

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

INFRASTRUCTURE COMMITTEE

**Thursday, January 3, 2019
7:00 P.M. – Committee Room A**

AGENDA

1. Call to Order, Roll Call, and Establishment of a Quorum
2. Approval of Minutes
 - A. Infrastructure Committee of December 6, 2018
3. Public Participation / Presentations
4. Items for Consent
 - A. Resolution No. 19-R-0002 – Contract Award – Cemetery Management, Inc. (John B. Reynolds) for Cemetery Sexton Services for FY2019
 - B. Resolution No. 19-R-0003 – Contract Award – Emerald Tree Care, LLC for the 2019 Emerald Ash Borer Insecticidal Treatment Program
 - C. Resolution No. 19-R-0004 – Contract Award – St. Aubin Nursery for the 2019 Parkway Tree Planting Program
 - D. Resolution No. 19-R-0005 – Contract Amendment No. 1 – Procurement of Coarse and Fine Aggregate Material Delivered for FY2019
 - E. Resolution No. 19-R-0006 – Contract Award – Charles Equipment Energy Systems for Emergency Repairs to the Standby Power Generator at the Water Treatment Plant
 - F. Ordinance No. 19-O-0001 – Increase in Cemetery Fees and Charges
5. Items for Discussion
6. Unfinished Business
 - A. Update on ComEd LED Light Replacement Program
 - B. Update on ComEd Cost Estimate Associated with the Installation of a ComEd LED Street Light Near 317 Vine Street.
7. New Business
8. Reports from Staff
 - A. Proposed Traffic Detour Plan for FY2019 Washington Street Reconstruction Project

9. Adjournment

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Ruben Pineda
MAYOR
Nancy M. Smith
CITY CLERK

Michael L. Guttman
CITY ADMINISTRATOR

CITY OF
WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Draft

MINUTES
INFRASTRUCTURE COMMITTEE

December 6, 2018 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum. Chairman Beifuss called the meeting to order at 7:00 P.M. Roll call found Aldermen James Beifuss, Sandra Dimas, Matt Garling, Noreen Ligino-Kubinski, and Jeanne Short present. Aldermen Heather Brown and Alton Hallett were absent.

Staff present included Director of Public Works Robert Flatter, Water Treatment Plant Superintendent Joe Munder, and Administrative Assistant Ashley Heidorn. Also in attendance were Jim Amelio of Christopher B. Burke Engineering, Ltd. (CBBEL), resident Mr. Kubinski, and resident Yvette Terrazas.

2. Approval of Minutes

A. Infrastructure Committee Minutes of November 1, 2018. Alderman Dimas made a motion, seconded by Alderman Garling to approve the Meeting Minutes of November 1, 2018.

Voting Yea: Aldermen Beifuss, Dimas, Garling, Ligino-Kubinski, and Short.
Voting Nay: 0.

3. Public Participation / Presentations. None.

4. Items for Consent. Alderman Garling requested discussion on Consent Item A. Alderman Dimas made a motion, seconded by Alderman Garling to approve:

- B.** Resolution No. 18-R-0100 – Contract Award – Operations Management International, Inc. For Professional Services Related to the Management and Operation of the West Chicago/Winfield Wastewater Authority Regional Wastewater Treatment Plant

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Dimas, Garling, Ligino-Kubinski, and Short. **Voting Nay:** 0.

5. Items for Discussion.

4.A. Resolution No. 18-R-0099 – Contract Award – Illini Power Products for Rental of a Standby Power Generator and Emergency Repairs to the Standby Power Generator at the Water Treatment Plant. Mr. Flatter explained that when the Water Treatment Plant was designed and originally constructed, it was equipped with a 1,200 kW standby generator to provide backup power in the event of a ComEd power failure. In late July 2018, the standby generator was discovered running outside its normally scheduled exercise period. The initial, apparent damage was repaired in early August by Illini Power Products, though loss of coolant was noted after each exercise, and staff maintained coolant level as needed thereafter. In September, when Illini inspected the generator as part of the 2018 Generator Maintenance Project, it was determined that several of the engine's gaskets and O-rings had failed, along with the block heaters, which was the cause of the additional coolant leaks. Repairs were initiated in November, and extensive damage was discovered at that time as a result of the July overheating condition. The cost of the repairs is estimated at \$144,915.37, and is based on a worst-case scenario. Illini had indicated to staff that it could provide the City with a portable standby generator (rental unit), while repair estimates were being obtained and while repairs were made, and could have such delivered and operational within a five to six hour window. Rather than incurring the cost of having a standby generator sit on-site at the Water Treatment Plant unused, and given the fact that the Water Treatment Plant had only operated on standby generator power approximately three times in the last 13 years, and since staff felt comfortable with a five to six hour delivery window, the decision was made not to have Illini deliver a rental unit when repairs were first initiated in November. The winter storm event that occurred on November 25-26, 2018, resulted in an unforeseen loss of ComEd power at the Water Treatment Plant. Fortunately, the power outage occurred during the night, and ComEd was able to restore power before the morning water usage rush. Being uncertain as to when ComEd would restore power, Illini was contacted, and they were able to supply the City with a portable standby generator (rental unit), where it remains available, if necessary, until the City's standby generator is refurbished. Staff recommends authorizing the Mayor to execute a contract with Illini Power Products for the rental of a standby generator for roughly four months and services to refurbish the Water Treatment Plant standby diesel generator engine. Staff is also working on getting the City's standby generator tied into SCADA so it can be monitored more closely to avoid a situation like this from happening again in the future. Alderman Beifuss inquired whether the engine block was also damaged, but Mr. Munder explained that the block is cast iron and is likely undamaged. As far as Illini can tell, the block is fine; it is the aluminum parts that are suspect/damaged. Alderman Beifuss also asked if there was additional damage incurred at the Water Treatment Plant because of the storm. Mr. Munder noted that there was some damage done to some electronic parts in the plant, but those only resulted in a cost of about \$1,400.00 in replacement parts. **Alderman Garling made a motion, seconded by Alderman Dimas to approve.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Dimas, Garling, Ligino-Kubinski, and Short. Voting Nay: 0.

