUMENT G701-2000

Change Order

(Instructions on reverse side)

PROJECT:

(Name and address)

2018 Wastewater Treatment
Plant Roof Replacement
725 Dayton Ave. West Chicago
IL 60185

TO CONTRACTOR:

(Name and address)

Knickerbocker Roofing & Paving Co., Inc.
16851 S. Lathrop Avenue
Harvey, IL 60426

CHANGE ORDER NUMBER: 1

DATE: 12/21/18

ARCHITECT'S PROJECT NUMBER:

CONTRACT DATE: 09/11/18

CONTRACT FOR:

OWNER ☐ARCHITECT ☐CONTRACTOR ☒FIELD ☐OTHER ☐

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives.)

Additional light fixture demolition and soffit panel
replacement.

The original (Contract Sum) ~~(Guaranteed Maximum Price)~~ was \$423,000.00

The net change by previously authorized Change Orders is 0

The (Contract Sum) ~~(Guaranteed Maximum Price)~~ prior to this Change Order was \$423,000.00

The (Contract Sum) ~~(Guaranteed Maximum Price)~~ will be (increased) ~~(decreased)~~

(unchanged) by this Change Order in the amount of \$ 1,560.00

The new (Contract Sum) ~~(Guaranteed Maximum Price)~~ including this Change Order will be \$424,560.00

The Contract Time will be (increased) ~~(decreased)~~ (unchanged) by 0 days.

The date of Substantial Completion as of the date of this Change Order therefore is 12/15/18

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive for which the cost or time are in dispute as described in Subparagraph 7.3.8 of AIA Document A201.

Not valid until signed by the Architect, Contractor and Owner.

Matucha Associates

ARCHITECT (Typed name)

Knickerbocker Roofing

& Paving Co., Inc.

CONTRACTOR (Typed name)

City of West

OWNER Chicago



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AIA DOCUMENT G701-2000
CHANGE ORDER

George R. Matucha
Signature
George R. Matucha
BY

DATE

1/4/19

Mark Moran
Signature
Mark Moran
BY

12/21/18

DATE

BY

DATE

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Purchase of One 2019 Ford Escape SE 4WD – Currie Motors, Frankfort, Illinois

AGENDA ITEM NUMBER:

4. H.

COMMITTEE AGENDA DATE: February 7, 2019

COUNCIL AGENDA DATE: February 18, 2019

STAFF REVIEW: Robert E. Flatter, P.E., Director of Public Works

SIGNATURE



APPROVED BY CITY ADMINISTRATOR: Michael L. Guttman

SIGNATURE

ITEM SUMMARY:

For FY 2019, the Public Works Department has planned and budgeted for the replacement of one 2012 Ford Escape S FWD with a 2019 Ford Escape SE 4WD. The Escape will to be primarily used by the Water Treatment Plant Superintendent. The existing 2012 Ford Escape will be retained and use by the Street Division Superintendent to replace his existing 2006 Ford Escape. The 2006 Ford Escape will then be used as a Public Works Administrative Car to replace an existing 2002 Ford Taurus.

To allow local vendors an opportunity to quote on the 2019 Ford Escape, the City of West Chicago recently solicited price quotes from eight local Ford dealerships, two Ford dealerships from southern Illinois that previously held State of Illinois contracts (i.e., dealership from Taylorville, Illinois and Springfield, Illinois), one Ford dealership from Greenfield, Illinois that typically holds State of Illinois contracts, and one Ford dealership from Frankfort, Illinois who holds the Suburban Purchasing Cooperative (SPC) Joint Purchasing Program contract. From our request, only five dealerships responded:

- Currie Motors Fleet, Frankfort, Illinois (SPC Program) – \$24,329.00
- Packey Webb Ford, Downers Grove, Illinois - \$25,200.00
- Haggerty Ford, West Chicago, Illinois - \$25,923.56
- Hawk Ford of St. Charles, St. Charles, Illinois - \$25,979.00
- Joe Cotton Ford, Carol Stream, Illinois - \$30,833.00 each.

Based on comparable pricing received, staff recommends ordering the 2019 Ford Escape SE 4wd vehicle for the Public Works Department from Currie Motors Fleet in Frankfort, Illinois, for an amount not to exceed \$24,432.00 under the SPC Joint Purchasing Program.

Vehicles will be purchased from the Capital Equipment Replacement Fund (04-34-39-4804) in which \$24,600.00 has been budgeted in FY 2019 for this replacement vehicle.

ACTIONS PROPOSED:

That the West Chicago City Council authorize the purchase of one 2019 Ford Escape SE 4wd vehicle, for a cost not to exceed \$24,329.00, from Currie Motors Fleet, Frankfort, Illinois, under the Suburban Purchasing Cooperative Joint Purchasing Program.