

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

WEST CHICAGO CULTURAL ARTS COMMISSION

Thursday, September 1

West Chicago City Hall – Committee Room B

7:00 p.m.

AGENDA

1. Call to Order, Roll Call, Establishment of a Quorum
2. Approval of Minutes
 - a. Cultural Arts Commission Special Meeting: June 29, 2022
 - b. Cultural Arts Commission Meeting: August 4, 2022
3. Public Participation/Presentations
4. Items for Discussion and Possible Action
 - a. Banners
 - i. 2022 Wrap-Up
 - ii. 2023 Theme
 - b. Portals of a Dream World Update
 - i. Submitted photos
 - ii. Marketing/Communications
 - c. West Chicago Alebrije Sculpture Update
 - i. Dedication
 - ii. Volunteer Recognition
 - d. CAC Activity Review Form
 - e. Roles & Responsibilities Workgroup
 - f. Fall Public Art Review
 - g. Possible Upcoming Event Participation
 - i. Noche de los Alebrijes [10.13 6-8pm]
 - ii. Trunk-or-Treat [10.29 1-3pm]
 - iii. Frosty Fest [12.3 4-7pm]
 - iv. 2023 Salvage Art Events at Library [1.15 and 2.19]
5. Other Business
6. Adjournment

CC: Mayor Ruben Pineda, City Council, Michael Guttman, West Chicago Cultural Arts Commissioners, Media, Daniel Peck

MINUTES FOR SPECIAL MEETING of JUNE 29, 2022
WEST CHICAGO CULTURAL ARTS COMMISSION
WEST CHICAGO CITY HALL
WEST CHICAGO, IL

1. Meeting called to order at 6:20 pm. Members present were Heidi Kuharich, Buddy Plumlee, Uwe Gsedl, Paulina Garcia, and Deborah Walsh. Also present was city liaison Dan Peck.
2. Approval of minutes from April 7 meeting. Motioned to approve by Uwe Gsedl, seconded by Deborah Walsh.
3. Public participation/presentations: None.
4. New member, Paulina Garcia, was welcomed by the commission.
5. The commission discussed Railroad Days and the activities the cultural arts commission would be involved in. Heidi proposed that some of us volunteer at the main tent to help kids make selections for their favorite categories to be included in the upcoming alibreje project at the public library. Dan Peck will provide stickers. Heidi will provide the train poster. Volunteers for the event include Buddy Plumlee, Heidi Kuharich, Paulina Garcia and Deborah Walsh.
6. Portals to the Dream World project: The commission discussed different strategies to distribute the wreath portals to residents. Newsletter contributor Merle Burleigh will include our project in her upcoming local news bulletin. Heidi will deliver wreath portals to residents if necessary. Buddy Plumlee volunteered to distribute wreath portals at Taco Fest while conducting art-making activities with the public. Paulina Garcia also volunteered. Paulina will design a poster of the commission's alebrije sculpture at the library. Deb Walsh may volunteer to promote our project at Canitgny Park's Stories and Alibrejes event August 17. October 13 is the Night at the Library event. The objective is to have our library alebrije completed well in advance with the expectation it will be a centerpiece of the library's event. Buddy Plumlee motioned to approve the preceding proposals. Uwe offered a second motion.
7. Alebrije Category Polling: Dan informed the commission that links to jot forms for residents to fill out will be available. He will filter out any non-residents of West Chicago. Polling closes July 13. Deb Walsh motioned to approve the proposal. Buddy Plumlee seconded the motion.
8. Library Alebrije Construction Plan: The commission discussed meeting on Wednesday July 13 in the evening at the library to review the poll results and finalize the contents and imagery of the sculpture from there. Paulina will provide a final design of the project after this has been concluded. Buddy Plumlee will write a formal proposal with an itemized materials list and provide it to Dan Peck who will forward it to all necessary parties of city hall.
9. July 7 meeting canceled.
10. Meeting adjourned at 7:47 pm.

Respectfully submitted by Buddy Plumlee August 29, 2022

West Chicago Cultural Arts Commission
Thursday, August 5, 2022
7:00pm
MINUTES

1. Call to Order at 7:08pm by Heidi Kuharich; Roll Call: Paulina Garcia (7.14pm), Uwe Gsedl, Judith Horsley, Heidi Kuharich, Buddy Plumlee, Deborah Walsh, and City Liaison Daniel Peck in attendance; Quorum established
-Guest Ja;cob Hernandez also in attendance
2. Approval of Minutes
 - a. Cultural Arts Commission Special Meeting, June 29, 2022: Moved to next meeting
3. Public Participation/Presentation
 - a. Guest Jacob Hernandez remarked on his interest in joining the Commission
4. Items for Discussion and Possible Action
 - a. Current Project Updates
 - i. Dream World Portals
 1. Deborah Walsh is leading Workshop at the Library: August 6, 2-3pm; August 24, 7-8pm; September 9, 2-3pm
 2. Dan Peck reported that Omar Espinosa, Republic Bank, has offered to host an additional workshop with his clients; Heidi Kuharich will follow-up on the contact and work with Deborah Walsh to execute
 3. Discussion on promoting the workshops and Portal distribution overall as well as follow-up with those already registered
 - ii. West Chicago Alebrije
 1. Heidi Kuharich and Buddy Plumlee are holding regular hours on Wednesdays, 5-7pm, and Saturdays, 12-2pm; will continue until the project is completed (by September 30)
 2. Discussion on volunteers joining the effort; hope that as the Alebrije continues to take form and more photos are published, more volunteers will come---and in general more attention from the community even if they don't want to take part
 3. West Chicago Public Library District has been promoting on social media and gaining traction for project
 4. Discussion on promoting via City channels, including press release (mostly *Daily Herald*)
 - b. Railroad Days Debrief
 - i. Discussion on whether CAC participation was worth it: yes
 - ii. Discussion on future "activity" being needed since this year's involvement was voting on the Alebrije attributes
 - iii. Questions about whether the "Kids Zone" will continue as this was first year but champion has left the Chamber
 - c. Taco & Art Fest Debrief
 - i. Discussion on whether CAC participation was worth it: yes
 - ii. Discussion on factors contributing to success: placement at event, activity on offer (CAC was drawing much attention)
 - d. Outreach
 - i. Discussion on any outreach activity being worthwhile as it raises CAC's profile in the Community
 - ii. Discussion on whether purchasing a tent would be worthwhile if CAC intends to continue
 - iii. Judith Horsley suggested exhibiting at National Night Out (if appropriate) as it seems to be well attended
 - iv. Heidi Kuharich suggested formalizing the review process on each event with a short form and offered to begin with those of the last year
5. Other Business
 - a. Judith Horsley Resignation: relocating to California after 45 years in West Chicago; will not need to fully vacate seat until the move happens later this year
 - b. Roles and Responsibilities: Heidi Kuharich suggested a more formal review of the Municipal Code and a work group to begin work on setting more specificity for the Commission; Buddy Plumlee made the motion to proceed with work group, Deborah Walsh seconded the motion, unanimous; Heidi Kuharich, Deborah Walsh, Judith Horsley, and Paulina Garcia volunteered for the work group
 - c. Uwe Gsedl made note of key dates for upcoming Sister Cities celebration and Mayoral visit (9.9-9.20.22): Dessert Party @ Gsedl Home on 9.11.22 at 6pm; Meet the Mayors @ Hawthorne's BBQ on 9.15.22 at 6pm; City Council Recognition @ City Hall on 9.19.22 at 6pm; all CAC members are invited to all events listed
6. Adjournment: 8.05pm