6. Unfinished Business.

A. Salt Storage Facility Update. Mr. Flatter noted that staff was directed to report back on some questions that were posed during the November Infrastructure Committee meeting. The first question was regarding the possible construction of a temporary building structure, such as Clearspan, on a 70'x120' concrete foundation. The total construction cost would be approximately \$687,662.00 for a structure that is ultimately intended to be temporary. The next question centered around the conveyor system to be used with a Dome type salt structure. Dome Corporation reported that its permanent conveyor system should last 20+ years, and its portable system should last 12-15 years. The next question sought alternative soil stabilization options. After discussing alternatives with Testing Service Corporation (TSC), who obtained soil borings and prepared the initial Report of Soils Exploration, the recommendation is to excavate unsuitable material and fill the site with compacted clay. Trying to stabilize the ground with anything other than compacted clay would likely result in ground water being trapped under the proposed parking lot and building structure, which could potentially cause future stabilization and structural problems. CBBEL is still in talks with TSC about the use of Porous Granular Embankment (PGE) as an alternative depending on the time of year/cost compared to compacted clay. The final question requested design/build proposals for a Barn style structure constructed in stages over multiple years and a Barn style constructed in one year. Proposal #1 proposes completing the structure in one year for \$2,834,320.00. Proposal #2 proposes completing the structure over two years for \$2,999,300.00. A savings of approximately \$164,980.00 could be realized with Proposal #1. Following the November Infrastructure Committee meeting, there was also an inquiry about constructing a facility at the Street Division location, but a lack of space, site conditions, and aesthetics make staff believe this would not be a viable option. Following discussion, the Committee agreed to proceed with Proposal #1 to complete all required site improvements to comply with the DuPage County permit, and work with Bulk Storage Incorporated, to construct a 70'x120' Barn style salt storage structure on an asphalt foundation during 2019 for a Design/Build Contract Price of \$2,834,320.00. **Alderman Dimas made a motion, seconded by Alderman Ligino-Kubinski to present a professional services contract at the December 17, 2018, City Council meeting for design-build services related to the 1350 W. Hawthorne Lane Salt Storage Facility Project.**

Roll call found the vote unanimous for approval. Voting Yea: Aldermen Beifuss, Dimas, Garling, Ligino-Kubinski, and Short. Voting Nay: 0.

7. New Business.

A. Alderman Dimas discussed an area on Vine Street, approaching Church Street and near an alley, which is completely dark. She is requesting staff speak with ComEd about the possibility of installing a light on an existing ComEd pole and what the cost would be to the

City. She believes it to be a safety concern. Mr. Flatter said he would attempt to obtain a cost estimate from ComEd and bring it back to the January Infrastructure Committee meeting.

B. Alderman Beifuss requested an update on the switch to LED street lights. Mr. Flatter explained that ComEd has been actively switching out old lights for the LEDs, but he does not know specific numbers; he will bring an update about ComEd's progress to the January Infrastructure Committee meeting. Mr. Flatter did mention that since the lights have been changed the City has only received one complaint from a resident believing that the replacement light was not as bright as the previous because it no longer lit up her yard. It was explained to her that they are not intended to light up private yards, but instead should illuminate the street and public right-of-way. Staff has not received any complaints about color differences or variations. Yvette Terrazas noted that some neighbors have commented on the perceived color change, and someone thought it hurt their eyes as well. Alderman Beifuss mentioned that he has heard some comments from people that have noticed the color difference also.

8. Reports from Staff. None.

9. Adjournment. At 7:49 P.M., Alderman Dimas made a motion to adjourn, seconded by Alderman Garling. Motion was unanimously approved by voice vote.

Respectfully submitted,

Ashley Heidorn
Administrative Assistant of Public Works

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0002 – Contract Award – Cemetery Management, Inc. (John B. Reynolds) for Cemetery Sexton Services For FY 2019

AGENDA ITEM NUMBER:

4.A.

