BOARD OF TRUSTEES
WEST CHICAGO POLICE PENSION FUND

P.O. BOX 165, WEST CHICAGO, ILLINOIS 60186 – 0165

Board of Trustees, Quarterly Meeting
Thursday, July 16, 2020 at 9 A.M.
West Chicago FPD Regional Firefighter Training Academy (Breakout Room #1)
320 Kress Rd. West Chicago, IL 60185

1. Call To Order
   a. Board President John Zurick called the meeting to order at 9:11 A.M.

2. Roll Call
   a. A quorum was established with Trustee Zurick, Trustee Cargola, Trustee Murphy, and Trustee Guttman all present. Absent was Trustee Malkin. Also present was the Board's Financial Advisor Tom Sawyer, Board Treasurer Linda Martin, Derek Flessner from Lauterbach and Amen, and Board Attorney Keith Karlson. Donna Handeland and Lily Andrews were present via video conference.

3. Approval of the June 18, 2020 Board Meeting Minutes
   a. Trustee Murphy made a motion to approve of the June 18, 2020 Board Meeting Minutes. The motion was seconded by Trustee Zurick. The motion was approved 4-0.

4. Public Comment- None

5. Treasurer's Report
   a. Board Treasurer Linda Martin informed the Board that the City made its second quarterly payment on July 2, 2020 in the amount of $700,000 to the pension fund. That amount includes a portion of the first quarter and the second quarter payment.

6. Investment Manager's Report
   a. Review and Update to Investment Policy and/or Asset Allocation
      1. Board Financial Advisor Tom Sawyer brought the updated Investment Policy to the meeting to be signed. The Board signed it and Derek Flessner with Lauterbach and Amen will file and upload it to the IDOI for their records. Then, he began reviewing the Quarterly Investment Performance Report for the second quarter in 2020. We started the second quarter with $29,460,803 in the fund and ended the second quarter with $33,489,400. That is an Investment Return of $3,666,321. The YTD investment return is $218,425. The Total Equity Return for the second quarter is 21.65% making the YTD -4.38%. The Fixed Income Return for the second quarter is 2.12% making the YTD 7.13%. Since inception on 3/14/16 the fund has had an investment gain of $8,032,762. Next, Tom quickly ran through some market commentary. His key

points included talking about the sharp equity market recovery and how the stimulus measures helped cushion the blow from economic shut down. Looking ahead personal safety is a key theme going forward and the U.S. unemployment trend will be a key measure of the economic recovery. A motion was made to accept the Investment Manager's Report by Trustee Zurick. The motion was seconded by Trustee Cargola. The motion approved 4-0.

   b. Potential Sale or Purchase of Annuities
      1. No action taken at this time.

7. Accountant's Report
   a. Approval of the Annual Financial Report
      1. Derek Flessner did a quick review of the AFR that was presented in at the meeting in April. The audit was clean, nothing was out of the ordinary. The IDOI report was finalized and submitted on June 26, 2020. A motion was made to accept the IDOI and AFR as presented to the Board by Trustee Murphy. The motion was seconded by Trustee Cargola. Roll call vote was taken and approved 4-0.

   b. Status of Affidavits of Continued Eligibility
      1. Three members have not returned their Status of Affidavits to the Board. The Board will reach out to these members again.

8. Actuarial Report
   a. Approval of the Actuarial Report
      1. The final copies of the Actuarial Report were sent out to the Board for approval. There have been no charges made to the report since the April meeting. The Management Summary recommends that the contribution for the fund be $2,997,282. A motion was made to accept the Actuarial Report and for Board Attorney Keith Karlson to send a levy request to the City of West Chicago in the amount recommended by Trustee Cargola. The motion was seconded by Trustee Murphy. The motion was approved 4-0.

9. Attorney's Report
   a. Board Attorney Keith Karlson handed out the Karlson Garza LLC Response Time Quarterly New for First Responders and updated the Board on key topics that were addressed in the packet.

10. Approval of Disbursements
    a. Approval of the Bills to be Paid in July 2020
       1. A motion was made to approve of the Bills to be Paid in July 2020 in the amount of $11,454.11 by Trustee Guttman. The motion was seconded by Trustee Cargola. Roll call vote was taken and approved 4-0.

11. Applications for Membership- None

12. Applications for Benefits

a. Approval of Donald Handeland's Death Benefit
    1. Board Attorney Keith Karlson asked Donna Handleland a few questions regarding her application of survivor benefits. A motion was made by Trustee Cargola to grant the survivor benefits to Donna Handleland. The motion was seconded by Trustee Zurick. Roll call vote was taken and approved 4-0. The Lauterbach and Amen team will reach out to Donna Handleland to collect more information and finish the application process.

13. Applications for Refund- None

14. Old Business- None

15. New Business
    a. Election of Board Officers
        1. Trustee Murphy made a motion to keep the Board Officers in their same positions, Board President John Zurick, Vice-President Bruce Malkin, Secretary Anthony Cargola, and Assistant Secretary Micheal Guttman. Trustee Zurick seconded the motion. The motion passed 4-0.

    b. FOIA Officer and OMA Designee
        1. Trustee Zurick made a motion for Trustee Cargola to be the Board's FOIA Officer and OMA Designee. The motion was seconded by Trustee Murphy. The motion passed 4-0.

    c. Review/Approve of Actuarial Valuation and Tax Levy Request
        1. See item 8a

    d. Review/Approve of Municipal Compliance Report
        1. Trustee Cargola made a motion to approve the MCR as composed by Lauterbach and Amen and directed Board Attorney Keith Karlson to send the Tax Levy Request along with the MCR to the City. The motion was seconded by Trustee Guttman. The motion was approved 4-0.

16. Executive/Closed Session- None

17. Adjournment
    a. Trustee Zurick made a motion to adjourn the meeting at 9:51 A.M. The motion was seconded by Trustee Cargola. The motion passed 4-0.