COMMITTEE AGENDA DATE: January 3, 2019

COUNCIL AGENDA DATE: January 7, 2019

STAFF REVIEW: Robert E. Flatter, P.E., Director of Public Works

SIGNATURE



APPROVED BY CITY ADMINISTRATOR: Michael L. Guttman

SIGNATURE

ITEM SUMMARY:

Annually, the City employs, as an independent contractor, a Cemetery Sexton to supervise and direct all activities in the Glen Oak and Oakwood cemeteries, including, but not limited to sales of gravesites, performing grave openings and closings, grounds maintenance, and preparation and maintenance of records and reports for submittal to the City. Since May 7, 1990, Mr. John Reynolds of Cemetery Management, Inc. has contractually been the City's Cemetery Sexton. The City pays Mr. Reynolds an annual sexton salary of \$7,200.00, plus additional costs associated with interments, grounds maintenance, and other contractual services as requested. The number of interments, and number of snow removal events, remain the unknown factors that impacts budget expenditures; however, the City average 30 interments per year.

For FY 2019 Mr. Reynolds has requested an increase to his grave excavation and interment of ashes charges, as identified in the table below. Mr. Reynolds has agreed to honor his annual sexton salary of \$7,200.00 and has agreed to hold his 2009 grounds maintenance charges (i.e., mowing, leaf pick-up, broadleaf weed control applications, fertilizer applications, and snow removal); however, Mr. Reynolds has requested an increase in the allowed number of weekly mowing events from 25 weeks to 28 weeks. Mr. Reynolds has not increased the rates for grave excavations and interment of ashes since FY 2013.

The following table represents Mr. Reynold's charges and requested increases for grave excavation and interment of ashes:

		FY 2018	FY 2019
<u>Full Size Adult Grave</u>			
Grave Excavations	- Monday through Friday	\$650.00	\$ 775.00 (\$125.00 increase each)
	- Saturday	\$750.00	\$ 900.00 (\$150.00 increase each)
	- Sunday or Holiday	\$850.00	\$1,000.00 (\$150.00 increase each)
<u>Internment of Ashes</u>			
Internment	- Monday through Friday	\$275.00	\$375.00 (\$100.00 increase each)
	- Saturday	\$325.00	\$400.00 (\$75.00 increase each)
	- Sunday or Holiday	\$425.00	\$500.00 (\$75.00 increase each)

CITY OF WEST CHICAGO

Due to satisfactory performance, it is staff's recommendation that a new services Agreement be offered to Cemetery Management, Inc. (Mr. John Reynolds), for an amount not to exceed \$80,000.00, for the period of FY 2019.

Per past direction from City Council, all increases are to be recovered via cemetery fees and charges as established by City Ordinance (please refer to separate agenda item within this agenda packet).

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0002 authorizing the Mayor to execute a Contract with Cemetery Management, Inc. (John B. Reynolds), for an amount not to exceed \$80,000.00, for Cemetery Sexton services for FY 2019.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 19-R-0002

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT
AGREEMENT WITH CEMETERY MANAGEMENT INC. FOR
PROFESSIONAL SERVICES RELATED TO CEMETERY SEXTON AT THE
CITY'S GLEN OAK AND OAKWOOD CEMETERIES FOR FY 2019**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract Agreement for Professional Services related to Cemetery Sexton, between the City of West Chicago and Cemetery Management, Inc., for the period January 1, 2019 through December 31, 2019, for an amount not to exceed \$80,000.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of January, 2019.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0003 – Contract Award – Emerald Tree Care, LLC for the 2019 Emerald Ash Borer Insecticidal Treatment Program

AGENDA ITEM NUMBER: 4.B.**COMMITTEE AGENDA DATE:** January 3, 2019
COUNCIL AGENDA DATE: January 7, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

Emerald Tree Care, LLC has provided annual Emerald Ash Borer (EAB) treatment services related to the application of insecticidal treatments, in the form of trunk injections and Basil System Soil Injections, to manage the spread and negative impact of the EAB since 2011. There are currently approximately 1,336 City-owned Ash trees that would require treatment in 2019.

In April 2017, Council approved Resolution No. 17-R-0017 authorizing the Mayor to execute Contract Amendment No. 1 to the initial Agreement with Emerald Tree Care LLC, for the Annual Emerald Ash Borer Insecticidal Treatment Program for the purpose of using a new product, Boxer (a.k.a. Emamectin Benzoate) which was released in 2015. This new product was administered with the same Wedgle (non-drilling) trunk injection method, but the trunk treatment lasts for two years. This increased the trunk injection cost by \$0.30 per inch diameter for 2017, but saved \$44,894.10 over a two-year period, eliminating the need for trunk injections in 2018.

Wayne White of Emerald Tree Care has provided the City a "2019 Plant Healthcare Estimate" letter with his recommendation for continuing a monitor and treatment program for the City's Ash trees. In said letter Mr. White recommends the continued use of Boxer for trunk injections every other year and annual soil injections using "Imidicloprid". A proposal for soil treatment for 2019 in the amount of \$76,275.00, at the same unit price as the previous contract(s), is attached for your information.

To date there have been approximately 500 Ash trees lost since EAB treatment began in 2011, or about 27% of the original treatment set. Many of these trees were lost due to storm related damage or other reasons; however the majority were removed due to failing health caused by early damage from the EAB.

Staff recommends continuing trunk injections and soil treatment in 2019, along with continued monitoring of the City's Ash trees and conducting a full evaluation of all remaining Ash trees prior to fall. Once this evaluation is complete results of the survey will be presented to Committee to assess the benefits of continuing application of insecticidal treatments for the EAB.

There is \$80,000.00 budgeted in the Capital Projects Fund for EAB Insecticidal Treatment Program.

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0003 authorizing the Mayor to execute a Contract with Emerald Tree Card, LLC of Carol Stream, Illinois, for the 2019 Emerald Ash Borer Insecticidal Treatment Program for trunk injections with "Boxer" at the unit price of \$3.20 per inch diameter and soil treatment with "Imidicloprid" at the unit price of \$1.25 per inch diameter.

RESOLUTION NO. 19-R-0003

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE
CONTRACT AGREEMENT WITH EMERALD TREE CARE, LLC FOR
SERVICES ASSOCIATED WITH THE 2019 EMERALD ASH BORER
INSECTICIDAL TREATMENT PROGRAM**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute Contract Agreement related to the 2019 Emerald Ash Borer Insecticidal Treatment Program, between the City of West Chicago and Emerald Tree Care, LLC, thus authorizing the use of Boxer (a.k.a. Emamectin Benzoate) for trunk injections at the unit price of \$3.20 per inch diameter and the use of Imidicloprid for soil treatments at the unit price of \$1.25 per inch diameter, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of January, 2019.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor

ATTEST:

City Clerk



26W515 St. Charles Rd, Unit B
Carol Stream, IL 60188

Family Owned
& Operated Since 2005

Contact Information:

Office Cell: 630-480-4090

Wayne's Cell: 248-939-0225

Text Alerts: 708-740-8733

emeraldtreecarellc@gmail.com

www.emeraldtreecarellc.com



City of West Chicago

Attn: Dept. of Public Works

475 Main Street

West Chicago, IL 60185

Customer Contact:

rflatter@westchicago.org 630-293-2255 W

2019 Plant Healthcare Estimate

Est. No: 2018-2230

Issued: 10/25/2018

Qty	Treatment Description	Cst/Unit	Total
	Your 2019 Plant Healthcare Estimate is as follows:		
17,500	" of Ash Tree(s) to be SOIL treated with "Imidicloprid"	1.25	21,875.00
17,000	" Ash Tree(s) to be TRUNK injected with Boxer (a.i. emamectin benzoate) for the control of the Emerald Ash Borer and native clearwing borers. Provides up to two year protection.	3.20	54,400.00
Total:			\$76,275.00

Customer Signature: _____

I authorize Emerald Tree Care, LLC to proceed with the above 2019 estimate.

CHECK PAYMENT PREFERRED; CREDIT CARDS ALSO ACCEPTED

Exp: ____/20____

VISA | MASTERCARD | DISCOVER | AMEX

Wayne A. White

Wayne A. White
Board Certified Master Arborist
MI-0793B



CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0004 – Contract Award – St. Aubin Nursery for the 2019 Parkway Tree Planting Program

AGENDA ITEM NUMBER: 4.C

COMMITTEE AGENDA DATE: January 3, 2019

COUNCIL AGENDA DATE: January 7, 2019

STAFF REVIEW: Robert E. Flatter, P.E., Director of Public Works

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR: Michael L. Guttman

SIGNATURE _____

ITEM SUMMARY:

As bid, the 2019 Tree Planting Program is project consists of providing and planting 160 parkway trees in various locations within the corporate limits of the City of West Chicago.

On November 26, 2018, the City advertised the 2019 Parkway Tree Planting Program in the Daily Herald and sealed bids were opened on Tuesday, December 18, 2018. There were six known holders and five bids were received with St. Aubin Nursery of Kirkland, Illinois, submitting the lowest responsible bid of \$38,416.00. The second lowest bidder was Acres Group of Wauconda, Illinois, with a bid of \$40,160.00 (see attached bid tab sheet for additional clarification).

The City of West Chicago has worked with St. Aubin Nursery in the past and there performance was satisfactory. St. Aubin Nursery has also supplied good quality trees to other contractors for past tree planting programs in West Chicago. Staff contacted performance references and all provided positive feedback for St. Aubin Nursery and its sub-contractor, JSV Landscaping. Elk Grove Village, and Village of Skokie, have used St. Aubin Nursery for over ten years, and the Village of Hoffman Estates has used the company for the past twenty-five years. All indicated good quality trees and excellent work from St. Aubin Nursery and JSV Landscaping.

Services related to the above referenced program will be funded from the Capital Projects Fund (08-34-53-4854) in which \$48,000 has been budgeted for FY2019.

Given the fact that \$48,000.00 has been budgeted for the 2019 Tree Planting Program, and considering the unit price of trees quoted in St. Aubin Nursery's bid, and considering additional tree damage/removals that resulted from the November 25, 2018, winter snow storm; staff desires to increase the quantity of trees to be planted by St. Aubin Nursery as necessary to spend the full \$48,000.00 budgeted. St. Aubin Nursery has agreed to add approximately 40 trees, to the current bid/planned 160 trees, at the same unit pricing quoted in its bid.

Therefore, staff recommends that a contract be awarded to St. Aubin Nursery of Kirkland, Illinois, for services related to the 2019 Parkway Tree Planting Program, for an amount not to exceed \$48,000.00, resulting in the planting of approximately 200 parkway trees in FY2019.

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0004 authorizing the Mayor to execute a contract with St. Aubin Nursery of Kirkland Illinois, as lowest responsible bidder, to provide services related to the 2019 Parkway Tree Planting Program for an amount not to exceed \$48,000.00.

RESOLUTION NO. 19-R-0004

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
CONTRACT AGREEMENT WITH ST. AUBIN NURSERY FOR
PROFESSIONAL SERVICES RELATED TO THE
2019 PARKWAY TREE PLANTING PROGRAM**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract Agreement for Professional Services related to the 2019 Parkway Tree Planting Program, between the City of West Chicago and St. Aubin Nursery, for an amount not to exceed \$48,000.00, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of January, 2019.

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

City of West Chicago Tabulation of Bids 2019 Parkway Tree Planting Program Date: December 18, 2019 10:30 A.M. Opened by: Robert E. Flatter, PE. Recorded by: Tim Wilcox			Name and Address of Bidder St. Aubin Nursery 35445 Irene Road Kirkland, IL 60146		Arthur Wailer, Inc. 12247 W. Russell Road Zion, IL 60099		Beary Landscaping, Inc. 15001 W. 159th Street Lockport, IL 60491		The Fields on Canton Farm, Inc. 2412 Hacker Drive Crest Hill, IL 60403		Acres Group 610 W. Liberty St. Wauconda, IL 60084	
			Approved Estimate of Cost		5% Bid Bond		Cashiers Check		5% Bid Bond		5% Bid Bond	
ITEMS	Units	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1 English Oak	Ea.	16	\$300.00	\$4,800.00	\$239.00	\$3,824.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$310.00	\$4,960.00
2 Red Oak	Ea.	16	\$300.00	\$4,800.00	\$239.00	\$3,824.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$310.00	\$4,960.00
3 Pin Oak	Ea.	16	\$300.00	\$4,800.00	\$219.00	\$3,504.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$310.00	\$4,960.00
4 Hackberry	Ea.	16	\$300.00	\$4,800.00	\$234.00	\$3,744.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$300.00	\$4,800.00
5 Tulip	Ea.	16	\$300.00	\$4,800.00	\$224.00	\$3,584.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$290.00	\$4,640.00
6 Skyline Honey Locust	Ea.	16	\$300.00	\$4,800.00	\$249.00	\$3,984.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$290.00	\$4,640.00
7 Frontier Elm	Ea.	16	\$300.00	\$4,800.00	\$229.00	\$3,664.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$290.00	\$4,640.00
8 Coffee, Stately Manor	Ea.	16	\$300.00	\$4,800.00	\$235.00	\$3,760.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$310.00	\$4,960.00
9 Shantung Maple	Ea.	16	\$300.00	\$4,800.00	\$274.00	\$4,384.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$290.00	\$4,640.00
10 Ivory Silk Lilac	Ea.	16	\$300.00	\$4,800.00	\$259.00	\$4,144.00	\$290.00	\$4,640.00	\$395.00	\$6,320.00	\$300.00	\$4,800.00
Total		As read				\$38,416.00		\$46,400.00		\$63,200.00		\$48,000.00
Bid		As corrected		\$48,000.00		\$38,416.00		\$46,400.00		\$63,200.00		\$48,000.00

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0005 – Contract Amendment No. 1 -
Procurement of Coarse and Fine Aggregate Material Delivered
For FY2019

AGENDA ITEM NUMBER: 4.D.**COMMITTEE AGENDA DATE:** January 3, 2019**COUNCIL AGENDA DATE:** January 7, 2019**STAFF REVIEW:** Robert E. Flatter, P.E., Director of Public Works**SIGNATURE** **APPROVED BY CITY ADMINISTRATOR:** Michael L. Guttman**SIGNATURE** _____**ITEM SUMMARY:**

Aggregate Material, such as gravel, rock and sand, is used in numerous maintenance and repair activities performed by staff in the Public Works Department, including shoulder work on unimproved roads and alleys, sand bags, and underground utility repairs in or near streets and sidewalks. Aggregate material is ordered and delivered on an as needed basis and total quantities vary each year, mostly dependent on the number of utility repairs (i.e., watermain breaks, sanitary sewer blockages and repairs, etc.). It is budgeted in the Sewer Fund, Water Fund and General Fund, in which approximately \$32,000 in total is budgeted each year. The specifications allow for variations in total unit quantities ordered based on the needs for each item, provided the total contract amount is not exceeded. Estimated quantities are used for bidding for the purpose of establishing unit prices.

The current 2018 Coarse and Fine Aggregate Materials Delivered contract, which was awarded to Marcott Enterprises, Inc. of Villa Park, Illinois, in the amount of \$32,137.00, contains a clause that reads "The contract may be extended for two (2) additional years through mutual agreement between the Successful Bidder and the City of West Chicago for the same unit prices." On December 10, 2018, staff received a letter from Mr. Scott Schroeder, President of Marcott Enterprises, Inc., which indicated a willingness to hold its 2018 unit prices for FY2019 (letter attached).

Marcott Enterprises, Inc. has been the low bidder and contract holder for Coarse and Fine Aggregate Materials Delivered each year since 2012 and has performed very well. Typically the City only receives about two or three bids annually.

It is staff's recommendation that a Contract extension be awarded for procurement of coarse and fine aggregate material delivered for FY2019 to Marcott Enterprises, Inc. of Villa Park, Illinois, for an amount not to exceed \$32,137.00 (identical to contract/bid amount awarded for FY2018).

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0005 authorizing the Mayor to execute Contract Amendment No. 1 with Marcott Enterprises, Inc. of Villa Park, Illinois, for the procurement of coarse and fine aggregate material delivered for FY2019, for an amount not to exceed \$32,137.00.

COMMITTEE RECOMMENDATION:

RESOLUTION NO. 19-R-0005

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE CONTRACT
AMENDMENT NO. 1 WITH MARCOTT ENTERPRISES, INC., FOR THE
PROCUREMENT OF COURSE AND FINE AGGREGATE MATERIAL
DELIVERED FOR FY2019**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute Contract Amendment No. 1 for the procurement of Course and Fine Aggregate Material Delivered, between Marcott Enterprises, Inc. and the City of West Chicago, for an amount not to exceed \$32,137.00, for Fiscal Year 2019, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of January, 2019

AYES: _____

NAYES: _____

ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith

Marcott Enterprises, Inc.

600 N. Villa Ave., Unit C
Villa Park, IL 60181

630-279-2999
Fax: 630-279-8277

December 10, 2018

City of West Chicago
Robert E. Flatter, P.E.
Director of Public Works
Pat Colford PColford@westchicago.org
Street Division Superintendant
475 Main St.
West Chicago, IL 60185

This letter serves as notice that we would be willing to hold the prices for 2018 Coarse and Fine Aggregate Material Delivered for 2019 (contract to end December 31, 2019).

Thank you for the opportunity to work with you.



Scott Schroeder
President

SS:tk

CITY OF WEST CHICAGO

SEALED BID FOR

2018 COARSE AND FINE AGGREGATE MATERIAL DELIVERED

SECTION IV - BID PROPOSAL FORM

The Mayor and City Council
475 Main Street
West Chicago, IL 60185

***DEADLINE FOR BID: 11:30 A.M., Tuesday November 21, 2017, at the
Water Treatment Plant, 1400 W. Hawthorne Lane, West
Chicago, Illinois 60185***

The undersigned Bidder agrees in accordance with the terms of these Contract Documents, of which this Proposal is a part, to furnish services for Coarse and Fine Aggregate Material Delivered to the City of West Chicago, West Chicago, Illinois.

THE BID:

We propose to furnish services for 2018 COARSE AND FINE AGGREGATE MATERIAL DELIVERED, to the City of West Chicago, West Chicago, Illinois, subject to the terms and conditions set forth in the bidding documents attached hereto and made a part hereof. Also, by submitting this bid proposal, we agree that we are aware of and in compliance with Public Act 85-1295 of the criminal code that became effective January 1, 1989, related to bid rigging, awarding and changing of contracts.

MATERIAL PROPOSAL SECHEDULE OF PRICES

COARSE AND FINE AGGREGATE MATERIAL DELIVERED

No.	Items	Unit	Estimated Quantity *	Unit Price	Sub-total
1	CA-6 CRUSHED STONE, #8	TON	1,400	10.97	15,358.00
2	CA-11 CRUSHED STONE, ¾ chips	TON	500	15.05	7,525.00
3	CA-1 CRUSHED LIMESTONE 3"	TON	300	13.01	3,903.00
4	FA-5 SCREENINGS	TON	100	5.36	536.00
5	¾ " WASHED GRAVEL	TON	250	13.26	3,315.00
6	FA-2 SAND	TON	100	15.00	1,500.00
				TOTAL BID	32,137.00

* Quantities shown are approximate, intended to establish unit prices. The City reserves the right to increase or decrease the quantity shown by any amount.

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Resolution No. 19-R-0006 - Contract Award – Charles Equipment Energy Systems for Emergency Repairs to the Standby Power Generator at the Water Treatment Plant

AGENDA ITEM NUMBER:

4.E.

COMMITTEE AGENDA DATE: January 3, 2019

COUNCIL AGENDA DATE: January 7, 2019

STAFF REVIEW: Robert E. Flatter, P.E., Director of Public Works

SIGNATURE



APPROVED BY CITY ADMINISTRATOR: Michael L. Guttman

SIGNATURE

ITEM SUMMARY:

On December 17, 2018, City Council approved Resolution No. 18-R-0099 which, in part, authorized the Mayor to execute a contract with Illini Power Products of Carol Stream, Illinois, for services to refurbish the Water Treatment Plant standby diesel generator engine. The cost of the repairs was estimated at \$144,915.37 based on a November 14, 2018, repair estimate/quote obtained Illini Power Products.

Staff informed Illini Power Products of City Council's approval, only to then be told that 1) Illini Power Product's staff was too busy to review the Contract prior to the end of the year, 2) that Illini Power Products would no longer honor its November 14, 2018, repair estimate/quote as it was more than 30 days old, 3) that Illini Power Products was not willing to execute a "not to exceed" contract as actual repair costs remain unknown, and 4) that Illini Power Products would need to contact Cummings for a parts availability and obtain revised pricing before it would execute a contract with the City.

As a result of Illini Power Products' unacceptable response, staff contacted Charles Equipment Energy Systems of Des Plaines, Illinois, to determine if it would be willing and able to complete the necessary generator repairs in 2019 and honor its repair estimate/quote, in the amount of \$137,200.38, dated November 30, 2018. Dale Tenney, Service Manager of Charles Equipment Energy Systems, indicated a willingness to 1) execute a "not to exceed" contract with the City, 2) initiate repairs in January 2019, and 3) honor its November 30, 2018, repair estimate/quote as a worst case, not to exceed, scenario.

Therefore, City staff recommends authorizing the Mayor to execute a contract with Charles Equipment Energy Systems of Des Plaines, Illinois, for services to refurbish the Water Treatment Plant standby diesel generator engine, for an amount not to exceed \$137,200.38.

ACTIONS PROPOSED:

Approve Resolution No. 19-R-0006 authorizing the Mayor to execute a contract with Charles Equipment Energy Systems of Des Plaines, Illinois, for services to refurbish the Water Treatment Plant standby diesel generator engine, for an amount not to exceed \$137,200.38.

RESOLUTION NO. 19-R-0006

**A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A
CONTRACT WITH CHARLES EQUIPMENT ENERGY SYSTEMS FOR
PROFESSIONAL SERVICES TO REFURBISH THE WATER TREATMENT
STANDBY GENERATOR ENGINE**

BE IT RESOLVED by the City Council of the City of West Chicago, in regular session assembled, that the Mayor is hereby authorized to execute a Contract for Professional Services related to the refurbishing the Water Treatment Plant standby generator engine, between the City of West Chicago and Charles Equipment Energy Systems, for an amount not to exceed \$137,200.38, in substantially the form attached hereto and incorporated herein as Exhibit "A".

APPROVED this 7th day of January, 2019.

AYES: _____

NAYES: _____

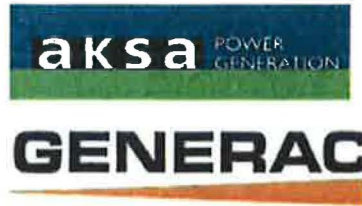
ABSTAIN: _____

ABSENT: _____

Mayor Ruben Pineda

ATTEST:

City Clerk Nancy M. Smith



Salesman: Dale R. Tenney Date: 2018.11.30
Quote #: 113018-1 Customer: CITY OF WEST CHICAGO
Contact: JOE MUNDER Site Address: WATER TREATMENT PLANT, 1400 W. HAWTHORNE LN.
Phone: 630.293.2255 Cell:
Email: JMUNDER@WESTCHICAGO.ORG

Engine Info:		Unit Info:	
Mfg:	CUMMINS	Mfg:	ONAN
Model:	KTA50G3	Model:	DFLC-5634481
S/N:	25289437	S/N:	K030573655
Spec:		Spec:	V

ATS Info:		ATS Info:	
Mfg:		Mfg:	
Model:		Model:	
S/N:		S/N:	
Spec:		Spec:	

Summary of repair(s) with any special instructions:

REPLACE PISTONS/ LINERS/ CYLINDER HEADS
REPLACE MAIN AND PIN METALS
REPLACE INJECTORS
REPLACE PUSHRODS
REPLACE INTAKE MANIFOLDS
CHANGE OIL, OIL FILTERS, AND FUEL FILTERS
FILL COOLING SYSTEM WITH NEW COOLANT
PERFORM 2-HOUR LOAD-BANK TEST

**** THIS DOES NOT INCLUDE APPLICABLE TAXES OR ENVIRONMENTAL FEES ****

Services Requested

Qty.	Description	Cost Each	Cost Total
1	REPAIR AS REQUESTED	\$133,314.63	\$133,314.63
1	REPAIR AS REQUESTED PLUS CORRECT PARTS	\$137,200.38	\$137,200.38
1	POSSIBLE RECOMMENDED REPAIR (MINUS NECESSARY HEADS/ RODS)	\$76,678.55	\$76,678.55
			#####

****Quote expires 60 days from above date****

Dale R. Tenney

Dale R. Tenney, Service Manager

Customer Signature

CITY OF WEST CHICAGO

INFRASTRUCTURE COMMITTEE AGENDA ITEM SUMMARY

ITEM TITLE:

Ordinance No. 19-O-0001 – Increase in Cemetery Fees and Charges

AGENDA ITEM NUMBER: 4.F.

COMMITTEE AGENDA DATE: January 3, 2019
COUNCIL AGENDA DATE: January 7, 2019

STAFF REVIEW: Robert E. Flatter, P.E., Director of Public Works

SIGNATURE 

APPROVED BY CITY ADMINISTRATOR: Michael L. Guttman

SIGNATURE _____

ITEM SUMMARY:

Annually, near the beginning of each fiscal calendar year, the City of West Chicago evaluates the Cemetery Sexton contract and the Cemetery fees and charges for both residential and non-residential users. For FY 2019 our current Cemetery Sexton, Cemetery Management, Inc. (John B. Reynolds), has requested an increase to his grave excavation and interment of ashes charges. Sexton services and grounds maintenance charges will not be increased; however, the number of mowing events will increase from 25 weeks to 28 weeks (please refer to separate agenda item within this agenda packet). Mr. Reynolds has not increased the rates for grave excavations and interment of ashes since FY 2013.

The following table represents Mr. Reynolds' charges and requested increases for grave excavation and interment of ashes:

		FY 2018	FY 2019
<u>Full Size Adult Grave</u>			
Grave Excavations	- Monday through Friday	\$650.00	\$ 775.00 (\$125.00 increase each)
	- Saturday	\$750.00	\$ 900.00 (\$150.00 increase each)
	- Sunday or Holiday	\$850.00	\$1,000.00 (\$150.00 increase each)
<u>Interment of Ashes</u>			
Interment	- Monday through Friday	\$275.00	\$375.00 (\$100.00 increase each)
	- Saturday	\$325.00	\$400.00 (\$75.00 increase each)
	- Sunday or Holiday	\$425.00	\$500.00 (\$75.00 increase each)

Staff supports the requested Cemetery Sexton charges and fee increases. Past direction from Finance Committee and City Council has been to establish fees and charges that would enable the City to substantially defray all cemetery costs, and all increases to the contract prices should be recovered via the user fees. Since the increase adheres to past direction from the Finance Committee, this item is being submitted to the Infrastructure Committee concurrent with the contract itself.

Ordinance No. 19-O-0001 has been prepared to amend Appendix G – Fee Schedule of the City's Code of Ordinances to reflect the above referenced increases for grave excavation and interment of ashes, and is attached for your consideration. No increases are proposed for the sale of graves and/or memorial foundations.

CITY OF WEST CHICAGO

ACTIONS PROPOSED:

Approve Ordinance No. 19-O-0001 amending Appendix G – Fee Schedule, Section 5.1 – Cemetery Fees and Charges, of the Code of Ordinances of the City of West Chicago.

COMMITTEE RECOMMENDATION:

Ordinance No. 19-O-0001

AN ORDINANCE AMENDING APPENDIX G - FEE SCHEDULE, SECTION 5.1 - CEMETERY FEES AND CHARGES, OF THE CODE OF ORDINANCES OF THE CITY OF WEST CHICAGO

BE IT ORDAINED by the City Council of the City of West Chicago, Illinois, in regular session assembled, that the City Code is amended as follows:

Section 1. That Appendix G, Section 5.1, of the Code of Ordinances of the City of West Chicago entitled "Cemetery Fees and Charges." is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

Sec. 5.1 - Cemetery Fees and Charges.

(a) *Sale price of graves.*

(1) Adult grave:

Resident . . . \$1,200.00

Nonresident . . . \$1,350.00

(2) Infant to age two (2) years:

Resident . . . \$375.00

Nonresident . . . \$450.00

(3) Internment of ashes:

Resident . . . \$800.00

Nonresident . . . \$950.00

(b) *Grave excavation*

(1) Adult grave:

a. Internment Monday through Friday, each grave . . . \$1,425.00

b. Internment Saturdays, each grave . . . \$1,550.00

c. Internment Sundays and holidays, each grave . . . \$1,650.00

(2) Infant to age two (2) years:

a. Internment Monday through Friday, each grave . . . \$500.00

b. Internment Saturdays, each grave . . . \$550.00

c. Internment Sundays and holidays, each grave . . . \$600.00

(3) Internment of ashes:

- a. Internment Monday through Friday, each grave . . . \$800.00
- b. Internment Saturdays, each grave . . . \$875.00
- c. Internment Sundays and holidays, each grave . . . \$925.00

(c) *Memorial foundations.* The memorial foundation charge in all city-owned cemeteries shall be one hundred fifty (\$150.00) for markers or monuments up to one and one-half (1 ½) feet in length plus an additional charge at a rate of one hundred dollars (\$100.00) per one (1) foot of length in excess of one and one-half (1 ½) feet, and two thousand dollars (\$2,000.00) plus one hundred eighty dollars (\$180.00) per cubic yard of foundation concrete for mausoleums.

Section 2. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 3. This ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED this 7th day of January, 2019

Alderman J. Beifuss	_____	Alderman L. Chassee	_____
Alderman J. Sheahan	_____	Alderman H. Brown	_____
Alderman A. Hallett	_____	Alderman M. Ferguson	_____
Alderman M. Birch-Ferguson	_____	Alderman S. Dimas	_____
Alderman C. Swiatek	_____	Alderman M. Garling	_____
Alderman R. Stout	_____	Alderman J. Short	_____
Alderman N. Ligino-Kubinski	_____	Alderman B. Gagliardi	_____

APPROVED as to form:

City Attorney

ADOPTED this 7th day of January, 2019.

Ruben Pineda, Mayor

ATTEST:

Nancy M. Smith, City Clerk

PUBLISHED: _____